

## Checklist:

### Sprint 1 Review

1. What went well during the Sprint?
  - We knew what we wanted to include in our project.
  - No one had issues accessing Jira and adding backlog items.
  - We were usually able to meet, otherwise we could communicate on Discord.
  - We were able to agree fairly easily over what to do on the project.
2. What problem did the team run into? How were those problems solved?
  - We had a hard time understanding Jira and user stories at first. We solved these issues by reading supplementary material and by working together on Jira.
  - Some members did not understand how to make changes to the repository. We decided to solve this by allowing others to use their preferred IDE and offering help if needed.
  - We had issues coordinating some of our meetings, so we would remedy this by agreeing on doing certain tasks by a certain date.

### Sprint 1 Retrospective

1. Inspect how this Sprint went with regards to people, relationships, process, and tools;

People: We were able to communicate rather well, but our process was slow at times as it was to coordinate tasks at times.

Relationships: The relationships between the members on the project team is healthy and we have no issues so far.

Process: We're moving at a steady pace for the project and focusing on delivering a functional product that includes design patterns/architectural styles/patterns.

Tools: Everyone was able to understand how Jira works, but some people had issue with the GitHub repository.

2. Identify and order the major items that went well and potential improvements;
  1. We are consistently meeting every week. **improvement:** being more prepared for meetings and having a plan so we're more time efficient.
  2. Everyone was able to do their part in making diagrams.
  3. Everyone was able to fill in their user stories, but we need a more standardized process for writing and filling in user stories.

3. Create a plan for implementing improvements to the way your team does its work.
- Having more strict deadlines
  - At the start of meetings, say what we are going to be doing for the day and make sure to finish those by the end of the meeting. (Do our best not to have these items for our next meeting so we are not wasting time)
  - Discuss what concepts need to be studied and understood for the next meeting.