

Contact

5866044906 (Home)
shlaimoo@msu.edu

www.linkedin.com/in/maddie-shlaimoon-seo (LinkedIn)
flex.com/careers (Company)

Top Skills

Applicant Tracking Systems
Artificial Intelligence (AI)
Attention to Detail

Languages

English (Native or Bilingual)
Neo-Aramaic (Limited Working)

Certifications

ADPList x Notion: Get Productive & Organized
Mastering AI-Powered Tech Recruitment: A Global Perspective
The Fundamentals of Digital Marketing
Sourcing with Talent List - Recruiter (Standard)

Maddie Shlaimoon

People and Talent @ Flex! flex.com/careers | Mentor @ BobaTalks
Detroit Metropolitan Area

Summary

Talent Acquisition Coordinator at Flex with experience in technical recruiting and AI-driven recruitment solutions. Passionate about optimizing hiring processes, connecting top talent with the right opportunities, and leveraging innovation. Always eager to learn, collaborate, and grow in the people and talent space.

Outside of work, you can find me building LEGO sets, hanging out with my dog, making the perfect iced coffee, or working out.

Wanna chat? Let's connect! :)

Feel free to schedule time here → <https://calendly.com/shlaimoo-msu/let-s-connect>.

Resume Review?

Fill out my intake form → <https://maddieshlaimon.notion.site/1b4ad6b67513803e8ba2d68265919bdc?pvs=105>.

Experience

Flex

Talent Acquisition Coordinator
March 2025 - Present (2 months)
Farmington Hills, Michigan, United States
Global Operations (US & Canada)

Grammarly

Brand Ambassador
January 2025 - Present (4 months)
United States

Nissan Motor Corporation

Technical Recruiting Coordinator
October 2024 - January 2025 (4 months)

Farmington Hills, Michigan, United States

Research & Development (R&D) at Nissan's Technical Center.

UserTesting

Human Resources Intern

June 2024 - October 2024 (5 months)

Atlanta, Georgia, United States

Notion

Campus Leader

September 2023 - May 2024 (9 months)

San Francisco, California, United States

Clean Energy Buyers Association (CEBA)

Human Resources Intern

October 2023 - April 2024 (7 months)

Washington DC-Baltimore Area

Wireless Vision

Human Resources Intern

June 2023 - August 2023 (3 months)

Bloomfield Hills, Michigan, United States

Education

Michigan State University

Bachelor of Arts - BA, Human Resources & Labor Relations · (April 2024)