



## **User Manual**

### **Senior Project**

Mission Control

### **Product Owner**

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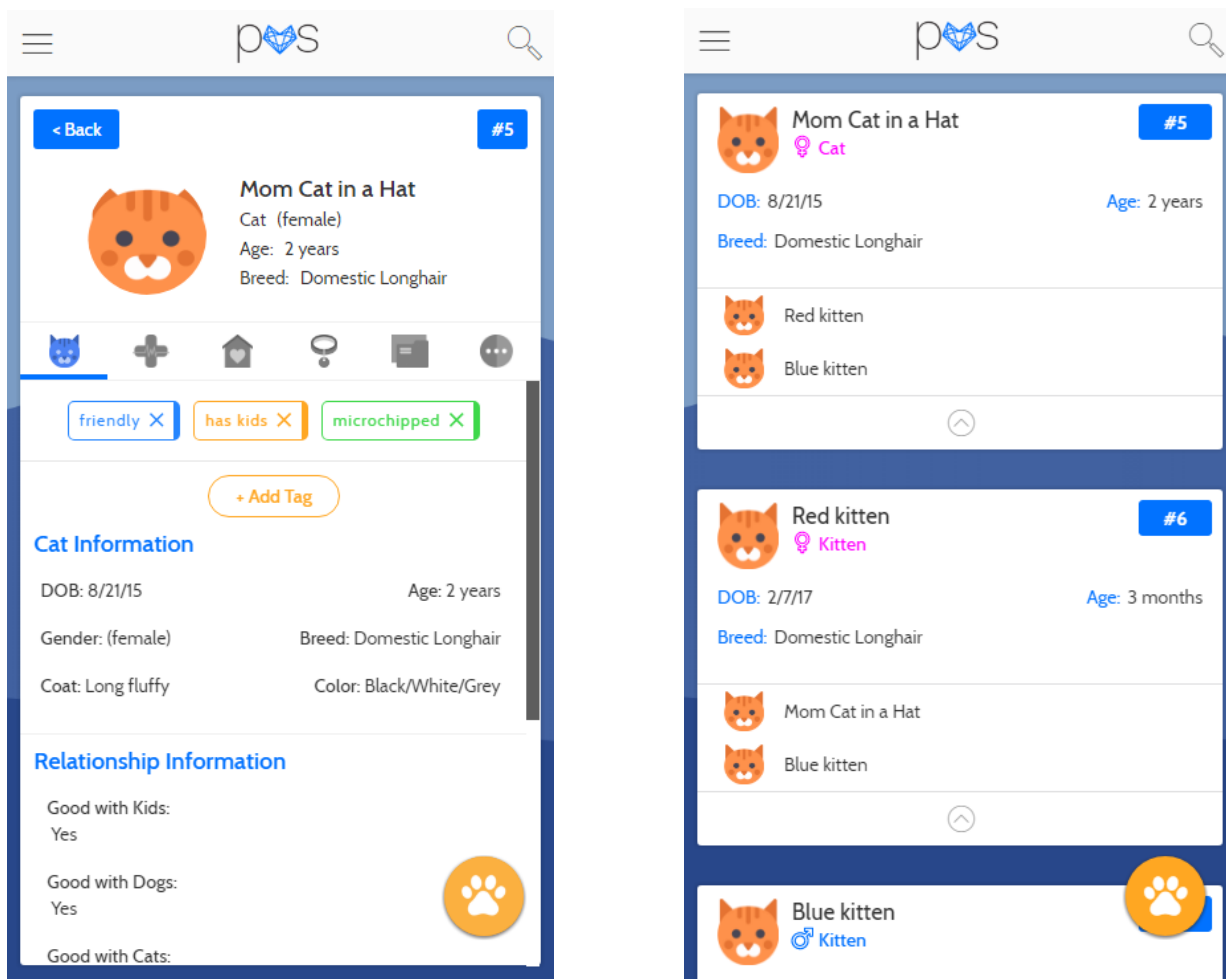
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## Introduction

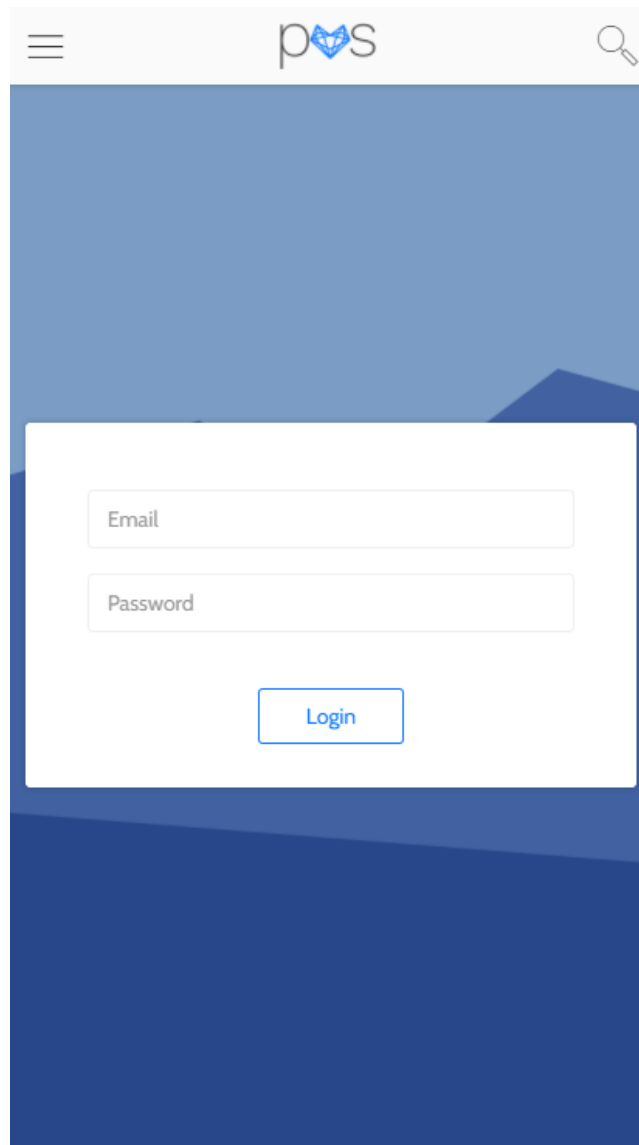
Mission Control was created by The Parrots Are Coming in order to help Mission Meow volunteers manage and run their business more effectively. By bringing all their information into one place, they are able to spend less time worrying about cumbersome data management, and spend more time finding every cat's purrfect forever home.

Chrome is supported browser across the board (mobile, desktop, etc).



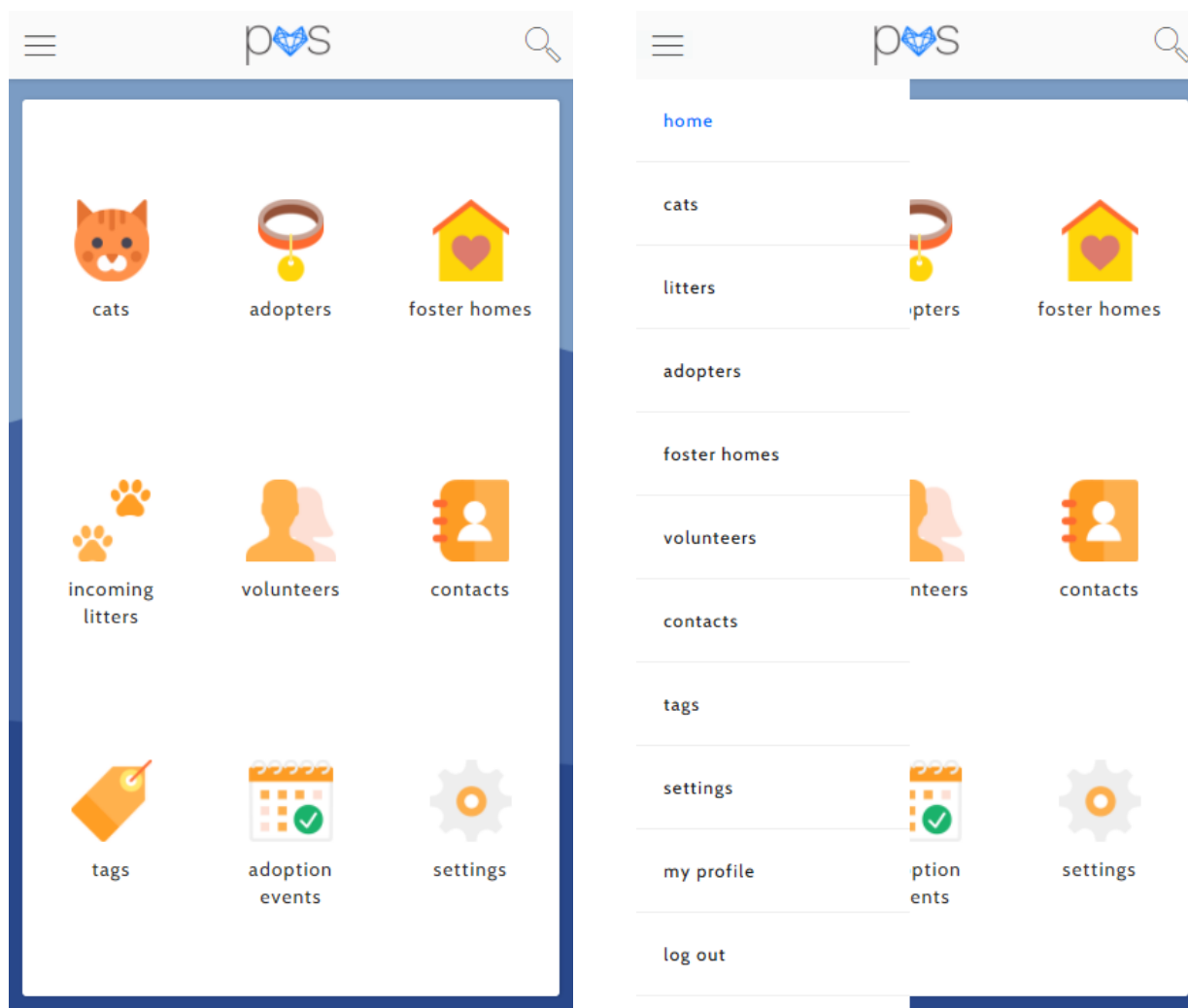
Throughout the web application, you will see a yellow paw button in the lower right corner of the screen. This opens a contextual menu that will give you additional options and actions depending on what page you are on.

## Logging In

The image shows a mobile application interface for logging in. At the top, there is a header bar with a hamburger menu icon on the left, the 'pos' logo in the center, and a magnifying glass icon on the right. The background of the app is a solid blue color. In the center, there is a white rectangular box containing the login form. The form has two input fields: the top one is labeled 'Email' and the bottom one is labeled 'Password'. Below these fields is a blue button with the text 'Login' in white. The overall design is clean and modern.

At the login screen, simply enter your email and password for your account. If you don't have an account, contact Charisse Shandro and request access to the program.

## Navigation



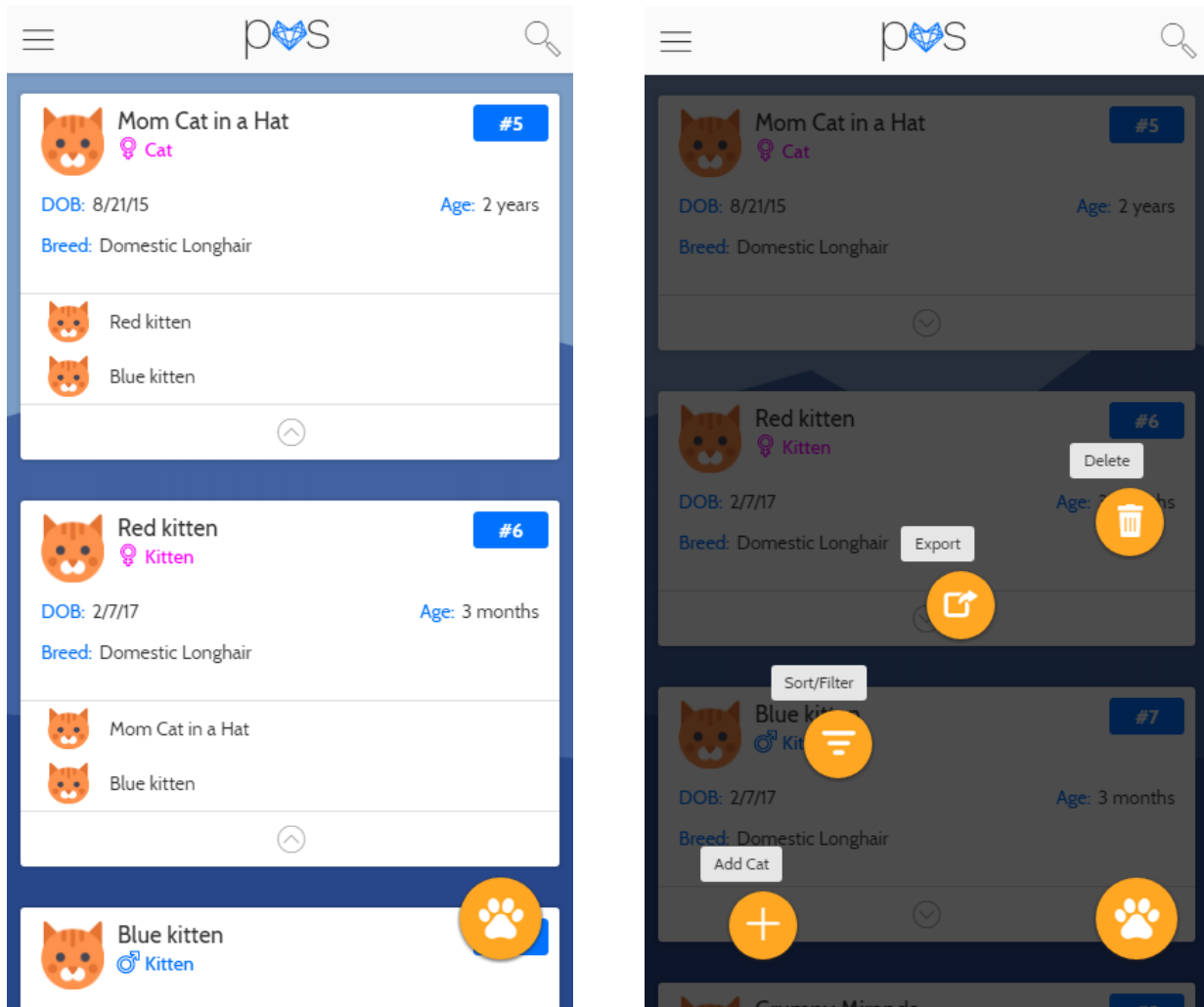
From the landing page, you can press any icon to get to its related area. Depending on your user level, you might not see all the options.

You can also access the top level menu from any page on the site via the top left menu button.

## Cat Management

A main focus of Mission Control is to manage the cats we're fostering and trying to get adopted. Below you will find an overview of the features associated with cats.

### List Cats



After choosing Cats from one of the menus, you will be presented with a list of cats. You can filter cats via the menu option.

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The screenshot displays a mobile application interface with a top navigation bar. On the left is a hamburger menu icon, in the center is the 'pWS' logo, and on the right is a magnifying glass icon. A 'FILTER' modal is open, featuring a title bar with a close button (an 'X' in a circle). The modal contains several filter options, each with a label and a corresponding input field or control:

- Name:** A text input field with the placeholder text 'Enter a name'.
- Female/Male:** A dropdown menu currently showing 'Both'.
- Adult/Kitten:** A dropdown menu currently showing 'Both'.
- Breed:** A dropdown menu with the placeholder text 'Select a breed...'.
- Color:** A text input field with the placeholder text 'Enter a color'.
- Coat:** A text input field with the placeholder text 'Enter a coat'.
- Date of Birth:** A text input field with the placeholder text 'Enter a DOB'.
- Deceased:** A checkbox that is currently unchecked.
- Deleted:** A checkbox that is currently unchecked.
- Tags:** A text input field.

At the bottom of the modal, there is a blue button labeled 'Apply Filter'.

After selecting your filter options, press “Apply Filter”.



## Add a Cat

The image displays two screenshots of the 'create a cat' form in the Mission Control app. The left screenshot shows the 'personal information' section, and the right screenshot shows the 'care information' section.

**personal information**

- cat name\*: Bella
- date of birth\*: Month, Day, Year
- breed\*: Select breed that MOST fits
- color\*: Brown
- coat\*: Short
- gender\*: female
- kitten/adult\*: kitten

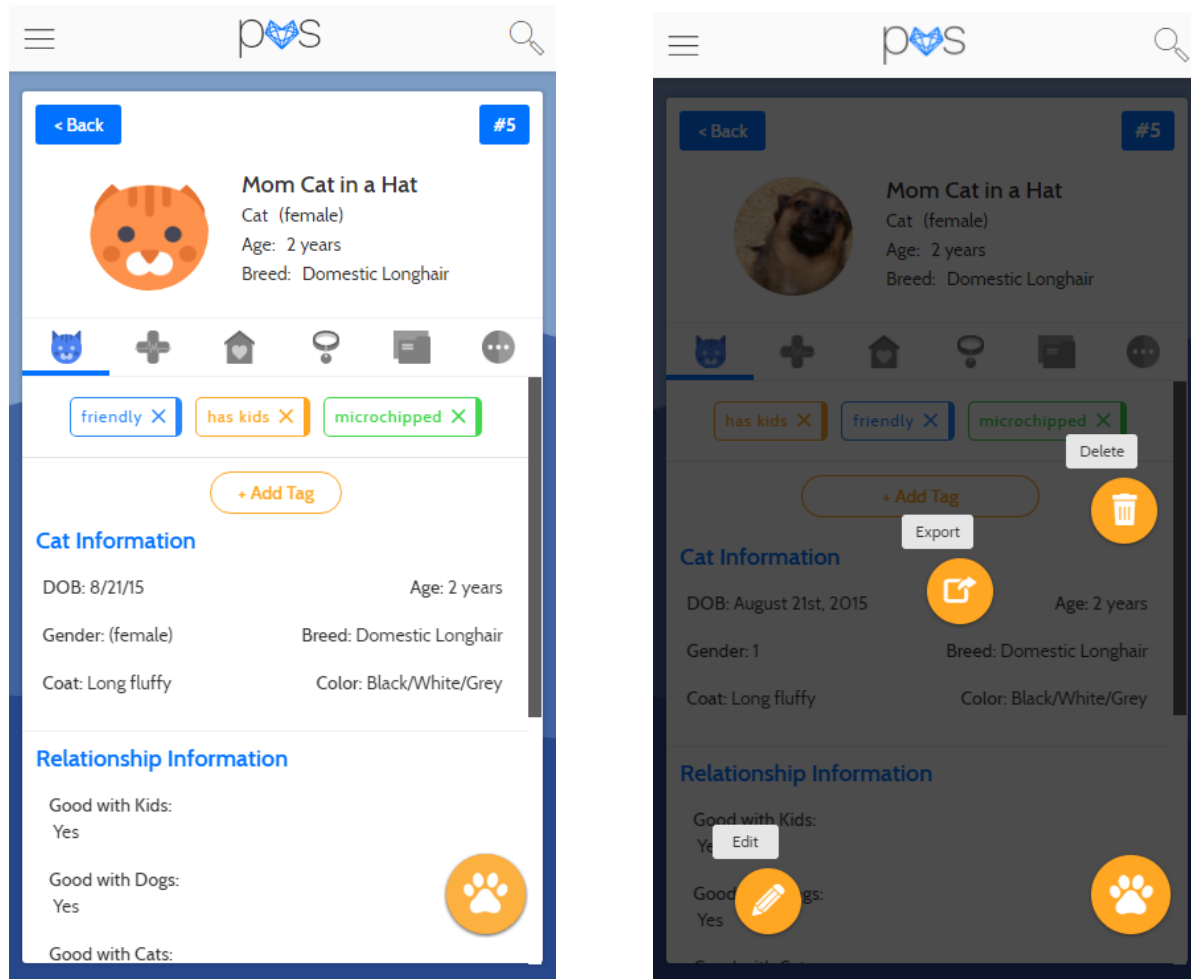
**care information**

- adoption fee\*: \$65.99
- microchip #\*: 0123456789
- is microchip registered?: not registered
- ☒ Good With Kids
- ☒ Good With Dogs
- ☒ Good With Cats
- ☐ Special Needs
- ☐ Needs Experienced Adopter
- biography\*: cat bio and background...
- current diet notes\*: cat diet, and what it eats now
- specialty notes\*: specialty notes here...

Buttons: Cancel, Submit

Choosing the “Add Cat” menu option will take you to the create a cat screen. Fill out the details for the incoming cat, and press Submit. You will be taken to the detail view of the new cat.

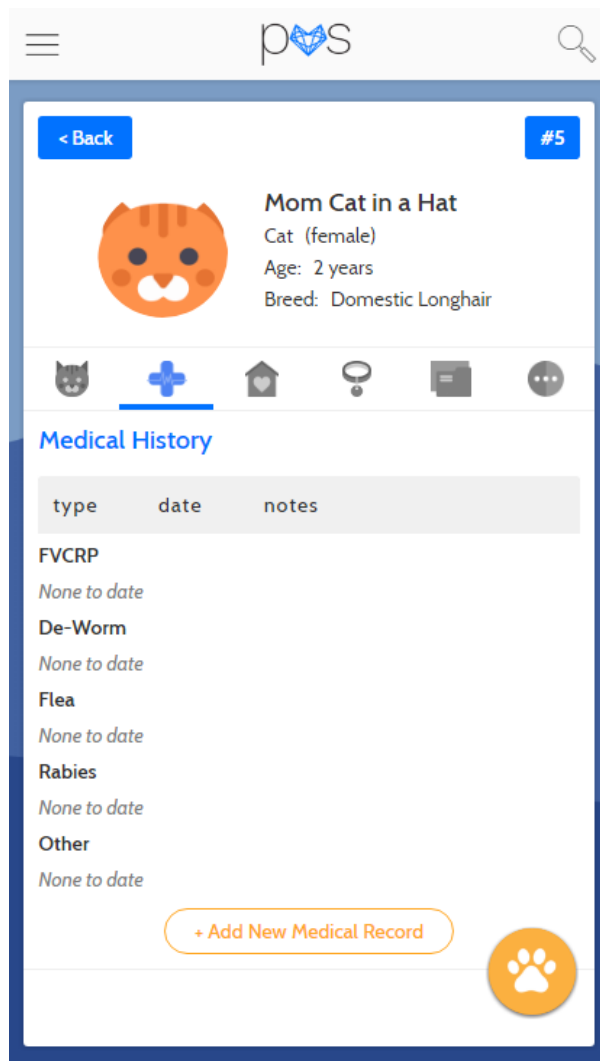
## View a Cat



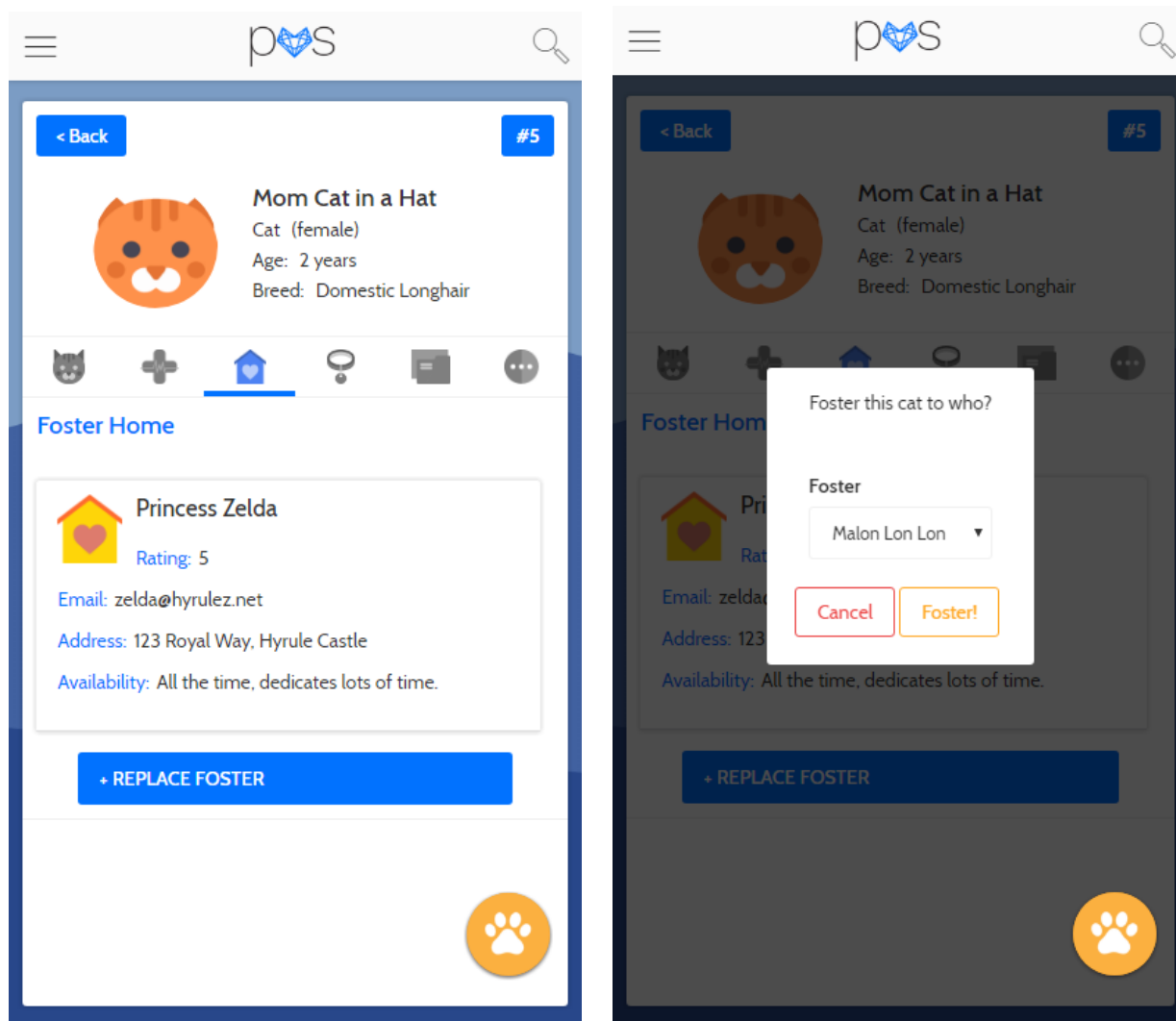
Pressing on a cat from the list of cats (or other various areas they appear) will take you to that cat's detail view. The cat detail view has 6 different tabs that can be accessed from the top. The cat detail view has a paw menu that will allow you to edit the cat, export the cat to adopt a pet, or delete the cat.

The first tab with a cat face shows general information about the cat, including Tags. More information about Tags can be found in the Tags section later in the document.

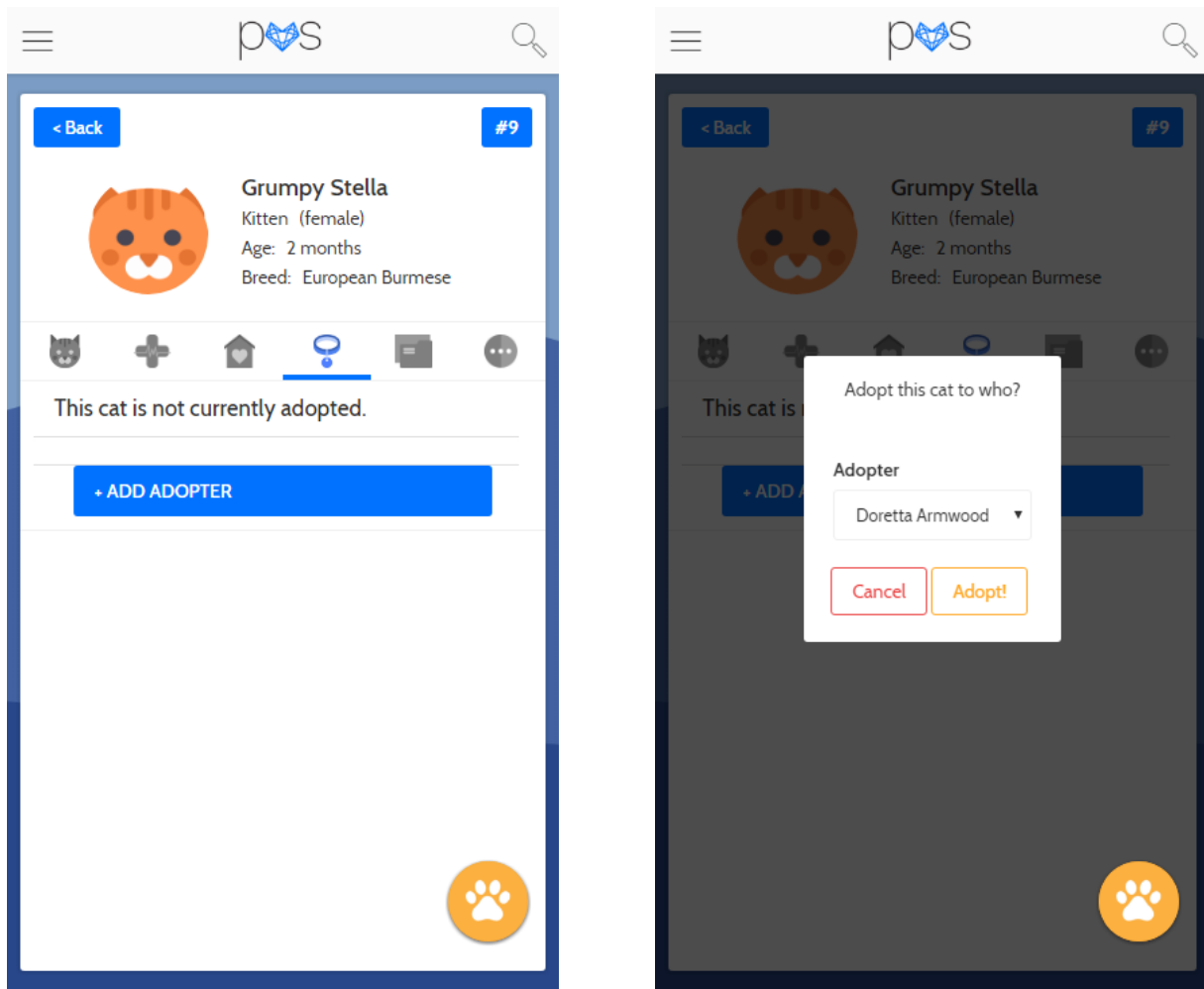
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The second tab with a medical cross shows the medical history of the cat. This is also where medical history items for the cat are managed. You can add a new medical history item using the button at bottom of the list. To interact with an existing one, press on the row.

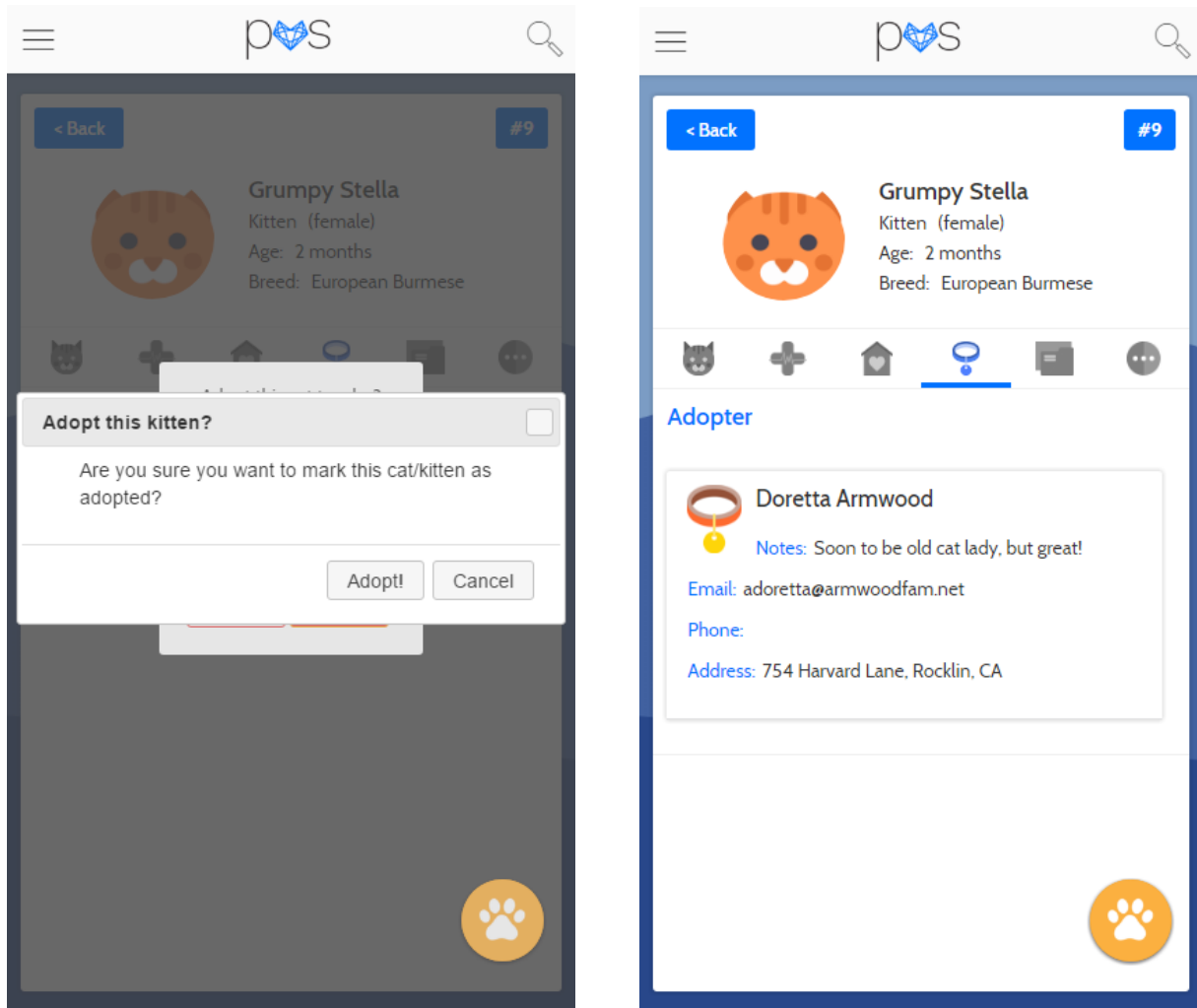


The third tab with the home shows who is currently fostering the cat, if applicable. This is also where you would mark the cat as being fostered by someone.



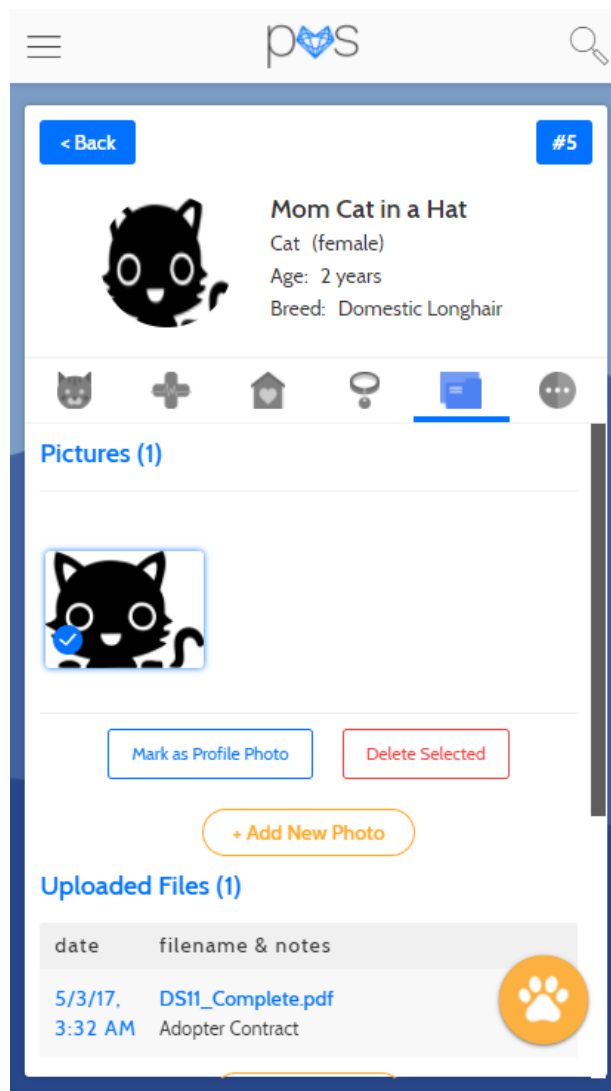
The fourth tab with the collar shows who has adopted the cat, if applicable. This is also where you can mark the cat as being adopted by someone.

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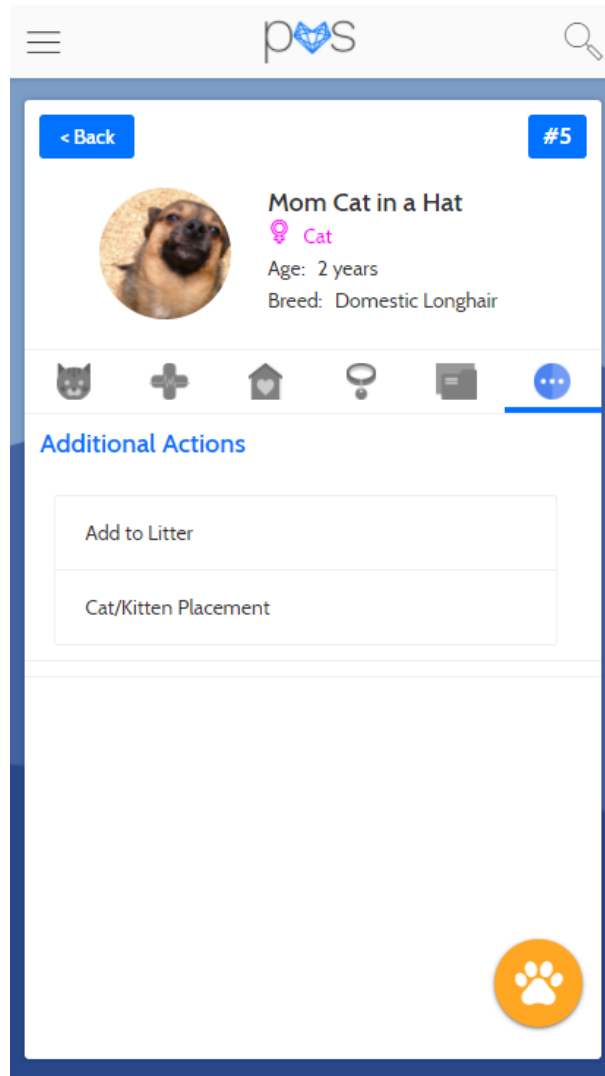
Before a cat is marked as adopted, you will be asked to confirm your choice.

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The fifth tab with the folder shows files related to this cat. Cats have both photos and the multiple document types. For information about how to use these features, see their section below.

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The sixth tab with the ellipses gives you the option to add the cat to an existing litter, or to view the cat's entire placement history.



## Edit a Cat

The image displays two side-by-side screenshots of the 'edit a cat' form in the Mission Control app. Both screenshots show the app's header with a menu icon, the 'pos' logo, and a search icon.

**Left Screenshot: 'edit a cat' - personal information**

- cat name\*:** Mom Cat in a Hat
- date of birth\*:** August 21 2015
- breed\*:** Domestic Longhair
- color\*:** Black/White/Grey
- coat\*:** Long fluffy
- gender\*:** female (selected)
- kitten/adult\*:** adult (selected)

**Right Screenshot: 'edit a cat' - care information**

- adoption fee\*:** \$65.99
- microchip #\*:** 0123456789
- is microchip registered?\*** not registered (selected)
- Good With Kids:** checked
- Good With Dogs:** checked
- Good With Cats:** checked
- Special Needs:** unchecked
- Needs Experienced Adopter:** unchecked
- biography\*:** cat bio and background...
- current diet notes\*:** cat diet, and what it eats now
- specialty notes\*:** specialty notes here...

At the bottom of the right screenshot are two buttons: 'Cancel' and 'Submit'.

Choosing the “Edit” option from the paw menu will allow you to edit the overview information about the cat. After making the necessary changes, you can choose “Submit” or “Cancel” at the bottom.

## Add a Medical Record to a Cat

The first screenshot shows the profile page for a cat named "Mom Cat in a Hat". The cat is a female Domestic Longhair, 2 years old. Below the profile information is a "Medical History" section with a table of records. The table has columns for "type", "date", and "notes". The records listed are:

type	date	notes
FVCRP	None to date	
De-Worm	None to date	
Flea	None to date	
Rabies	None to date	
Other	None to date	

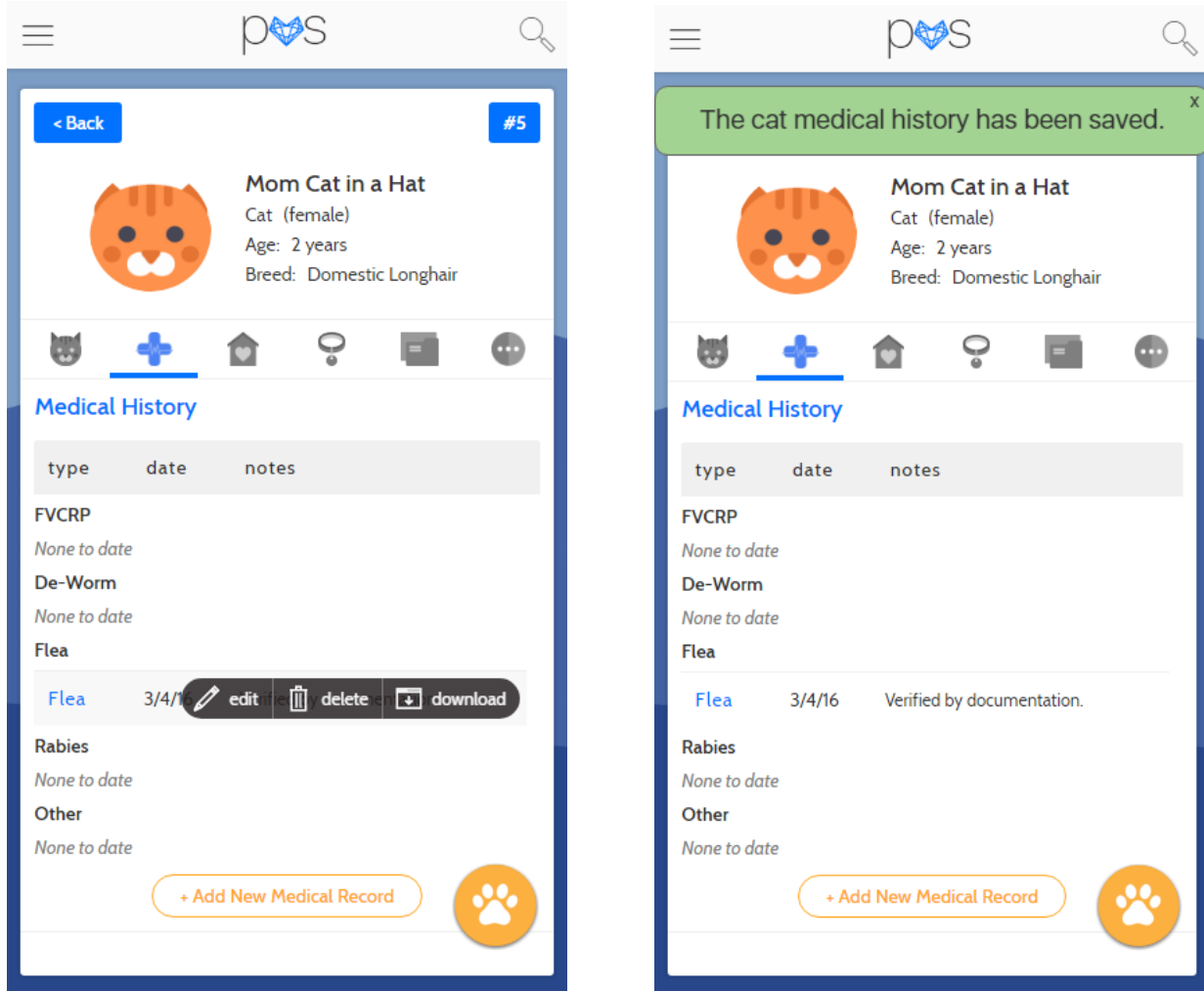
At the bottom of the table is a button labeled "+ Add New Medical Record".

The second screenshot shows the "medical history record" form. It has the following fields:

- add record** (header)
- type\***: A dropdown menu with "Select Medical Option".
- date\***: Three dropdown menus for "Month", "Day", and "Year".
- notes\***: A text input field with the placeholder "Type notes for this record...".
- Upload Document**: A "Choose File" button and the text "No file chosen".
- Buttons**: "Cancel" and "Submit".

From the second tab, you can see and add new medical history items to a cat. Medical history items can have a single document associated with them. For information on that, see the general Files section below.

## Manage a Medical Record on a Cat



To interact with medical history item, just press it. From there, you can choose to edit the details, download the file, or delete the medical record.

## Export a cat to Adopt-A-Pet

Mission Control allows users to upload a cat's record to Adopt-A-Pet using their Auto-Upload feature. Currently, cats can only be marked as available to adopt through this integration, so any further management (marking cat as adopted, deleting from Adopt-A-Pet, etc.) needs to be done through Adopt-A-Pet's web interface.

The image displays two side-by-side screenshots of the Mission Control web interface for exporting a cat's record to Adopt-A-Pet.

**Left Screenshot: 'upload to adopt-a-pet'**

- Header: 'upload to adopt-a-pet' with a placeholder image icon.
- Section: 'enter the following new information for adopt-a-pet'
- Fields:
  - 'adoption status\*': A dropdown menu with 'Available' selected.
  - 'color\*': A dropdown menu with 'Select an accepted color' selected.
  - Checkboxes: 'Spayed And Neutered' (checked), 'Shots Current' (checked), 'Housetrained' (checked), and 'Declawed' (unchecked).
- Section: 'personal information'
- Fields:
  - 'cat name\*': A text input field containing 'Mom Cat in a Hat'.
  - 'date of birth\*': A date picker showing 'August', '21', and '2015'.

**Right Screenshot: 'care information'**

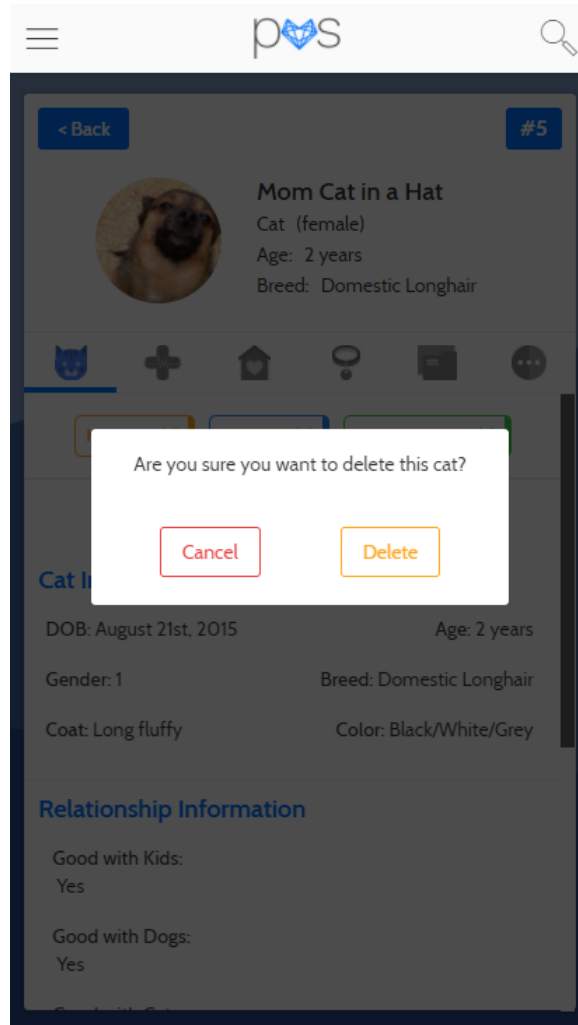
- Section: 'care information'
- Fields:
  - 'adoption fee\*': A text input field containing '\$65.99'.
  - 'microchip #\*': A text input field containing '0123456789'.
  - 'is microchip registered\*': A toggle switch set to 'not registered'.
  - Checkboxes: 'Good With Kids' (checked), 'Good With Dogs' (checked), 'Good With Cats' (checked), 'Special Needs' (unchecked), and 'Needs Experienced Adopter' (unchecked).
  - 'biography\*': A text area containing 'cat bio and background...'.
  - 'current diet notes\*': A text area containing 'cat diet, and what it eats now'.
  - 'specialty notes\*': A text area containing 'specialty notes here...'.
- Buttons: 'Cancel' and 'Submit'.

To export a cat to Adopt-a-Pet, choose the Export option from the paw menu. This will take you to a form containing all the fields Adopt-A-Pet needs. At the top of the form are new fields that may need to be changed: Adoption status (default Available), color (need to use one of Adopt-A-Pet's expected values), and checkboxes for Spayed and Neutered, Shots Current, Housetrained, and Declawed. All but Declawed are checked by default, but these values can be changed if needed.

Underneath these new fields are the same fields used when adding/editing the cat. They will be populated with the cat's existing information, but all values may be changed if needed.

When ready to export the cat, press "Submit". This will Submit any changes that you made to the cat, and within a few hours the new listing should be visible on Adopt-A-Pet.

## Delete a Cat

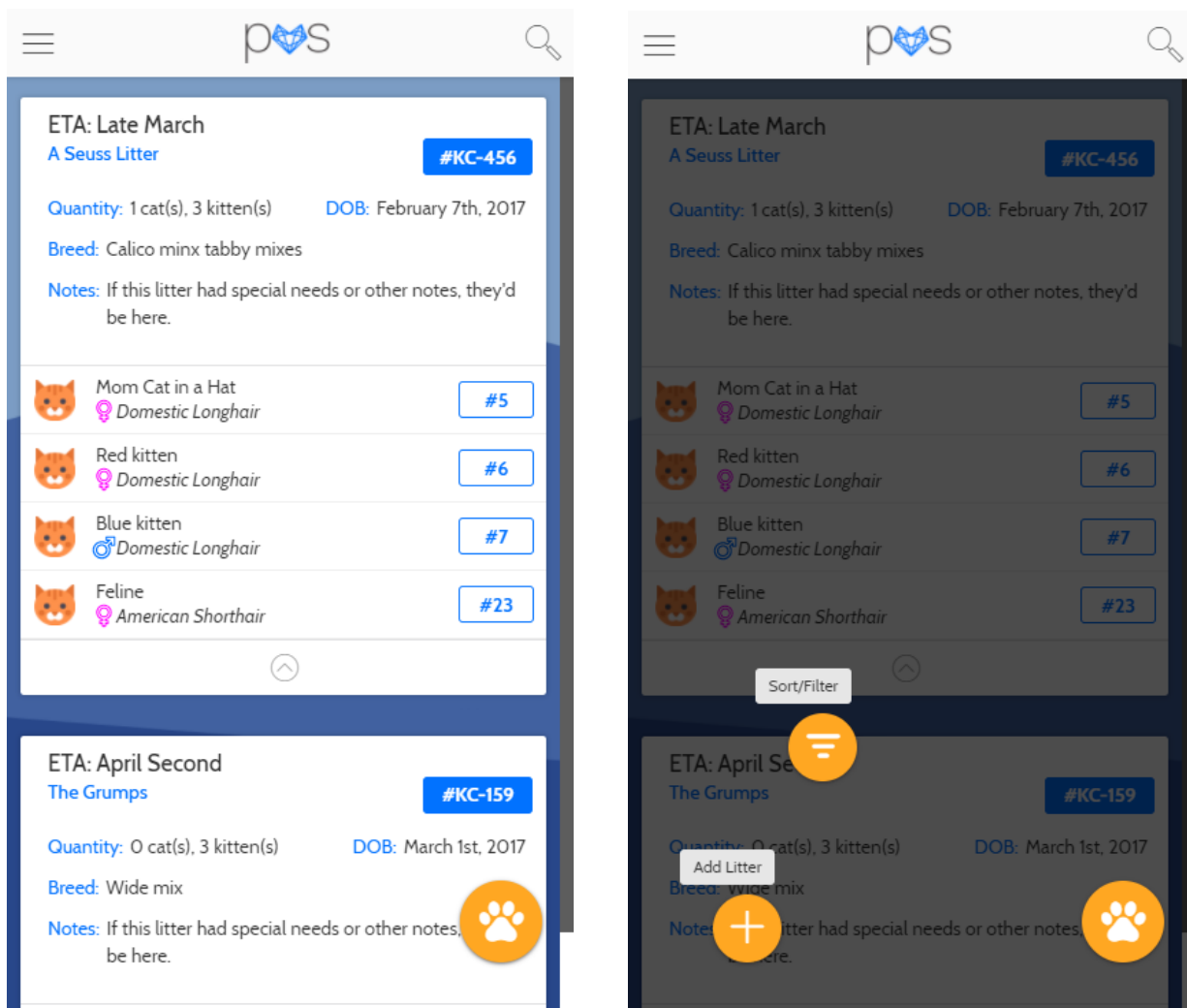


To delete a cat, choose the "Delete" option. You will be asked to confirm the delete before it is actually completed. Deleting cats can only be done by administrators.

## Litter Management

Here at Mission Meow, we frequently get litters of kittens lined up to be brought into our care in the near future. Since those cats and kittens aren't with us yet, it's often hard to keep track of how many are about to come in, and if we have room for more! Thankfully, Mission Control has features for helping to see how many litters of kittens we have coming in, and when.

### List Litters



After choosing Litters from one of the menus, you will be presented with a list of litters. You can filter cats via the menu option. After selecting your filter options, press “Apply Filter”.

## Add a Litter

The image displays two screenshots of the 'create a litter' form in the Mission Control app. The left screenshot shows the form with a placeholder image and the right screenshot shows the form with sample data filled in.

**create a litter**

**litter information**

name\*: Test

kitten central id\*: 123456

date of birth\*: January 1 2022

breed\*: Blue

estimated arrival\*: Early March

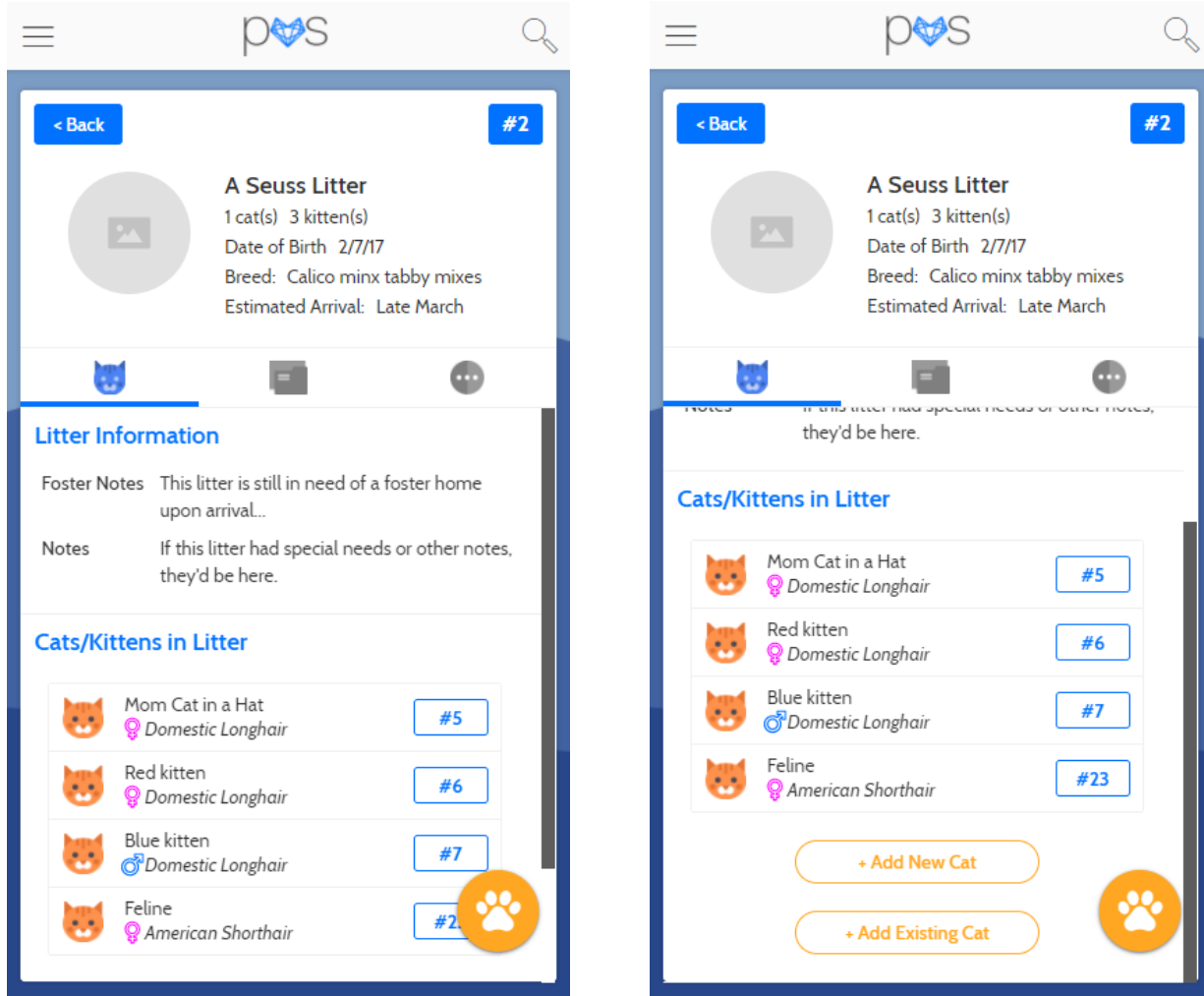
foster notes\*: This is just a foster note.

notes\*: This is just a note.

Cancel Submit and Add Cats

Choosing the “Add Litter” menu option will take you to the create a litter screen. Fill out the details for the incoming litter, and press Submit. After saving the litter, you will be taken through a series of screens to add the cats that are in the litter.

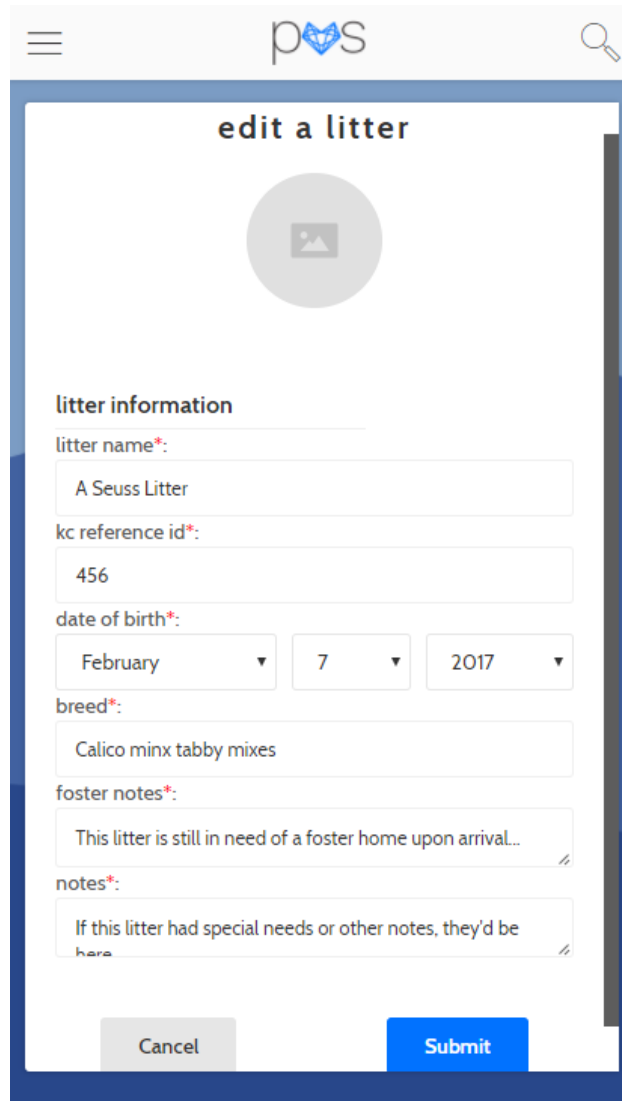
## View a Litter



Pressing on a litter from the list of litters will take you to that litter's detail view. Below the list of cats and kittens are options to add a new cat, or to add an existing cat.



## Edit a Litter



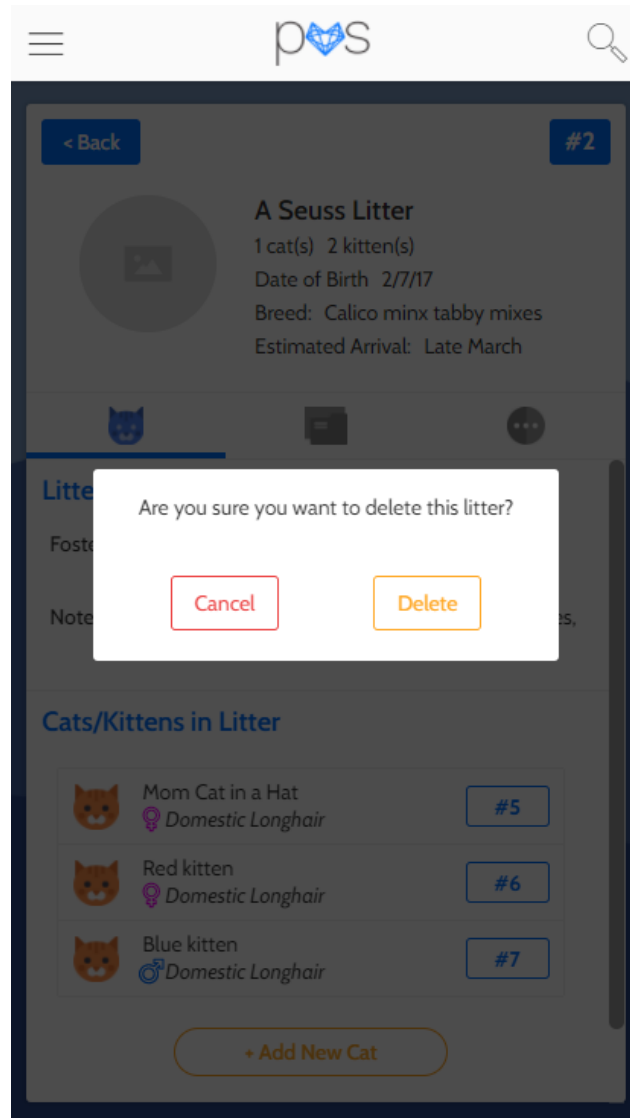
The screenshot shows a mobile application interface for editing a litter. At the top, there is a header bar with a hamburger menu icon on the left, the 'pos' logo in the center, and a magnifying glass icon on the right. Below the header, the title 'edit a litter' is centered. Underneath the title is a circular placeholder for a profile picture with a small image icon. The form is divided into several sections, each with a label and a red asterisk indicating a required field:

- litter information**
  - litter name\*:** A text input field containing 'A Seuss Litter'.
  - kc reference id\*:** A text input field containing '456'.
  - date of birth\*:** A date picker with three dropdown menus showing 'February', '7', and '2017'.
  - breed\*:** A text input field containing 'Calico minx tabby mixes'.
  - foster notes\*:** A text area containing 'This litter is still in need of a foster home upon arrival...'.
  - notes\*:** A text area containing 'If this litter had special needs or other notes, they'd be here...'.

At the bottom of the form, there are two buttons: a grey 'Cancel' button on the left and a blue 'Submit' button on the right.

Choosing the “Edit” option from the paw menu will allow you to edit general information about the litter.

## Delete a Litter



To delete a litter choose the “Delete” option from the detail view menu. You will be asked to confirm your decision to delete the litter. Note that deleting a litter only removes the litter from the litter list. The cats and kittens will still be seen in the cat list.

## Adopter Management

At Mission Meow, our goal is to make sure that every cat in need finds a perfect home. We keep tabs on all of our adopters, whether they have adopted before or are looking for their first feline friend.

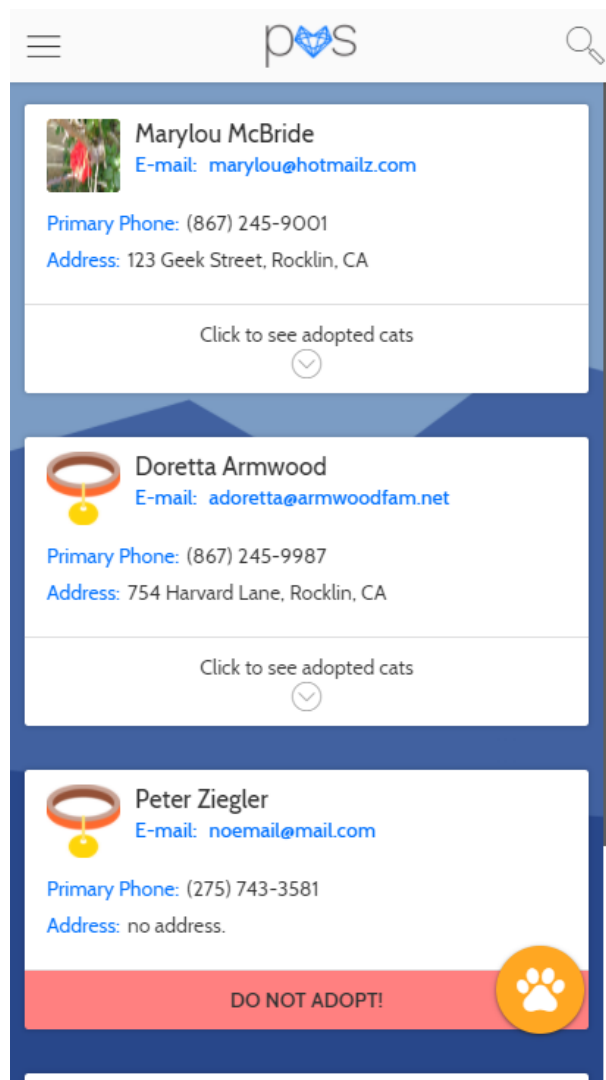
### List Adopters

The left screenshot displays a list of adopters. Each entry includes a profile picture, name, email, primary phone, address, and a list of adopted cats. For example, Marylou McBride has adopted Carmella (Javanese) and Rachelle (Maine Coon). Below the list of cats is a button to 'Click to see adopted cats' with an upward arrow. The right screenshot shows a 'FILTER' overlay with the following fields: First Name, Last Name, Phone #, Email, Address, # of Cats Adopted, Do NOT Adopt (with a dropdown menu set to 'Both'), and Tags. At the bottom are 'Cancel' and 'APPLY FILTER' buttons.

After choosing Adopters from one of the menus, you will be presented with a list of all adopters saved to the system. You can press any adopter's card to view their full profile. If the person has adopted a cat from Mission Meow before, you can press the arrow underneath their name to show a list of their recently-adopted cats. You can press any of these cats to view its profile.

Additionally, you can press "Filter" in the paw menu to narrow this list down by name, contact information, profile tags, and more.

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This list is used both for trusted adopters, and to mark people that should **not** be adopted to. These adopters will have a bright red border under their card labeled “DO NOT ADOPT”.

## Add an Adopter

The form is titled "create an adopter" and features a paw print logo. It includes a toggle switch for "adopt to this person?" which is currently set to "OK to Adopt". Below this, there are sections for "personal information" (first name, last name, e-mail), "contact information" (address), and "add phone number(s)" (type, number, and an "Add Another Phone Number" button). The "adoption information" section includes a "notes" field. At the bottom, there are "Cancel" and "Submit" buttons.

**create an adopter**

adopt to this person?  
☒ OK to Adopt

**personal information**

first name\*:  
James

last name:  
Johnson

e-mail:  
james.johnson@mail.com

**contact information**

address:  
1111 Elementary Ave

**add phone number(s)**

type\*:  
Mobile

1234567890

Add Another Phone Number

**adoption information**

notes:  
Very good adopter!

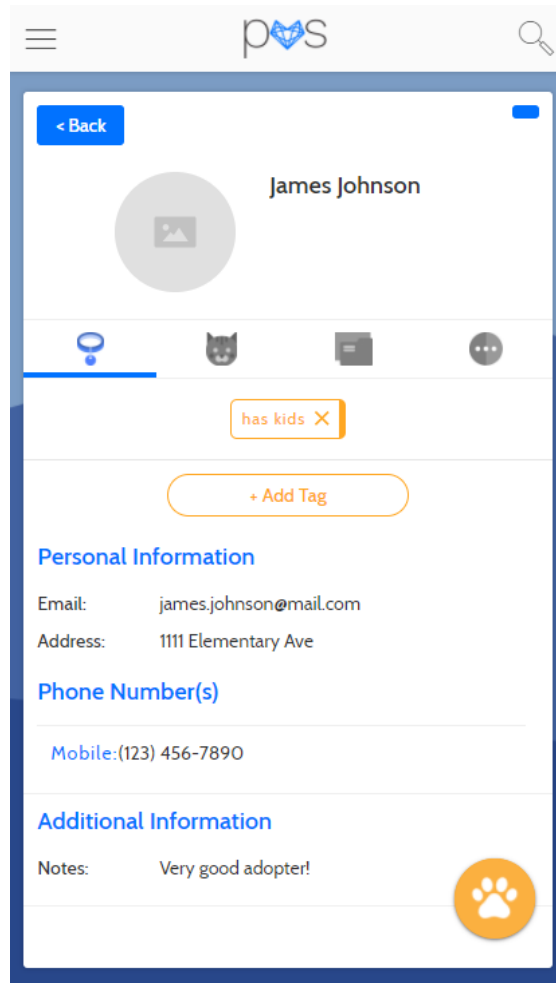
Cancel Submit

Choosing "Add Adopter" from the paw menu will allow you to add a new adopter to the database. Fill out the form with whatever information you have available--only the first name is required, but more will be helpful to search for or contact this adopter later.

At the top of the form is a switch labeled "Adopt to this person?". By default, the toggle says "OK to Adopt", but pressing it will change the toggle to "DO NOT ADOPT!". This will display a new field where you may enter the reason this person should not be adopted to. Filling out this field is highly encouraged.

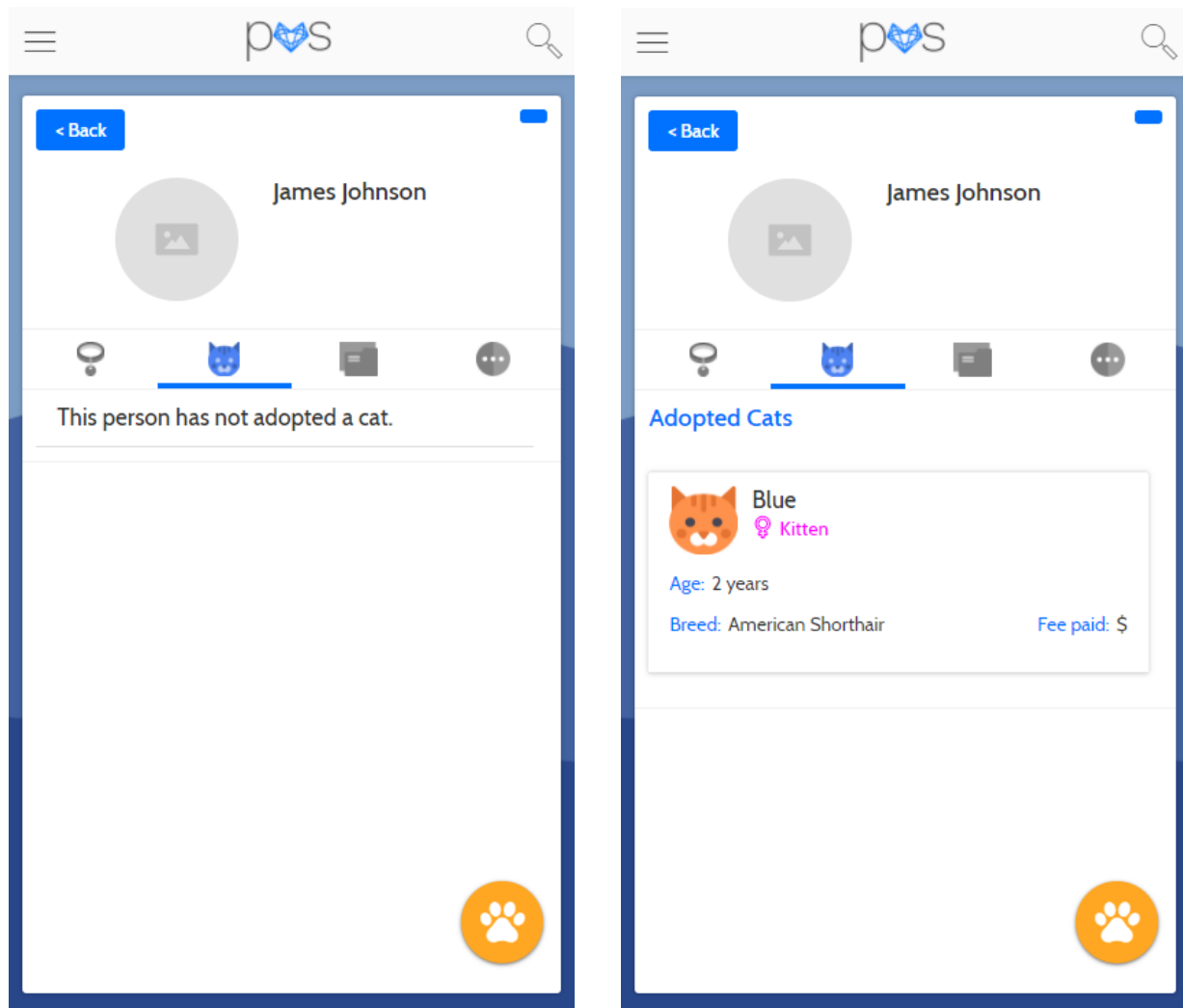
When finished, press "Submit", and you will be taken to the detail view of the new adopter.

## View an Adopter

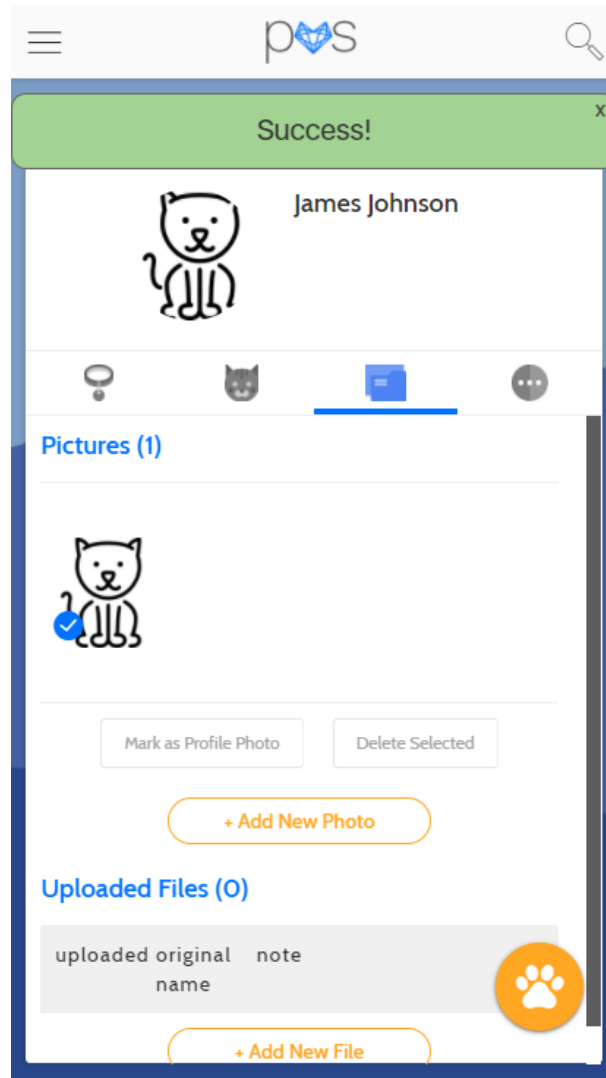


Pressing on an adopter's card will take you to that adopter's detail view. This page has 4 different tabs that can be accessed from the top. For Core Users, there is also a paw menu in the bottom right corner that will allow you to edit or (if you are an administrator) delete the adopter.

The first tab, with the collar icon, shows all contact information for the adopter. This includes address, email, all saved phone numbers, and any additional notes. Tags can also be found on this tab. More information about Tags can be found in the Tags section later in the document.



The second tab, with a cat face, lists all the cats that this person has adopted. A quick-view card for each cat lists its date of birth, age, breed, and any adoption fee that was paid, if any. You can press this card to view the cat's detail page.



The third tab, with a file icon, lists all files and photos that have been uploaded for the adopter. Core Users can upload new photos and files, as well as select a new profile picture.



## Edit an Adopter

The image displays two screenshots of the 'Edit an Adopter' form in the Mission Control app. The left screenshot shows the overview form with sections for personal information, contact information, and an 'adopt to this person?' toggle. The right screenshot shows the expanded form with additional fields for phone numbers and adoption notes.

**edit an adopter**

**adopt to this person?**

☒ **OK to Adopt**

**personal information**

first name\*: James

last name\*: Johnson

e-mail\*: james.johnson@mail.com

**contact information**

address\*: 1111 Elementary Ave

**phone number(s)**

Mobile: (123) 456-7890

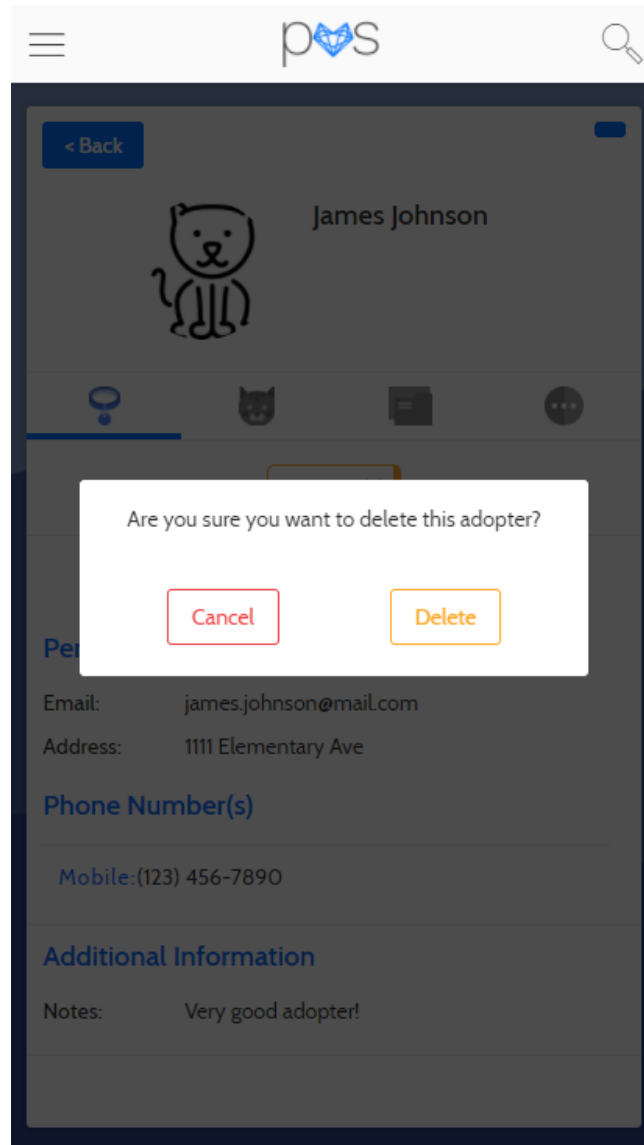
**adoption information**

notes\*: Very good adopter!

**Buttons:** Cancel, Submit

Choosing the “Edit” option from the paw menu will allow you to edit the contact information for the adopter. All fields can be changed--including the “Adopt to this person?” field, allowing you to retroactively mark an adopter as do-not-adopt. After making necessary changes, you can choose “Submit” to save the adopter, or “Cancel” to undo all changes.

## Delete an Adopter



Administrators can choose “Delete” from the paw menu to delete an adopter’s record from the database. You will be asked to confirm the deletion before it is completed.

## Foster Management

Cat rescue cannot happen without the help of our trusty foster homes. Mission Control provides a convenient and powerful interface to manage all of Mission Meow’s fosters, as well as the cats that they care for.

## List Fosters

The screenshot shows the 'List Fosters' screen with three foster profiles. Each profile has a house icon, a name, an availability status, an email address, and an address. Below each profile is a section for 'Click to see foster's current cats' with a downward arrow. The first foster, Princess Zelda, has three cats: Rachelle (Singapore), Leeroy (Turkish Angora), and Alicia (American Bobtail). The second foster, Malon Lon Lon, has no cats listed. The third foster, Bryant McCoco, has no cats listed. A paw print icon is visible in the bottom right corner.

Foster Name	Availability	Email	Address	Cat #	Cat Name	Cat Breed
Princess Zelda	All the time, dedicates lots of time.	zelda@hyrulez.net	123 Royal Way, Hyrule Castle	#11	Rachelle	Singapore
				#12	Leeroy	Turkish Angora
				#13	Alicia	American Bobtail
Malon Lon Lon	Weekends and evenings.	malon@lonlon.net	Lon Lon Ranch, Hyrule Field			
Bryant McCoco	During the day, most weekends.					

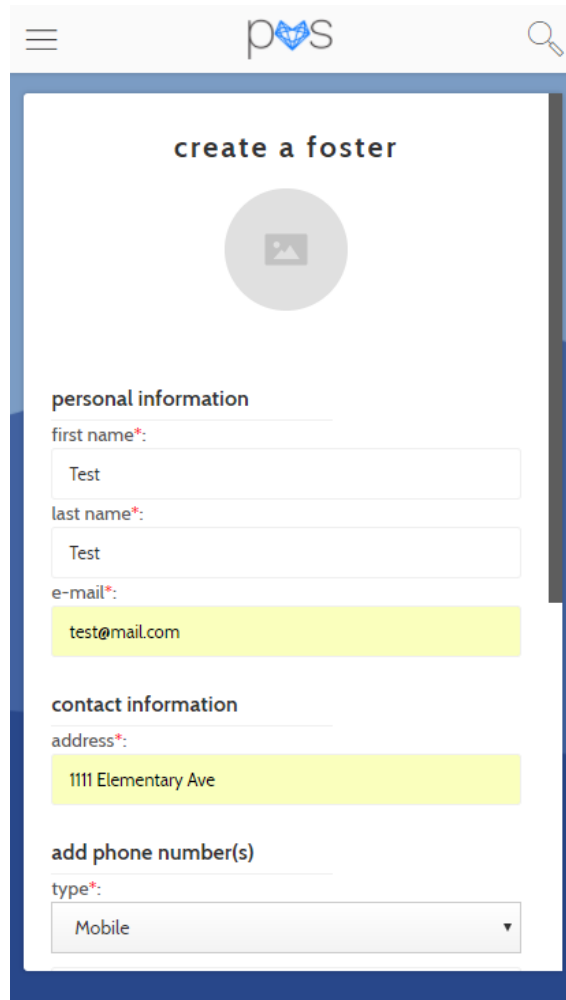
The screenshot shows the 'FILTER' screen with search criteria for foster profiles. The criteria include First Name, Last Name, Availability, Phone #, Email, Address, and Tags. There are 'Cancel' and 'APPLY FILTER' buttons at the bottom.

Field	Value
First Name	Enter first name
Last Name	Enter last name
Availability	Enter availability
Phone #	Enter phone number
Email	Enter email
Address	Enter address
Tags	

After choosing Fosters from one of the menus, you will be presented with a list of all fosters saved to the system. You can press any foster's card to view their full profile. If the person is currently fostering any cats, you can press the arrow beneath their name to show a list of those cats. You can press any of these cats to view its profile.

Additionally, you can press "Filter" in the paw menu to narrow this list down by name, contact information, profile tags, and more.

## Add a Foster



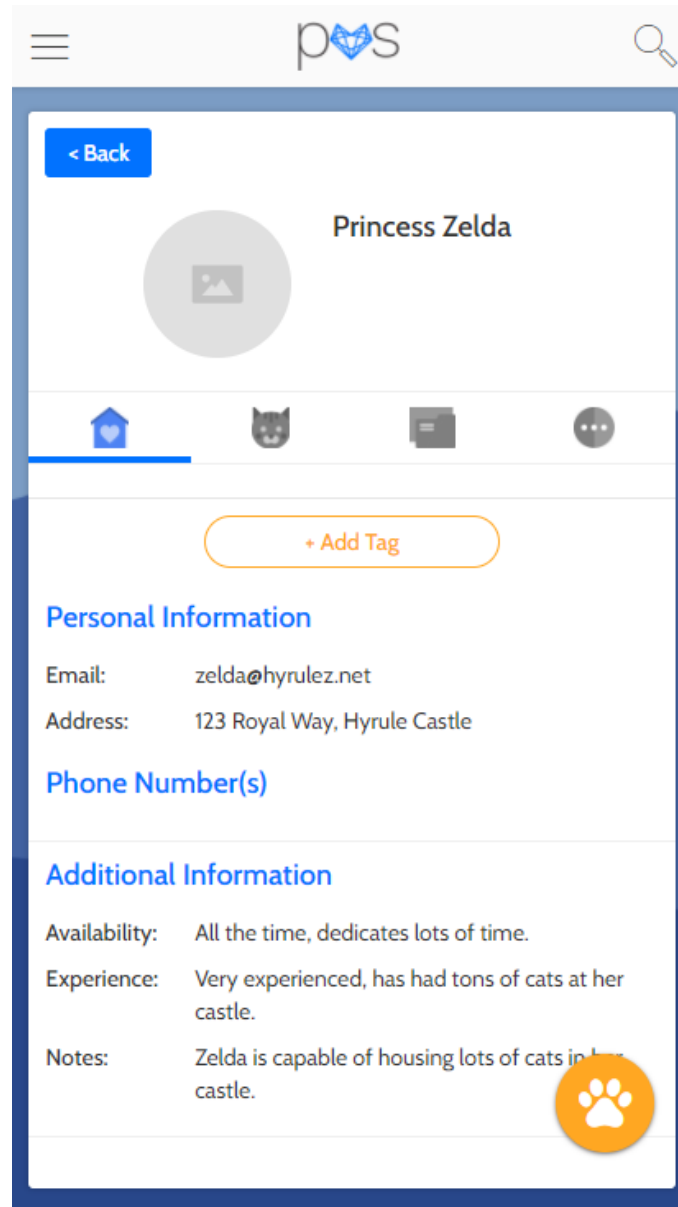
The screenshot shows a mobile application interface for creating a foster. At the top, there is a header bar with a hamburger menu icon on the left, the 'pos' logo in the center, and a magnifying glass icon on the right. Below the header, the title 'create a foster' is centered. Underneath the title is a circular placeholder for a profile picture with a camera icon. The form is divided into three sections: 'personal information', 'contact information', and 'add phone number(s)'. The 'personal information' section includes fields for 'first name\*', 'last name\*', and 'e-mail\*', each with a red asterisk indicating it is required. The 'contact information' section includes a field for 'address\*'. The 'add phone number(s)' section includes a field for 'type\*'. The 'e-mail\*' field contains 'test@mail.com', the 'address\*' field contains '1111 Elementary Ave', and the 'type\*' field has a dropdown menu with 'Mobile' selected. The form is set against a light gray background with a blue border.

Choosing “Add Foster” from the paw menu will allow you to add a new foster to the database. Enter their full contact information--all fields are required, since fosters will frequently be contacted by Mission Meow organizers.

For the “Experience” and “Availability” fields, simply enter a brief description. For example, an adopter could be listed with experience like “Raised 2 litters of bottle babies” and availability like “College student, summer break is best time”.

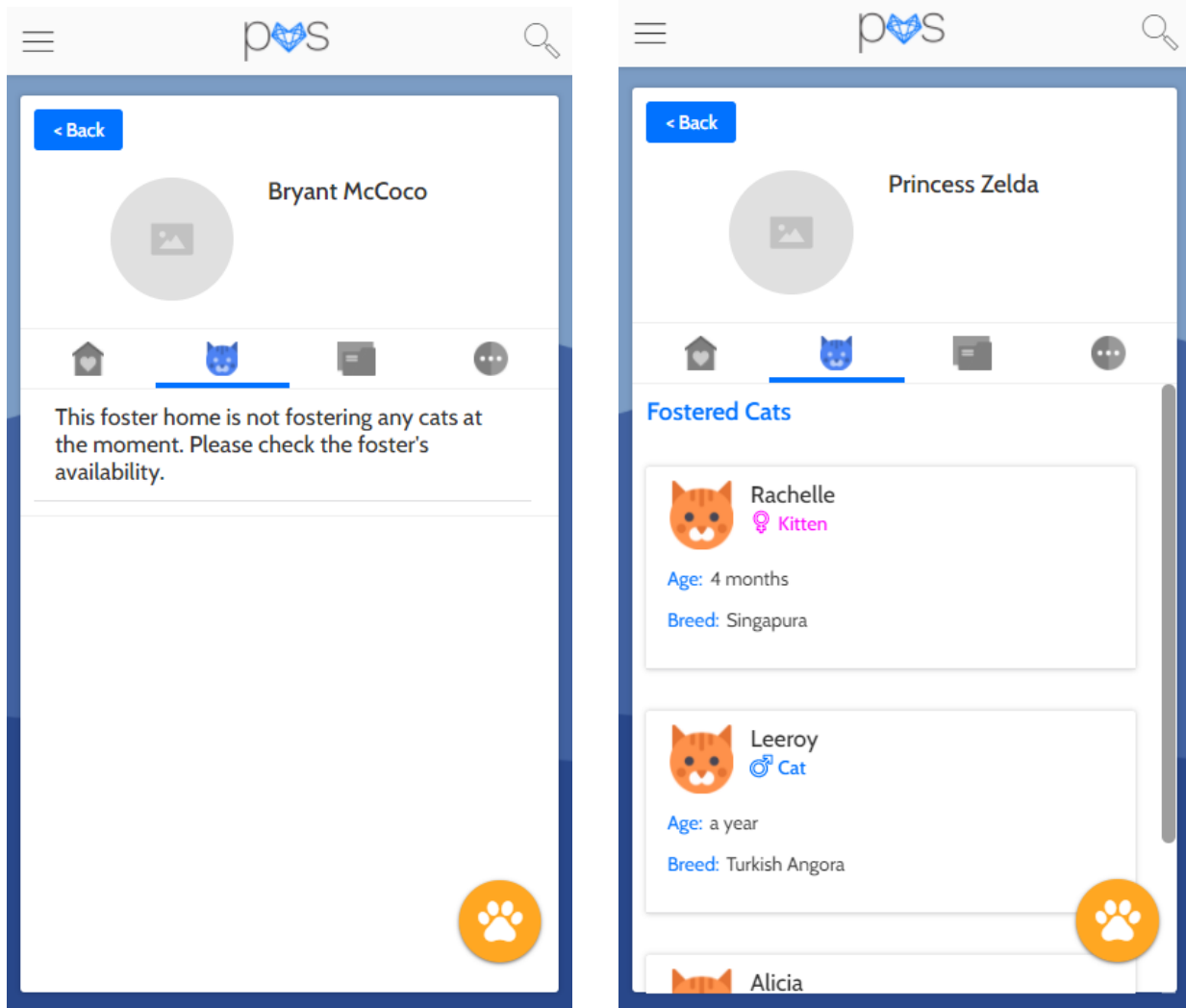
When finished, press “Submit” and you will be taken to the detail view of the new foster.

## View a Foster



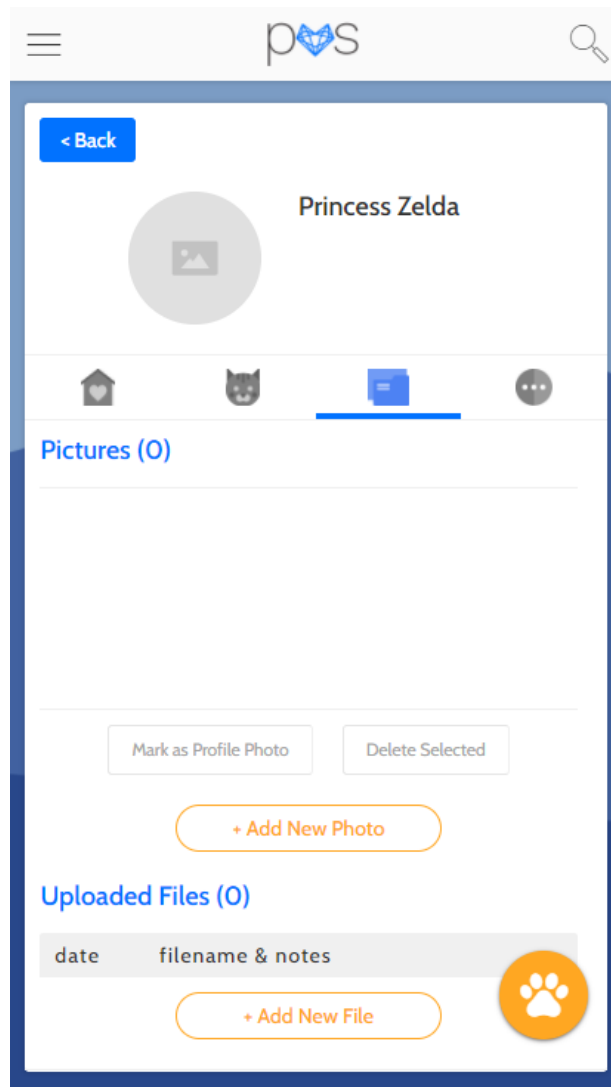
Pressing on an foster's card will take you to that foster's detail view. This page has 4 different tabs that can be accessed from the top. For Core Users, there is also a paw menu in the bottom right corner that will allow you to edit or (if you are an administrator) delete the foster.

The first tab, with the home icon, shows all contact information for the foster. This includes address, email, all saved phone numbers, availability, experience, and any additional notes. Tags can also be found on this tab. More information about Tags can be found in the Tags section later in the document.



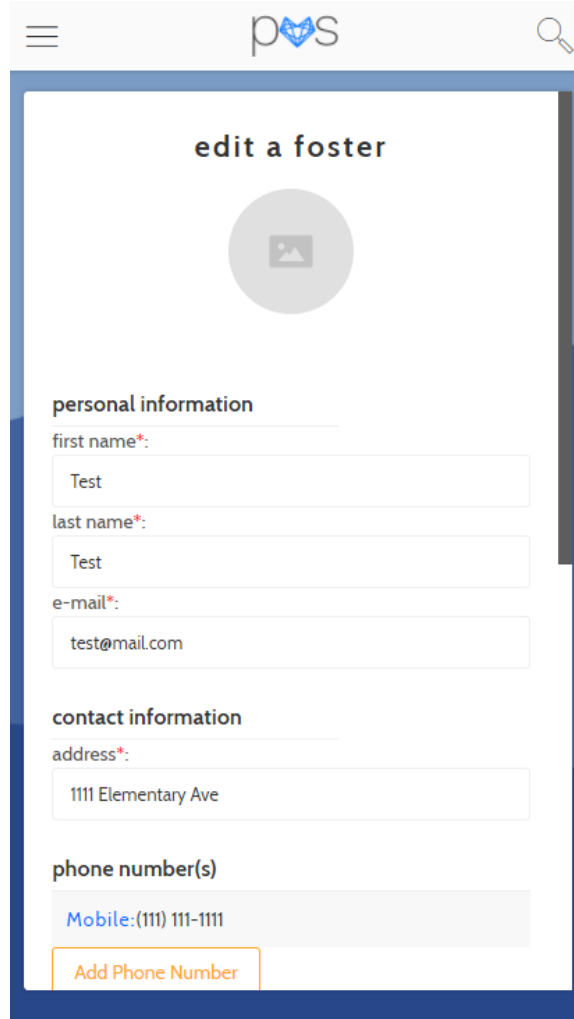
The second tab, with a cat face, lists all the cats that this person is currently fostering. A quick-view card for each cat lists its date of birth, age, and breed. You can press this card to view the cat's detail page.

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The third tab, with a file icon, lists all files and photos that have been uploaded for the foster. Core Users can upload new photos and files, as well as select a new profile picture.

## Edit a Foster



The screenshot shows a mobile application interface for editing a foster. At the top, there is a header bar with a hamburger menu icon on the left, the 'pos' logo in the center, and a magnifying glass icon on the right. Below the header, the title 'edit a foster' is centered. Underneath the title is a circular placeholder for a profile picture, containing a small image icon. The form is divided into three sections: 'personal information', 'contact information', and 'phone number(s)'. The 'personal information' section includes three text input fields: 'first name\*' with the value 'Test', 'last name\*' with the value 'Test', and 'e-mail\*' with the value 'test@mail.com'. The 'contact information' section includes one text input field: 'address\*' with the value '1111 Elementary Ave'. The 'phone number(s)' section includes a text input field with the value 'Mobile:(111) 111-1111' and an 'Add Phone Number' button below it.

**edit a foster**

**personal information**

first name\*: Test

last name\*: Test

e-mail\*: test@mail.com

**contact information**

address\*: 1111 Elementary Ave

**phone number(s)**

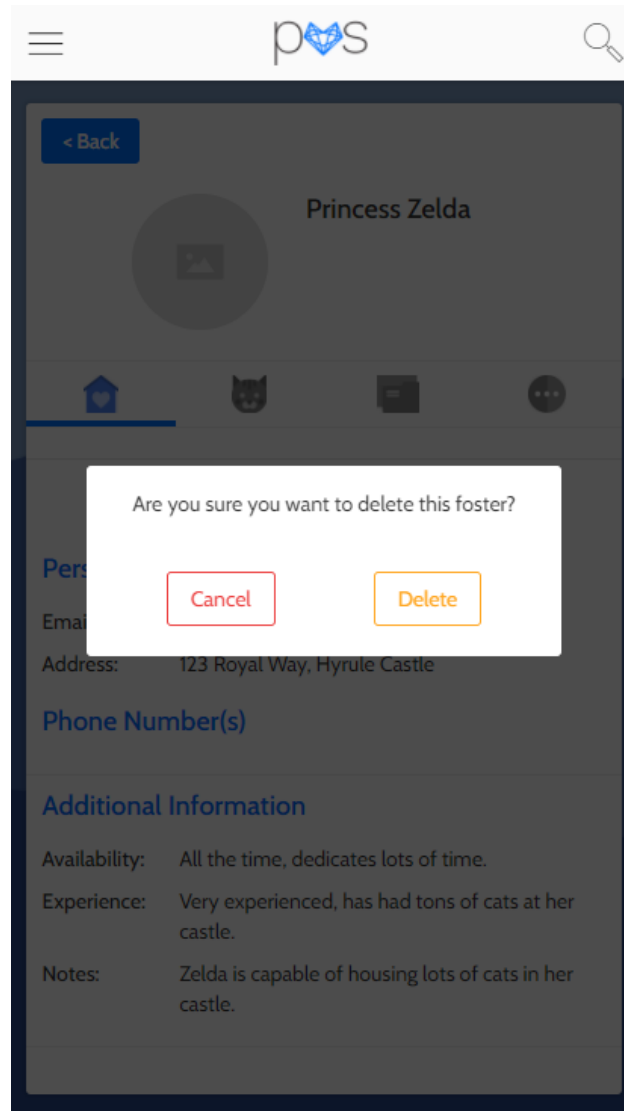
Mobile:(111) 111-1111

Add Phone Number

Choosing the “Edit” option from the paw menu will allow you to edit the contact information for the foster. After making necessary changes, you can choose “Submit” to save the foster, or “Cancel” to undo all changes.



## Delete a Foster



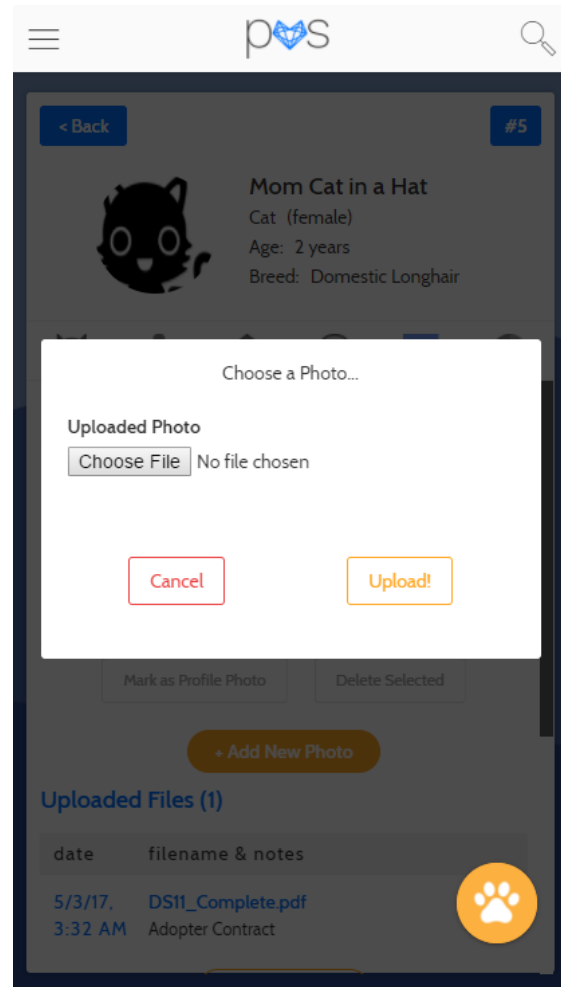
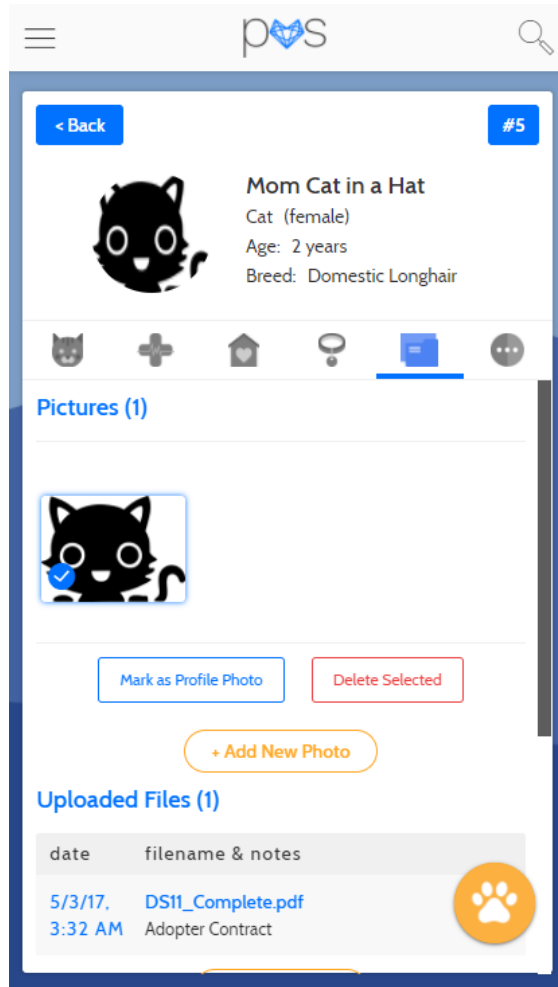
Administrators can choose “Delete” from the paw menu to delete a foster’s record from the database. You will be asked to confirm the deletion before it is completed.

## File Management

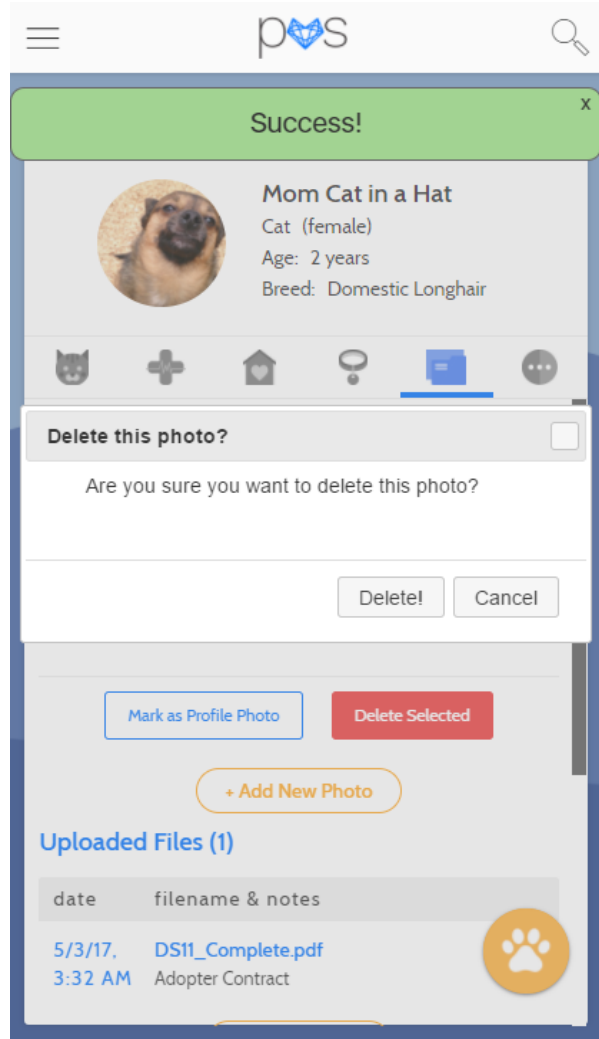
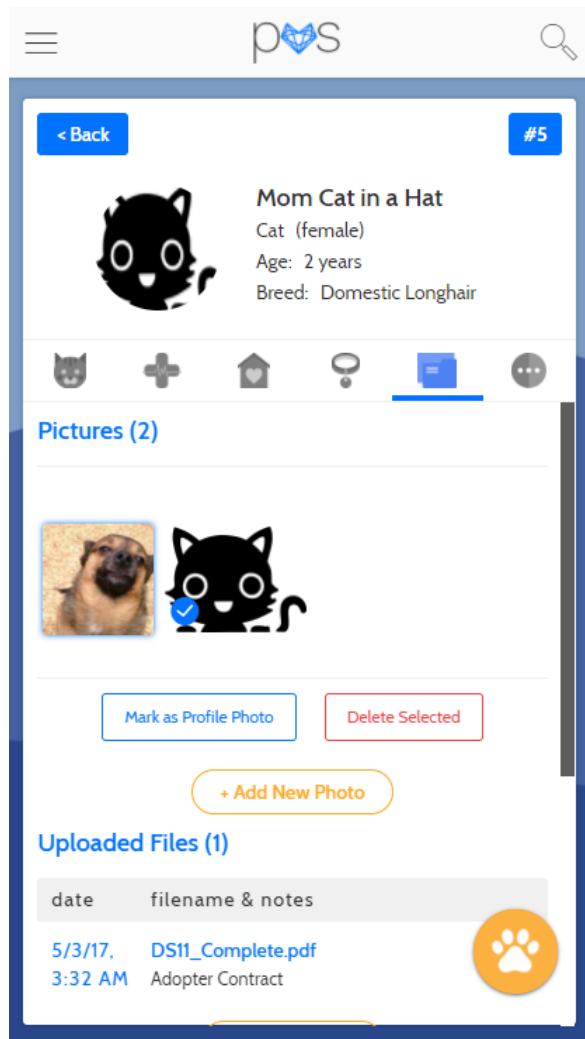
Many different entities throughout the system will allow you to keep files and/or photos associated with them. The types that exhibit each behavior are specified within each section.

## Photo File Types

Entities: Cats, Adopters, Fosters, and Volunteers.

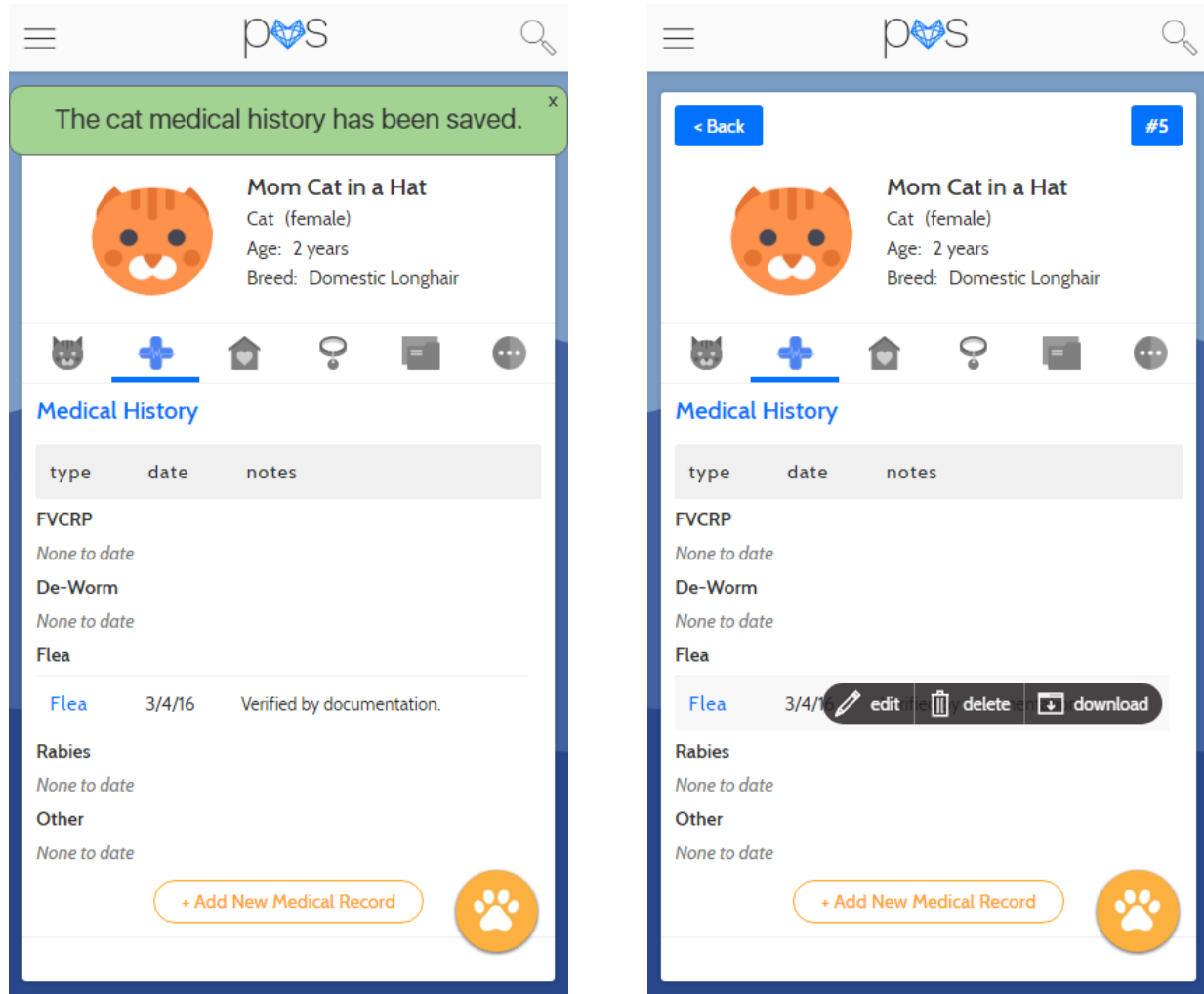


If an entity has photos, you have the ability to specify a profile picture for it. Throughout Mission Control, the profile pic will be displayed in place of the home menu icon. In the detail view of the entity, there will be a files tab. On this tab is where you can upload new photos, delete existing photos, or change the profile photo.



## Single Document File Types

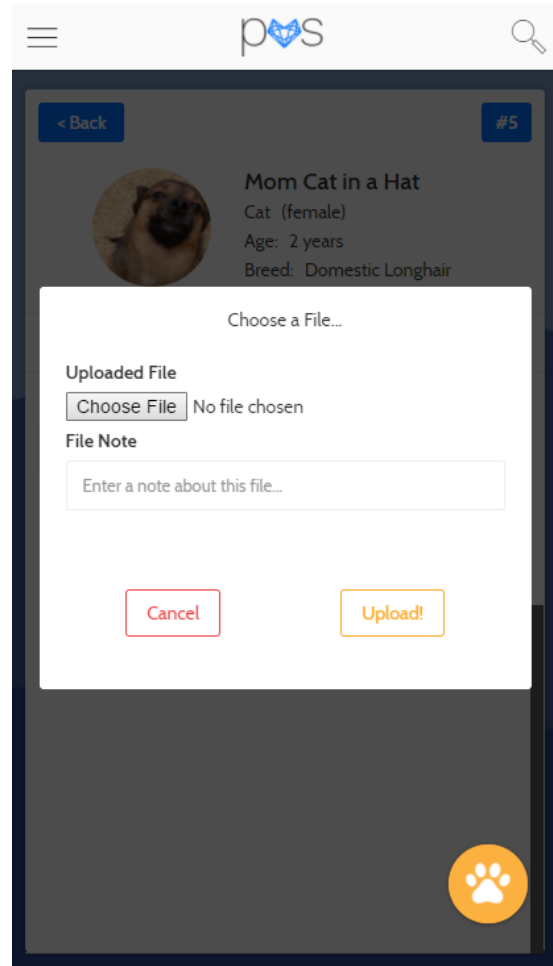
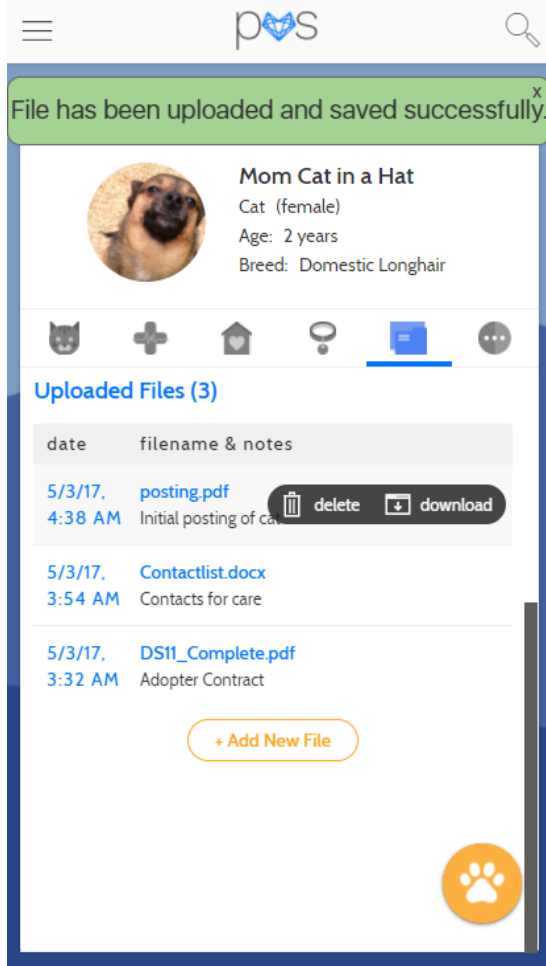
Entities: Cat Medical Histories.



On Cats, there is a Medical tab which includes a log of Cat Medical History items. Each item might have a file attached to it, uploaded upon creation. When adding one of them, there is the option to attach a file. If a file is attached to an item, then pressing on it in the list will show the "Download" option.

## Multiple Document File Types

Entities: Cats, Adopters, Fosters, and Users.

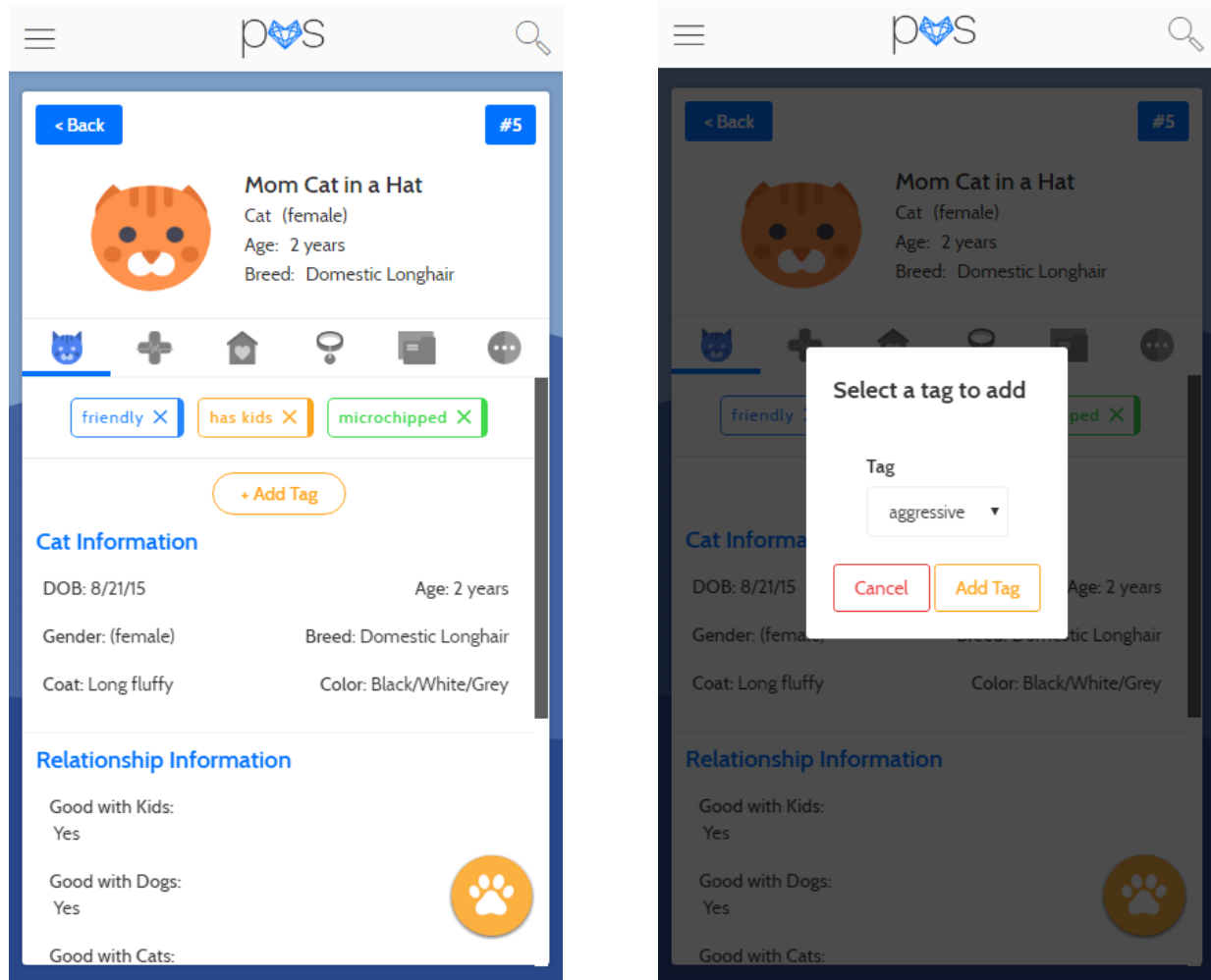


If an entity has multiple files associated with it, then its detail view will have a file tab. In this tab will be a list of files. Pressing on a file will allow you to edit the note, download, or delete it. At the bottom of the list is button to add a new file.

## Tag Management

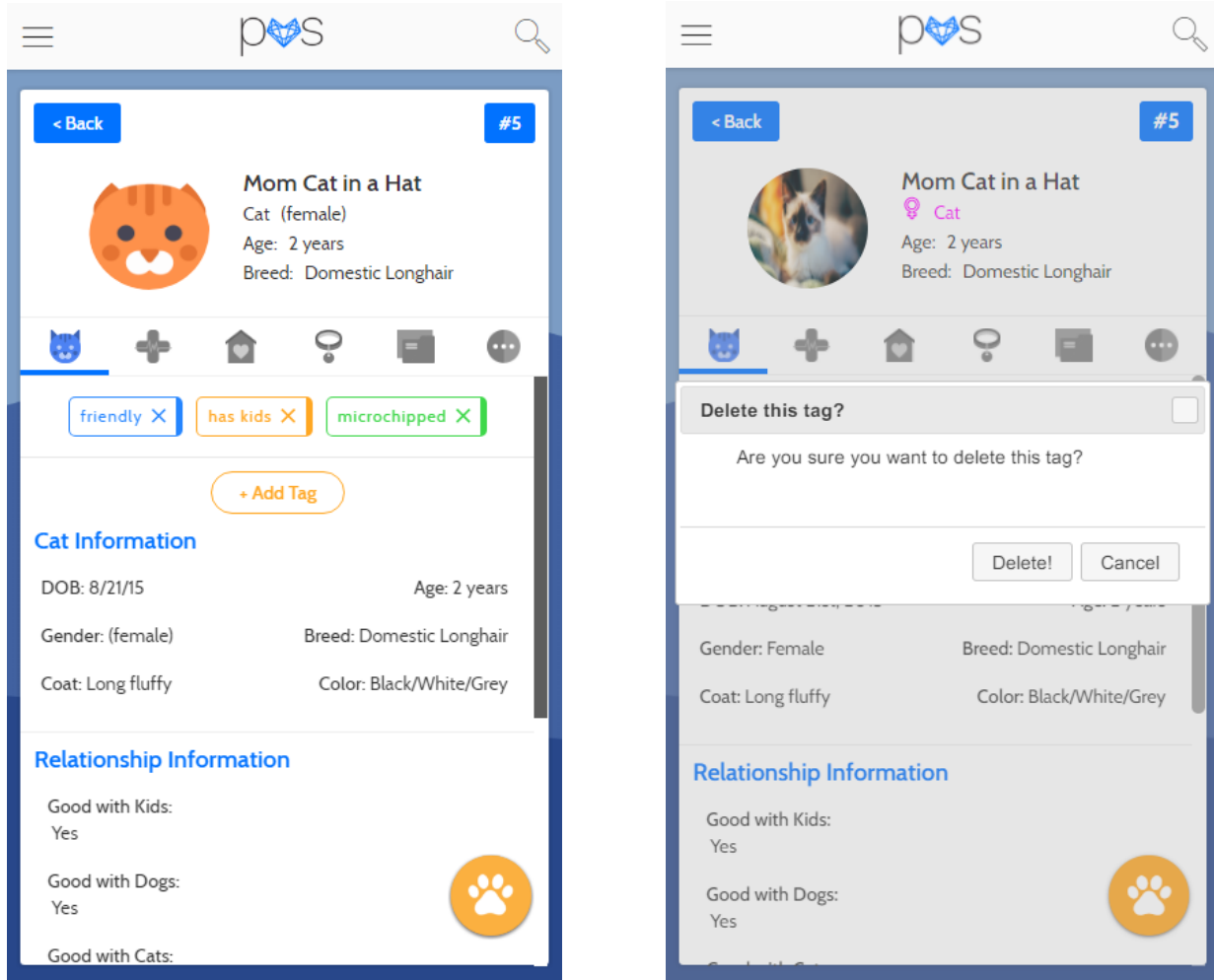
Cats, Adopters, and Fosters give you the ability to attach custom tags that will be displayed at the top of their profiles. Tags are intended to provide important information at a glance, and can be used as a search criteria. For example, you might tag a cat as "Good with Kids", or an adopter as "Lives on Farm".

## Adding a Tag to an item



Below the list of tags on a cat, adopter, or foster's profile, there is a button labeled "Add Tag". Pressing this will show a popup menu containing a list of all tags available for that object type--for example, if you are on a cat's profile, the list will contain all tags related to cats. Simply select a tag, then press "Add Tag" to attach the tag to the profile.

## Viewing and Removing Tags on an item



The tags will show up in the Overview tab. To remove a tag, press the X on the right side of the tag. You will be asked to confirm the deletion of the tag.

## List Existing Tags

The screenshot shows a mobile application interface for managing tags. At the top, there is a header bar with a hamburger menu icon on the left, the 'pos' logo in the center, and a magnifying glass icon on the right. Below the header, the main content area is titled 'all tags: click on an existing tag to edit!'. This section contains a vertical list of six tags, each in a colored box: 'friendly' (blue), 'has kids' (orange), 'microchipped' (green), 'aggressive' (red), 'has other pets' (red), and 'gets along with dogs' (blue). Below this list is a 'create tag:' section. It features a text input field labeled 'Enter a tag...'. Below the input field are three tabs: 'cat' (with a cat icon), 'adopter' (with a person icon), and 'foster' (with a house icon). Below the tabs are four color swatches (blue, green, orange, red) and a 'Custom Color: #' section with a text input field containing '123abc'. At the bottom of the screen are two buttons: 'Cancel' and 'Submit'.

After choosing Tags from one of the menus, you will be presented with the list of tags.



## Create a new Tag

The image displays two side-by-side screenshots of the 'pos' application interface, illustrating the process of creating a new tag.

**Left Screenshot:** Shows the 'all tags' list with the instruction "all tags: click on an existing tag to edit!". The list contains tags: "friendly", "has kids", "microchipped", "aggressive", "has other pets", and "gets along with dogs". Below the list is the "create tag:" form, which is currently set to "new tag". The form includes a text input field with "new tag", a dropdown menu with "cat" selected, and buttons for "adopter" and "foster". Below these are color selection options (blue, green, orange, red) and a "Custom Color: #" field with the value "2485ff". At the bottom are "Cancel" and "Submit" buttons.

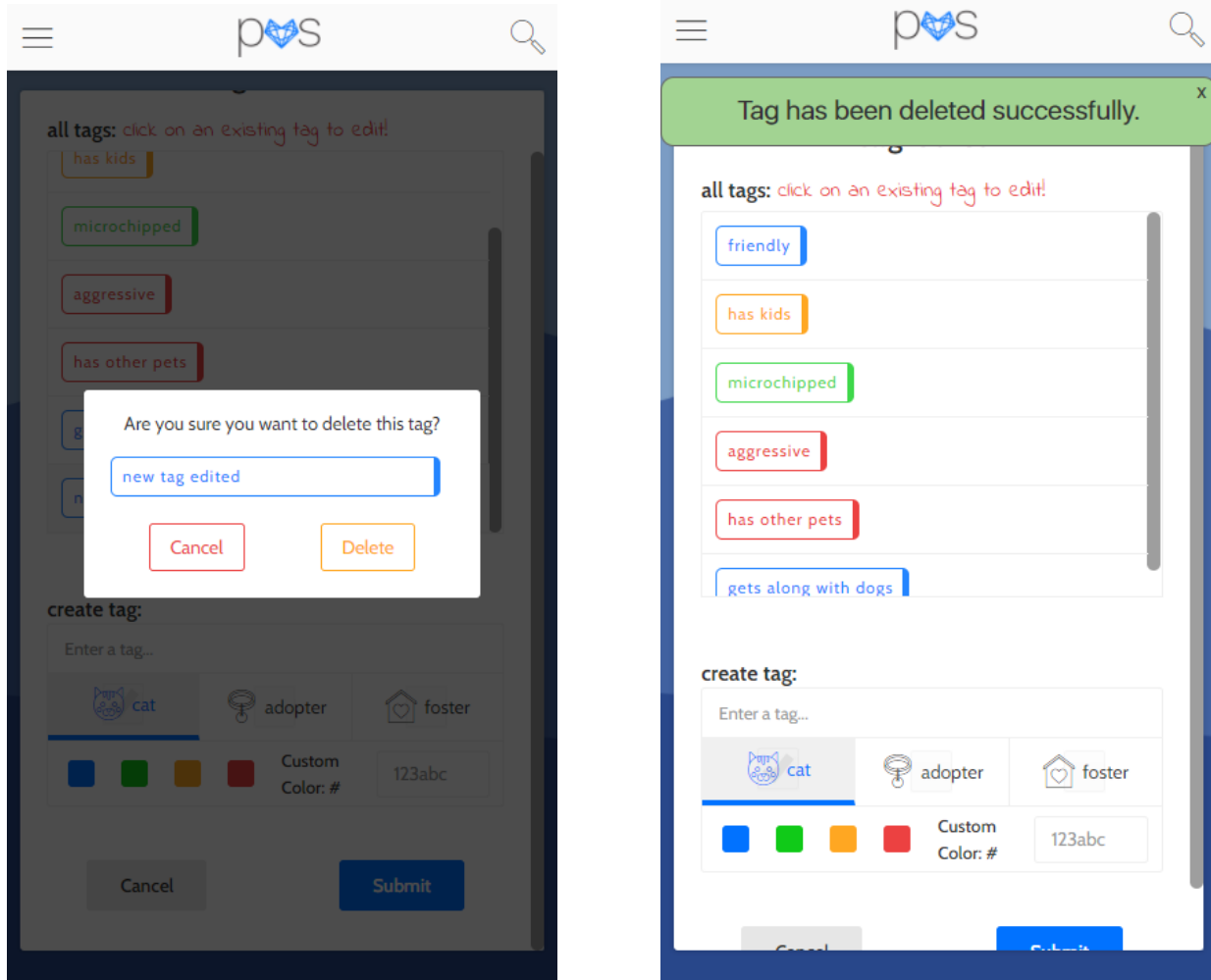
**Right Screenshot:** Shows the same interface after a tag has been created successfully. A green notification banner at the top reads "Tag has been created successfully." The 'all tags' list now includes "has kids", "microchipped", "aggressive", "has other pets", "gets along with dogs", and "new tag". The "create tag:" form is still set to "new tag", but the text input field now contains "Enter a tag...". The dropdown menu still has "cat" selected, and the "Custom Color: #" field now contains "123abc". The "Cancel" and "Submit" buttons remain at the bottom.

At the bottom of the tag list is a form to create or edit a tag. If you are creating a new tag the form will show "create a tag". Be careful as this is the same form used to edit a tag.

## Edit or Delete an existing Tag

The image displays two screenshots of the Mission Control app interface. The left screenshot shows the 'all tags' list with a red instruction: 'all tags: click on an existing tag to edit!'. The list contains tags: 'has kids' (orange), 'microchipped' (green), 'aggressive' (red), 'has other pets' (red), 'gets along with dogs' (blue), and 'new tag edited' (blue). Below the list is a 'create tag:' section with a text input 'Enter a tag...', icons for 'cat', 'adopter', and 'foster', and a 'Custom Color: #' section with a color picker and a text input '123abc'. At the bottom are 'Cancel' and 'Submit' buttons. The right screenshot shows the 'edit "new tag" tag:' form. It displays the tag 'new tag EDITED' with a color picker showing '2485ff'. Below the color picker are 'Cancel Edit', 'Cancel', and 'Submit' buttons.

Choose a tag from the list to see options. If you choose “edit”, then the Create form at the bottom will load the details of the selected tag. From there, you can change the label, color, or type of the tag. If you decide to stop editing the tag, press “Cancel Edit” underneath the form. If you want to save any changes to the tag, press “Submit” underneath the form.

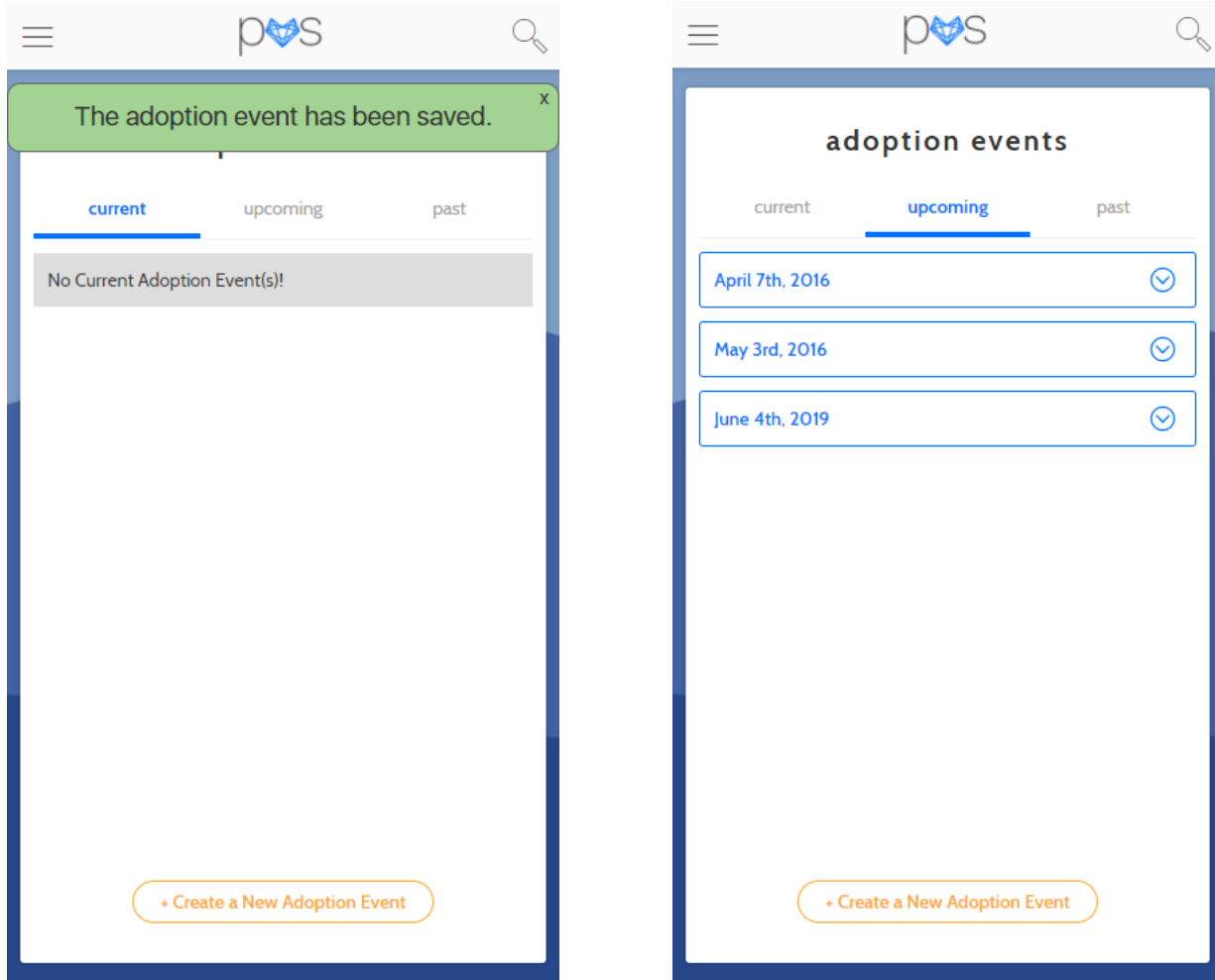


If you choose delete, you will be asked to confirm the deletion of the tag.

## Adoption Event Management

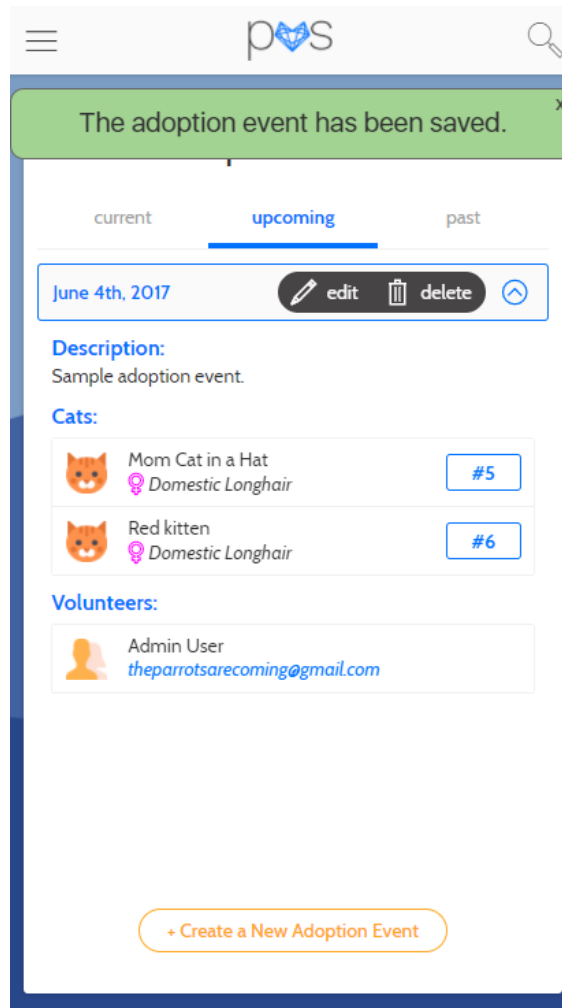
Adoption events are very important for our main goal at Mission Meow - finding homes for cats and kittens. Mission Control enables us to easily manage our events, the cats that will be available at them, and the volunteers that will be helping out.

## List Adoption Events



The list of adoption events is broken up into three tabbed sections for convenience: Current, Upcoming, and Past events. An event will be under Current if it is happening that day. When you press the Past tab, a limited number of events will be loaded at a time, so you may need to press “Load More” to find the event you are looking for.

## Mission Control User's Manual



When you press on an adoption event date, a more detailed description will expand. This lists the event description, all the cats that will be present at the event, and all the volunteers that have been selected to help out that day. You can press any cat or volunteer item in the list to view its full profile.

## Add an Adoption Event

The image displays two screenshots of the 'create an adoption event' form in the Mission Control app. The left screenshot shows the initial form with empty fields for event date, description, cats, and volunteers. The right screenshot shows the form after some data has been entered: the event date is June 4, 2017; the description is 'Sample adoption event.'; there are two cats listed, 'Red kitten' and 'Mom Cat in a Hat'; and one volunteer, 'Admin User', is listed.

**create an adoption event**

**adoption event information**

event date\*:

Month ▼ Day ▼ Year ▼

description\*:

Type a description for this event...

cats:

[Add Cat](#)

volunteers:

[Add Volunteer](#)

[Cancel](#) [Submit](#)

**create an adoption event**

**adoption event information**

event date\*:

June ▼ 4 ▼ 2017 ▼

description\*:

Sample adoption event.

cats:

Red kitten [Remove](#)

Mom Cat in a Hat [Remove](#)

[+ Add Cat](#)

volunteers:

Admin User [Remove](#)

[+ Add Volunteer](#)

[Cancel](#) [Submit](#)

At the bottom of the event list, press “Create a New Adoption Event”. You will be presented with a short form in which you can put the basic information for the adoption event. Enter the event date and a short description of the event.

The screenshot shows a mobile application interface for creating an adoption event. At the top, there is a header bar with a hamburger menu icon on the left, the 'paws' logo in the center, and a magnifying glass icon on the right. Below the header, the main title 'create an adoption event' is displayed. The form is divided into sections: 'adoption event information', 'event date\*', 'description\*', 'cats:', and 'volunteers:'. The 'event date\*' section has three dropdown menus for 'Month', 'Day', and 'Year'. The 'description\*' section has a text input field with the placeholder 'Type a description'. The 'cats:' section has a list of cats, with one cat 'Mom Cat in a Hat' selected. The 'volunteers:' section has a text input field and a '+ Add Volunteer' button. A modal popup titled 'Select a cat to add' is overlaid on the form, showing a dropdown menu with 'Mom Cat in a Hat' selected and two buttons: 'Cancel' and 'Add Cat'. At the bottom of the form, there are two buttons: 'Cancel' and 'Submit'.

To add a cat to the event, first press “Add Cat” to bring up a dropdown of all currently available cats. Then select any cat from the list and press “Add Cat” in the popup window. Your selected cat will now be listed under the “Cats” header of the form. To remove a cat, press “Remove” underneath the cat’s name. You may add as many cats as you wish.

The screenshot shows a mobile application interface for creating an adoption event. At the top, there is a header bar with a hamburger menu icon on the left, the 'pos' logo in the center, and a magnifying glass icon on the right. Below the header, the main title 'create an adoption event' is displayed. The form is titled 'adoption event information' and includes several input fields: 'event date\*' with dropdowns for 'Month', 'Day', and 'Year'; 'description\*' with a text area and a 'Type a description' placeholder; 'cats:' with a list of cats; and 'volunteers:' with a list of volunteers. A modal dialog box is open in the center, titled 'Select a user to add'. It contains a 'User' dropdown menu with 'Admin User' selected. Below the dropdown are two buttons: 'Cancel' and 'Add User'. At the bottom of the form, there are two buttons: 'Cancel' and 'Submit'. A '+ Add Volunteer' button is also visible below the 'volunteers:' section.

To add a volunteer to the event, follow the same steps as for adding a cat, but begin by pressing “Add Volunteer”. You may add as many volunteers as you wish.

To save the event you have created, press “Submit”. This will take you back to the list of adoption events. To instead discard the event without saving, press “Cancel”.



## Edit an Adoption Event

The adoption event has been saved. x

current **upcoming** past

June 4th, 2017 edit delete

**Description:**  
Sample adoption event.

**Cats:**

	Mom Cat in a Hat Domestic Longhair	#5
	Red kitten Domestic Longhair	#6

**Volunteers:**

	Admin User theparrotsarecoming@gmail.com
--	---------------------------------------------

[+ Create a New Adoption Event](#)

**edit an adoption event**

**adoption event information**

event date\*:  
June 4 2017

description\*:  
Sample adoption event.

**cats:**

	Mom Cat in a Hat Domestic Longhair	#5
	Red kitten Domestic Longhair	#6

[+ Add Cat](#)

**volunteers:**

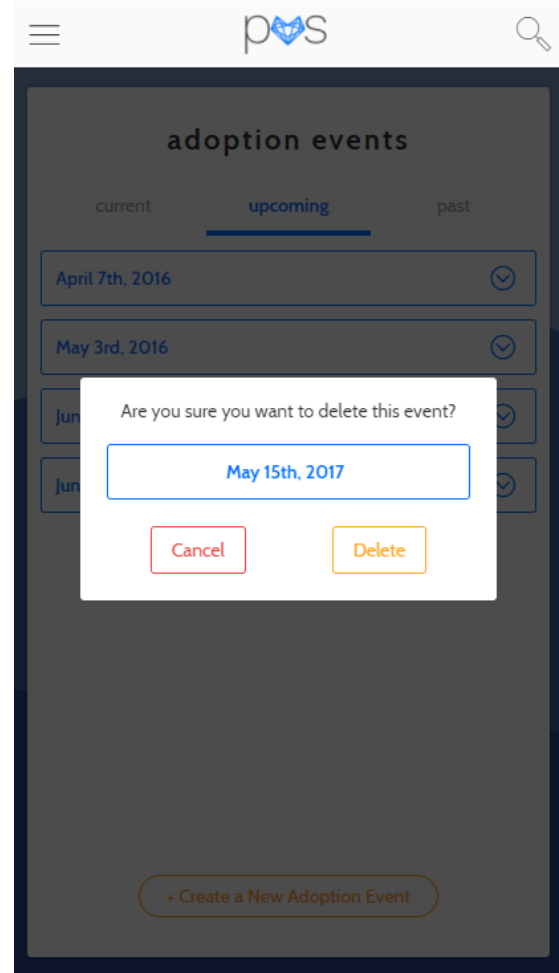
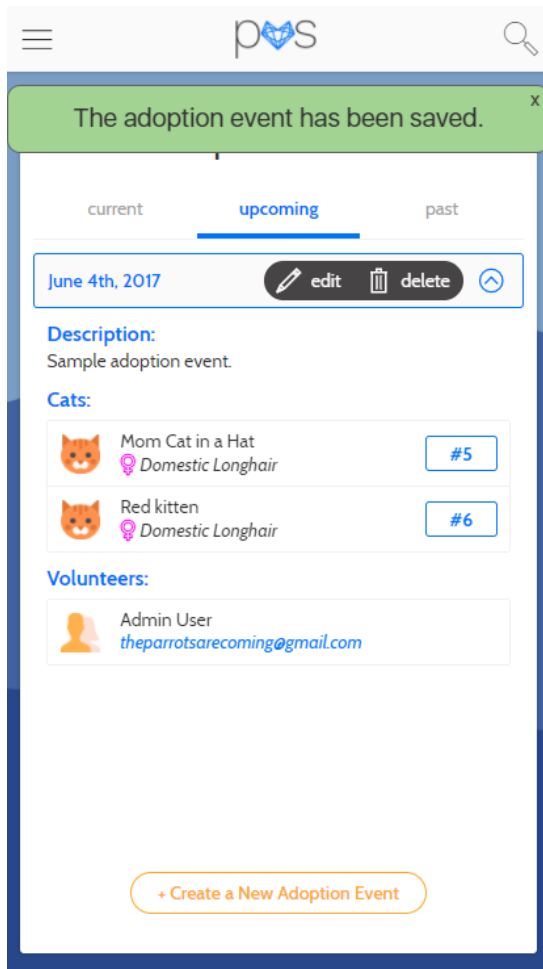
	Admin User theparrotsarecoming@gmail.com
--	---------------------------------------------

[+ Add Volunteer](#)

[Cancel](#) [Submit](#)

From the detail view of an event, press “Edit”. You will be taken to a form much like that used to add a new event, where you can edit the information and cats/volunteers attached to the event. After making the necessary changes, you can press “Submit” to save the changes, or “Cancel” to undo them and return to the list.

## Delete an Adoption Event

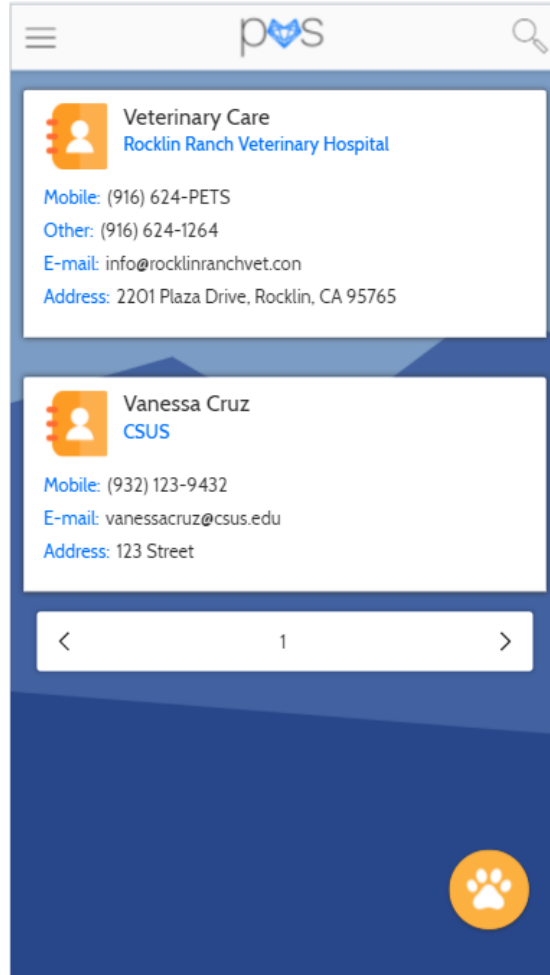


Administrators can press “Delete” on the detail view of an event to delete the adoption event from the list. You will be asked to confirm the deletion before it is completed.

## Contacts

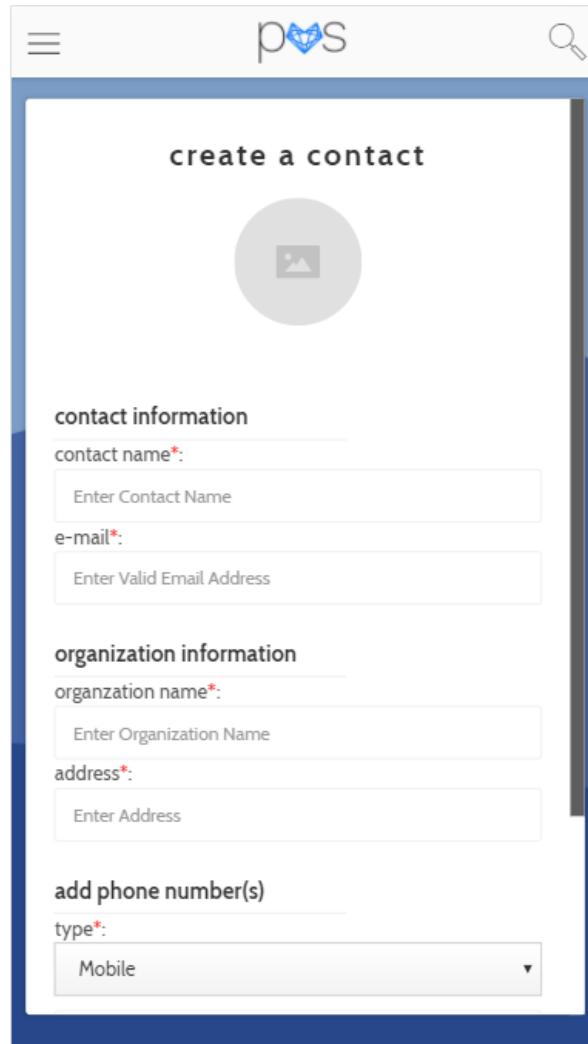
In the pet rescue world, there are countless people and businesses that will need to be reached on a regular basis: veterinarians, suppliers, other rescues, and many more. Mission Control offers a convenient directory of these

## View Contact List



After choosing Contacts from the menu, you will be presented with a list of all contacts that have been saved, in alphabetical order by name. You can use the Filter menu option to filter these results by name, organization, or contact information.

## Add a Contact



The screenshot shows a mobile application interface for creating a new contact. At the top, there is a header bar with a hamburger menu icon on the left, the 'pos' logo in the center, and a magnifying glass search icon on the right. Below the header, the main content area has a title 'create a contact' and a circular placeholder for a profile picture. The form is organized into sections: 'contact information' with fields for 'contact name\*' and 'e-mail\*', 'organization information' with fields for 'organization name\*' and 'address\*', and 'add phone number(s)' with a 'type\*' dropdown menu. Each field has a placeholder text indicating what to enter.

**create a contact**

**contact information**

contact name\*:  
Enter Contact Name

e-mail\*:  
Enter Valid Email Address

**organization information**

organization name\*:  
Enter Organization Name

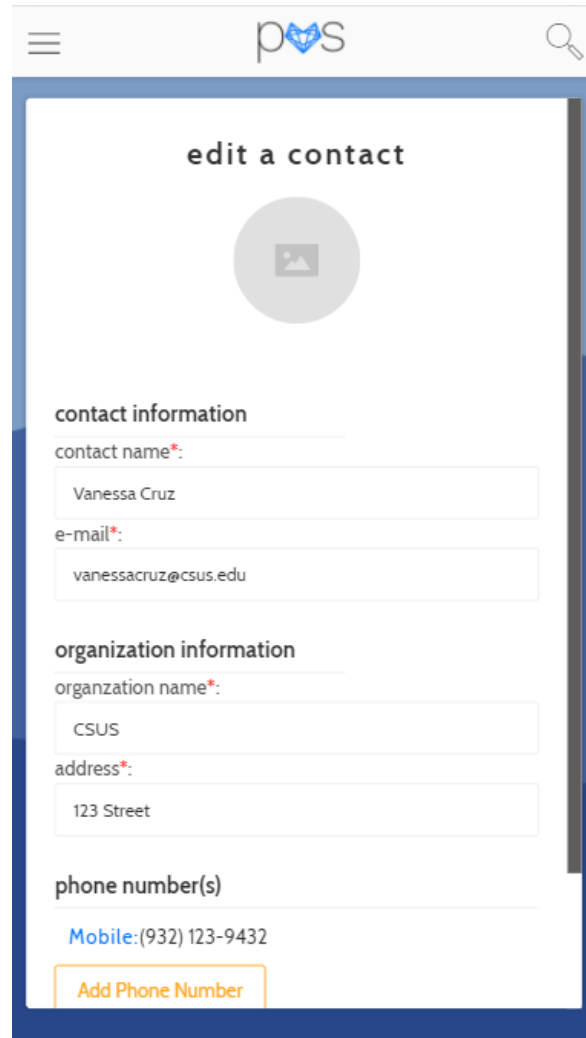
address\*:  
Enter Address

**add phone number(s)**

type\*:  
Mobile

Choosing the New Contact menu option will bring you to add a new contact card to the database. The form will ask for the contact's name, email, organization, and address, and then you can provide multiple phone numbers. Once you have entered all the information, you can press "Submit" to save the contact, or "Cancel" to discard the contact and return to the list.

## Edit or Delete a Contact



The screenshot shows a mobile application interface for editing a contact. At the top, there is a header bar with a hamburger menu icon on the left, the 'pos' logo in the center, and a magnifying glass icon on the right. Below the header, the title 'edit a contact' is centered. Underneath the title is a circular placeholder for a profile picture, containing a small image icon. The form is divided into three sections: 'contact information', 'organization information', and 'phone number(s)'. The 'contact information' section has two fields: 'contact name\*' with the value 'Vanessa Cruz' and 'e-mail\*' with the value 'vanessacruz@csus.edu'. The 'organization information' section has two fields: 'organization name\*' with the value 'CSUS' and 'address\*' with the value '123 Street'. The 'phone number(s)' section shows a 'Mobile:' label followed by the number '(932) 123-9432' and an 'Add Phone Number' button.

**edit a contact**

**contact information**

contact name\*: Vanessa Cruz

e-mail\*: vanessacruz@csus.edu

**organization information**

organization name\*: CSUS

address\*: 123 Street

**phone number(s)**

Mobile: (932) 123-9432

Add Phone Number

Press any contact's card to edit its contact information. When you have made the necessary changes, press "Submit" to save the changes, or press "Cancel" to discard them and return to the list.

## User Management

An account is required to use Mission Control. There are multiple levels of access that a user can have:

- Admin: Add or edit anything. Can add core volunteers or other admins. Has exclusive power to delete.
- Core Volunteer: Add or edit anything. Can add standard volunteers or fosters.
- Volunteer: Cannot create items. Can add tags to items. Can see all adopters, fosters, and users.
- Foster: Can only see cats they are fostering. Can edit their own cats and upload photos. Use program to keep information on their cats accurate and up to date.

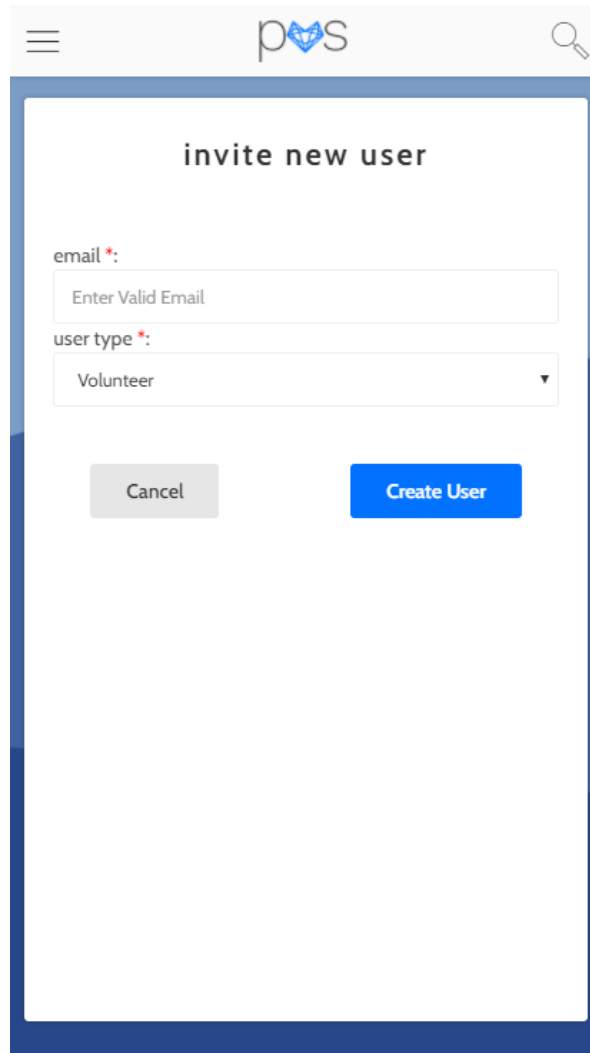
## List Volunteers

The image displays two screenshots of the Mission Control app interface. The left screenshot shows the Admin User profile card with fields for E-mail, Primary Phone, and Address. The right screenshot shows the FILTER modal with input fields for First Name, Last Name, Phone #, Email, and Address, and buttons for Cancel and APPLY FILTER.

After choosing Volunteers from one of the menus, you will be presented with a list of all volunteers that have an account in the system. You can press any volunteer's card to view their full profile.

Additionally, you can press "Filter" in the paw menu to narrow this list down by name or contact information.

## Add a Volunteer



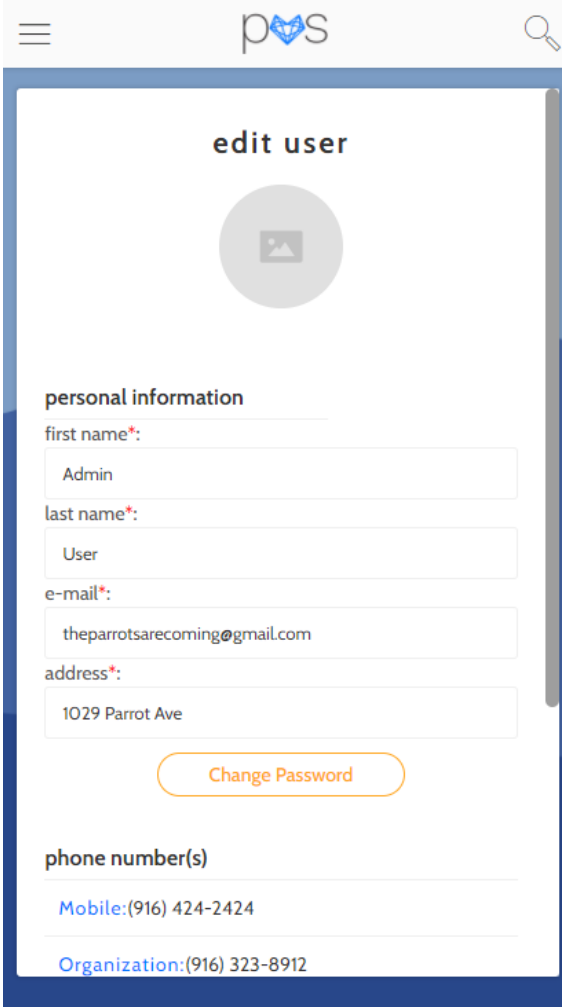
The screenshot shows a mobile application interface for 'Mission Control'. At the top, there is a header bar with a hamburger menu icon on the left, the 'pms' logo in the center, and a magnifying glass icon on the right. Below the header, the main content area is titled 'invite new user'. This area contains two input fields: 'email \*:' with a placeholder text 'Enter Valid Email', and 'user type \*:' with a dropdown menu currently showing 'Volunteer'. At the bottom of the form, there are two buttons: a grey 'Cancel' button and a blue 'Create User' button.

If you are a core volunteer or admin, there will be a button labeled “Add Volunteer” on the volunteer list page. Pressing this will allow you to invite a new user to Mission Control. The form has two inputs: the email address that the volunteer will use to login, and the user type that you wish to give this new volunteer. The email address will also be where the invitation is sent.

The invited volunteer will receive an email invitation, which will include a randomly generated password they can use to log in. Upon first login, they will be required to change this password, and fill out their profile with their contact information. The volunteer will then be able to use Mission Control at whatever user level they were added as.



## Edit a Volunteer



The screenshot shows a mobile application interface for editing a user. At the top, there is a header bar with a hamburger menu icon on the left, the 'pos' logo in the center, and a magnifying glass icon on the right. Below the header, the title 'edit user' is centered. Underneath the title is a circular placeholder for a profile picture with a camera icon. The form is divided into sections. The 'personal information' section includes four text input fields: 'first name\*' (containing 'Admin'), 'last name\*' (containing 'User'), 'e-mail\*' (containing 'theparrotsarecoming@gmail.com'), and 'address\*' (containing '1029 Parrot Ave'). Below these fields is an orange button labeled 'Change Password'. The 'phone number(s)' section follows, with two text input fields: 'Mobile:(916) 424-2424' and 'Organization:(916) 323-8912'.

edit user

personal information

first name\*:  
Admin

last name\*:  
User

e-mail\*:  
theparrotsarecoming@gmail.com

address\*:  
1029 Parrot Ave

Change Password

phone number(s)

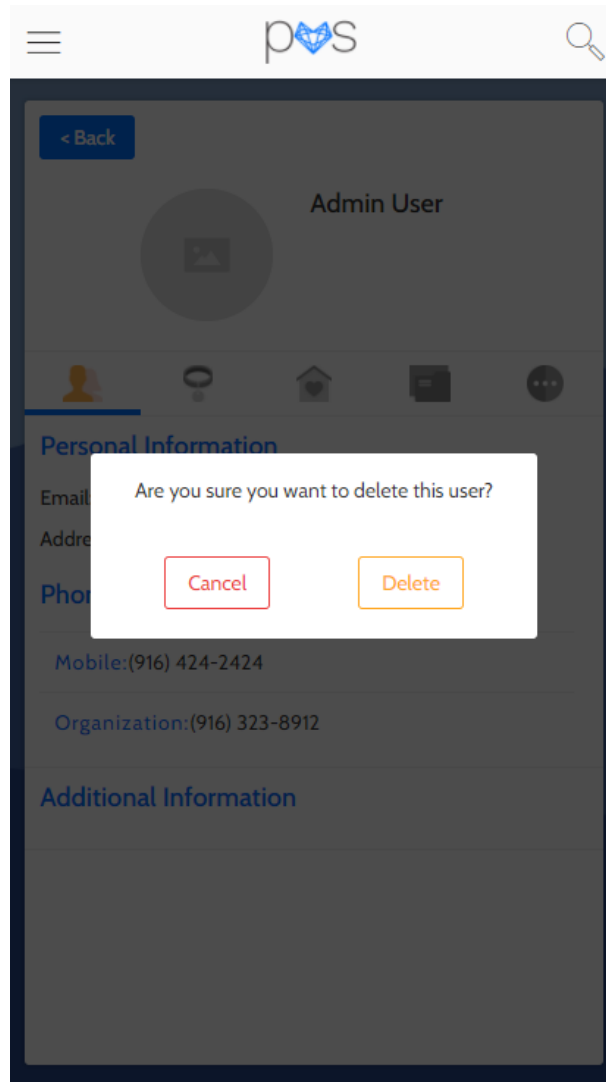
Mobile:(916) 424-2424

Organization:(916) 323-8912

Anybody has the ability to edit their own user information, and core volunteers and admins are able to edit the information of any user.

Choosing the “Edit” option from the paw menu will allow you to edit the selected volunteer. After making necessary changes, you can choose “Submit” to save the volunteer, or “Cancel” to undo all changes.

## Delete a Volunteer



Administrators can choose “Delete” from the paw menu to delete a volunteer’s record from the database. You will be asked to confirm the deletion before it is completed.