

Santushty Jain

santushtyjain53699@gmail.com

705-643-3082 | Noida, India

[LinkedIn: linkedin.com/in/santushty-jain-632b981a3](https://www.linkedin.com/in/santushty-jain-632b981a3)

Summary

Motivated and detail-oriented Business Operations Associate with a strong background in data management, research, and web development. Adept at leveraging Power BI, Python, and SQL to analyze and visualize data for operational efficiency. Experienced in conducting IT research, technical documentation, and web design using Figma. Passionate about optimizing workflows, problem-solving, and driving process improvements. Committed to continuous learning and contributing to impactful projects in both corporate and nonprofit sectors.

Education

- **Master of Computer Applications (MCA)** Amity University, Noida | 2022 – 2024
- **Bachelor of Science (Hons.) in Physics** JECRC University, Jaipur | 2019 – 2022

Professional Experience

Business Operations Associate

Physics Wallah, Noida | December 2023 – Present

- Manage and maintain faculty and student data for operational efficiency.
- Lead and oversee the NEET Vertical of the Power Batch, ensuring smooth coordination and performance tracking.
- Develop and optimize Power BI dashboards for real-time data visualization and reporting.
- Assist in process improvement and workflow automation for academic operations.

IT Researcher

Zucol Services, Jaipur | October 2022 – May 2023

- Conduct in-depth research and write technical projects related to emerging IT trends and technologies.
- Analyze and summarize research papers using Google Scholar for academic and corporate use.
- Collaborate with teams to create high-quality documentation and reports.

Web Developer

Ubgot Software, Jaipur | May 2022 – September 2022

- Designed and developed responsive websites using modern web technologies.

- Created engaging UI/UX designs using Figma, enhancing user experience and interface aesthetics.
- Optimized website performance and ensured cross-browser compatibility.
- Collaborated with backend developers to integrate front-end designs with server-side logic.

Skills

- Python
- Power BI
- SQL
- Data Management
- Web Development
- UI/UX Design (Figma)
- Data Visualization
- Process Automation

Projects

Particle Accelerator

March 2022 – May 2022

- Designed and constructed a device using electromagnetic fields to accelerate charged particles.
- Conducted simulations and experiments to analyze the effects of acceleration on different particles.

Languages

- Hindi (Fluent)
- English (Fluent)

Organizations

We Serve to All Foundation, Delhi | March 2023 – Present

- Member of an NGO dedicated to helping underprivileged children by donating clothes and food.
- Organized community outreach programs to support educational and health initiatives.