

CAREER SUMMARY

Highly motivated and detail-oriented data analyst, skilled in using Microsoft Excel, MySQL, Python, and Power BI to extract, clean, and visualize data. Demonstrated ability to apply analytical techniques to solve real-world problems through academic projects and independent learning. Proactive, detail-oriented, and eager to contribute data-driven insights in a collaborative environment.

WORK EXPERIENCE

<div><div>Data Analyst</div><div>Sawgrass Multi Solutions Nigeria Limited – Ikoyi, Lagos</div></div>	<div>May 2025 – Present</div>
<div><ul style="list-style-type: none">Collect, clean, and analyze data to support business decision-making processesDevelop interactive power BI dashboards, improving internal performance tracking and reducing manual reporting time by 40%.Perform data extraction and transformation using SQL and Excel increasing data accuracy by 30% through improved validation and cleaning processes.Collaborate with cross-functional teams to interpret data trends and provide actionable insights</div>	
<div><div>Data Analyst(Internship)</div><div>CodarHQ – Ikeja, Lagos.</div></div>	<div>Sept 2024 – Feb 2025</div>
<div><ul style="list-style-type: none">Processed and analyzed high-volume datasets using Python (Pandas) and Excel to support product and operations insights.Developed Power BI dashboards for performance monitoring used by 10+ internal stakeholders.Standardized data cleaning procedures, improving reliability and reducing inconsistencies by 20%.Used Excel (PivotTables, VLOOKUP, Power Query) to automate reporting tasks and reduce turnaround time by 35%</div>	
<div><div>Project Officer</div><div>Tope Adeboye Foundation – Lagos state</div></div>	<div>June 2025 – October 2025</div>
<div><ul style="list-style-type: none">Managed and coordinated multiple projects from planning to execution.Monitored project progress and maintained documentation.Supported budgeting, scheduling, and resource allocation.Conducted project evaluations and provided performance feedback.</div>	

EXPERTISE

- Microsoft Excel (Advanced formulas, PivotTables, charts, and data cleaning)
- SQL / MySQL (Data querying, extraction, and manipulation)
- Python for Data Analysis (Pandas, NumPy, Matplotlib)
- Power BI (Interactive dashboards, data modelling, reporting and visualization)
- Data Cleaning and Wrangling
- Exploratory Data Analysis (EDA)
- Data-Driven Decision Making

SKILLS

- Excellent verbal and written communication skills.
- Strong teamwork and interpersonal skills.
- Capable of organizing tasks efficiently.
- Curious and quick to learn new skills and technologies.
- Adaptable to new environments and work situations.
- Responsible, punctual, and committed to delivering results.
- Proficient in basic computer operations and MS office software.

EDUCATION

Bachelor of Arts in Education and Islamic Studies University of Ilorin	November 2019 – August 2024
<ul style="list-style-type: none">• Second Class (Upper Division)	

HOBBIES

- Reading and expanding knowledge in various fields.
- Learning new technologies and coding techniques.
- Engaging in community service and social development activities

CERTIFICATION

Professional Certificate of completion in Data Analysis Coder HQ (Tech Training Program)	March 2025
Certificate of completion (Data science & analytics) HP Life HP Foundation	August 2025
Certificate in ICT Fundamentals – GlobalTech World Computer Institute Awarded with Upper Credit	October 2013
Certificate of Achievement in Ethical Hacking Essentials (EHE) EC-Council	06-Nov-2023