

# **Arvind Harishchandra Gupta**

**Address:-**Gupta chawl, Rajiv Nagar, Gaondevi ,D.M. Road,Vakola, Santacruz (east ), Mumbai-400055.

Email: - guptaarvind939@gmail.com

Phone no.: -9594753634

---

## **CAREER OBJECTIVE**

To seek a challenging career in an organization having the environment that encourages continuous learning and provides exposure, so as to achieve and personal growth in the fields of field Executive.

## **Academic Record**

Degree /Certificate	University	Institute	Year of passing	Grades
B.COM (Commerce)	Mumbai University	Public Night Degree College.	2018-2019	Second Class.
HSC	Maharashtra State Boards	Public junior College Santacruz(E).	2015-2016	Second Class.
SSC	Maharashtra State Boards	Public high School.	2013-2014	Second Class.

## **Technical Skills:-**

Basic Computer Knowledge like Excel word etc.

## **Certification:-**

Debt Recovery Agent(DRA) certified.

## **Soft Skills:-**

Communication Skills. Team work. Friendly with Upbeat Attitude. Quick Learner / Self Understanding.

## **Experience:-**

- 2 years experience as a Field Executive (Sigma Outsourcing Service Pvt. Ltd).
- 1 year experience as a Field Executive (Pawar Financial Consultant).
- 1 year experience as Operation Executive (Mantra Tours and Travels).

## **Personal detail:-**

- **DOB :-** 22 December 1996.
- **Language :-** English, Hindi, Marathi.
- **Hobbies :-** Outdoor game, Music's, Gamming, Exploring.
- **Gender :-** Male.
- **Marital Status :-** Married.
- **Nationality :-** Indian.

**Declaration:-** I hereby declare that all the information given by me is true & correct with best of knowledge .