# FYIT SAQEEB BALLARI MOINUDDIN

# IT-TOOLS  PRACTICAL

## DESRIPTION ABOUT WIKIPEDIA:-

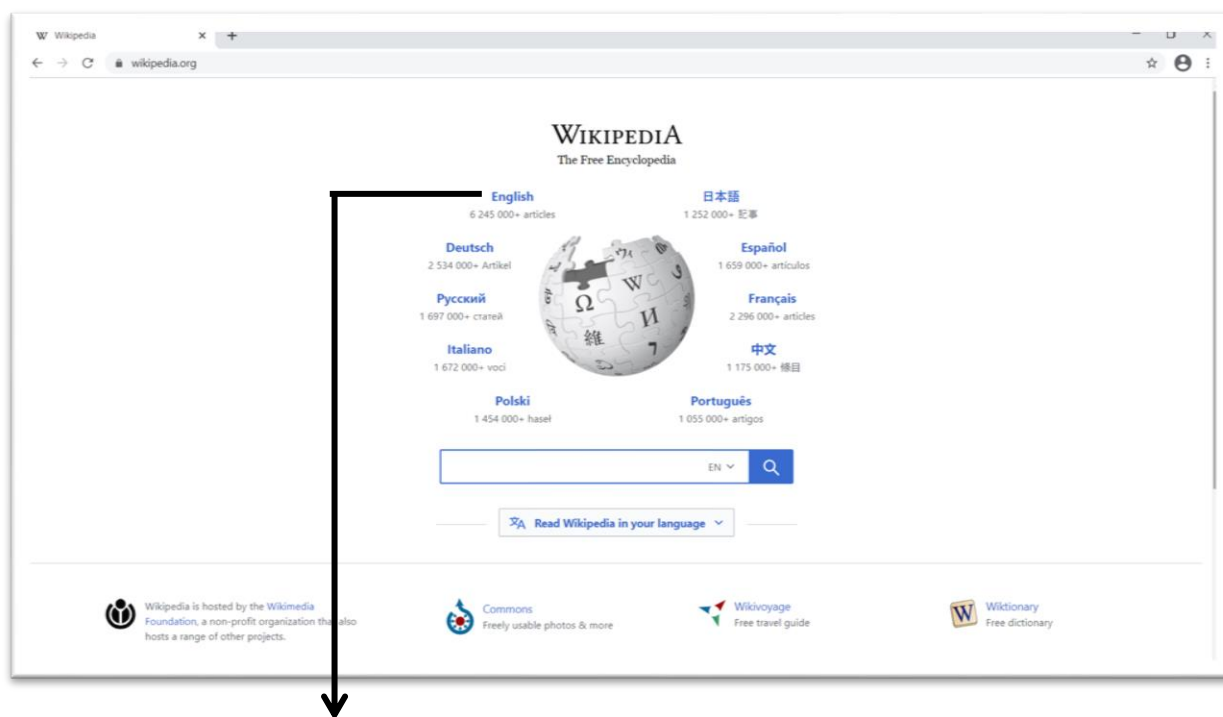**Wikipedia**, free Internet-based encyclopaedia, started in 2001, that operates under an open-source management style. It is overseen by the nonprofit Wikimedia Foundation. *Wikipedia* uses a collaborative software known as wiki that facilitates the creation and development of articles. Although some highly publicized problems have called attention to *Wikipedia*'s editorial process, they have done little to dampen public use of the resource, which is one of the most-visited sites on the Internet.

## FEATURES OF WIKIPEDIA:-

1. Wikipedia is completely free, providing access to information on millions of topics to anyone with Internet capabilities.

2. Wikipedia is constantly updated by the hour. In comparison, print encyclopedias are usually updated annually.

3. Wikipedia is a great place to start your research, giving you background information on your topic and possible keywords to help you conduct more in-depth research elsewhere.

4. Sources used in the articles are cited, allowing further investigation into any topic.

5. It is globally available on all platforms.
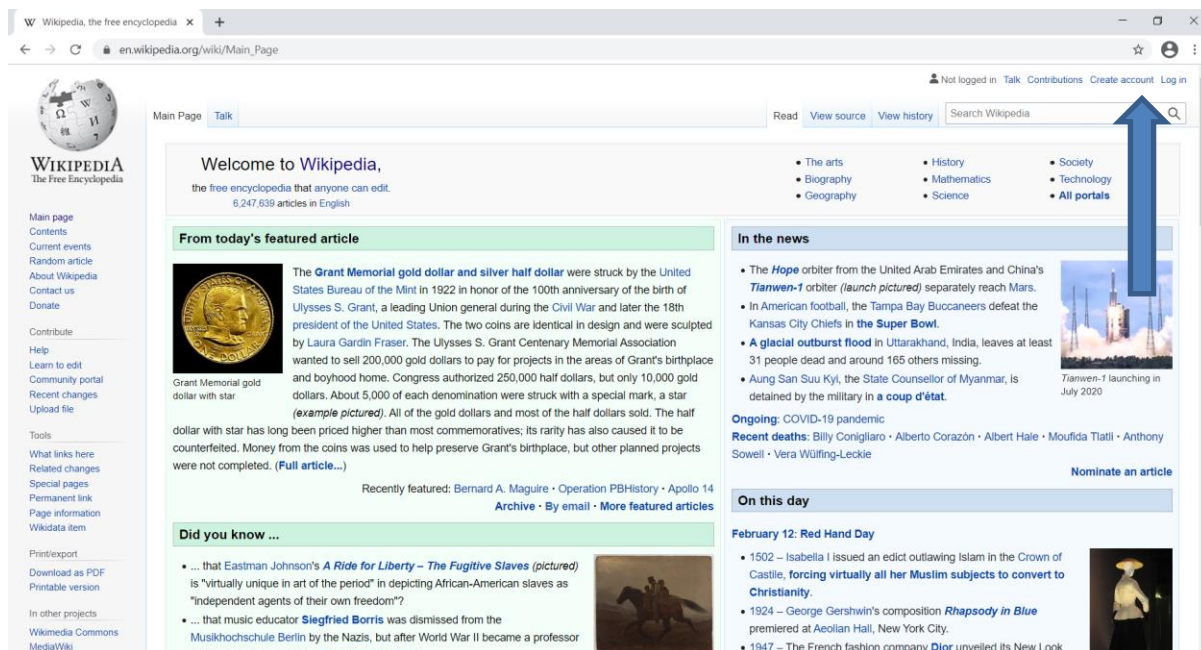
6. It is available in multiple languages.

# CREATING A WIKIPEDIA ACCOUNT

## STEP 1.  GO TO wikipedia.org Website and choose your own  language:-



CLICK ON THE OPTIONS OF THE LANGUAGES

## STEP 2. AFTER SELECTING LANGUAGE CLICK ON "CREATE ACCOUNT" OPTION

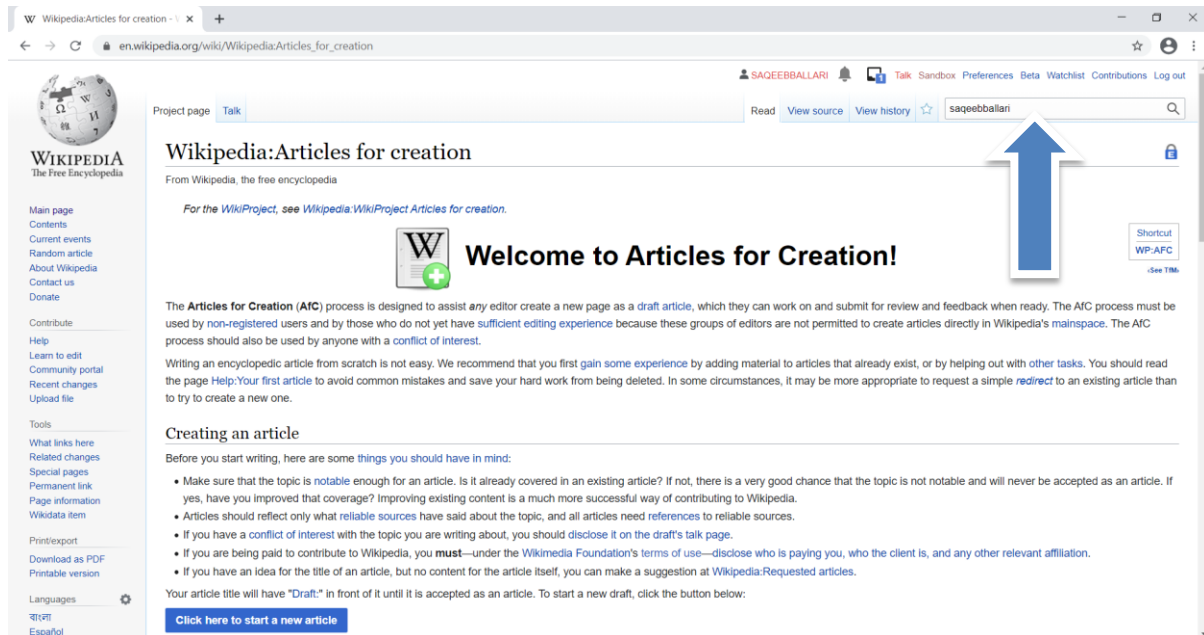## STEP 3. AFTER CLICKING ON CREATE ACCOUNT OPTION FILL THE FOLLOWING DETAILS AS DIRECTED:-



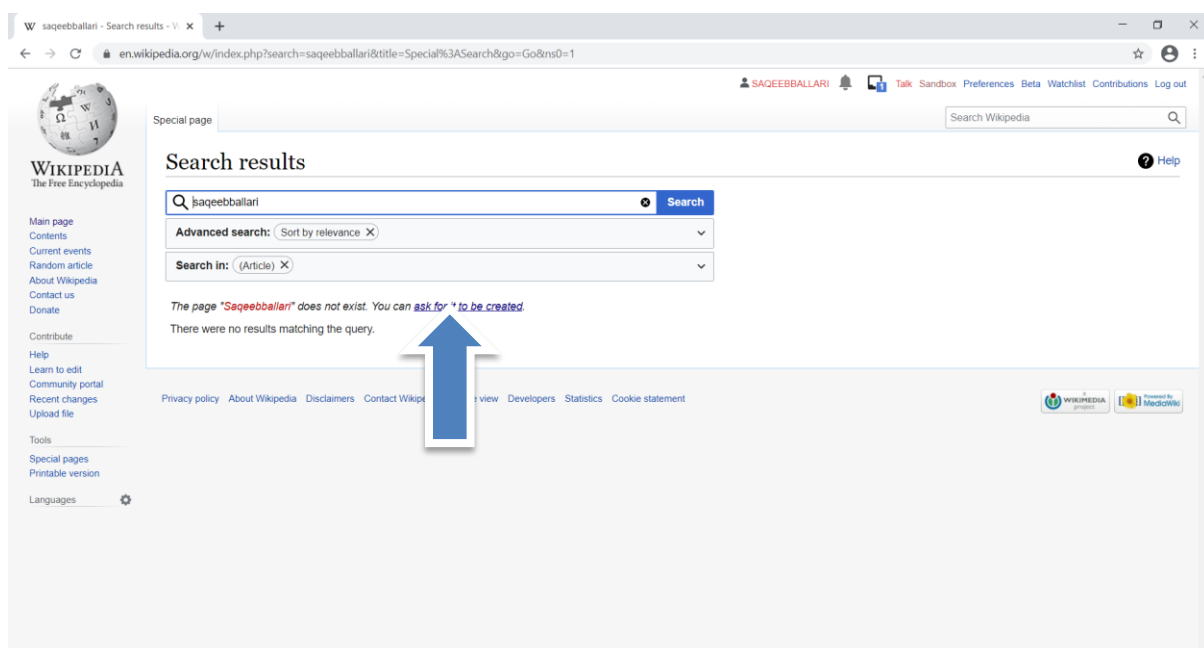## AFTER FILLING    DETAILS CLICK ON CREATE ACCOUNT

## AFTER CLICKING YOUR ACCOUNT IS CREATED
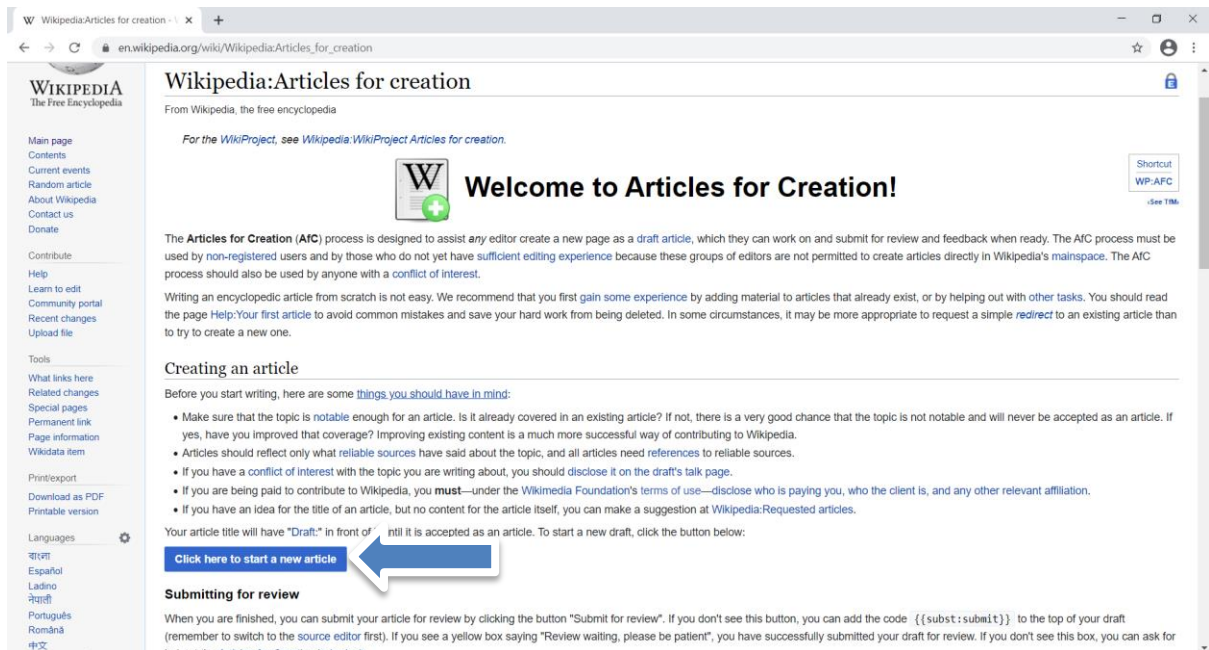
# CREATING YOUR PAGE ON WIKIPEDIA

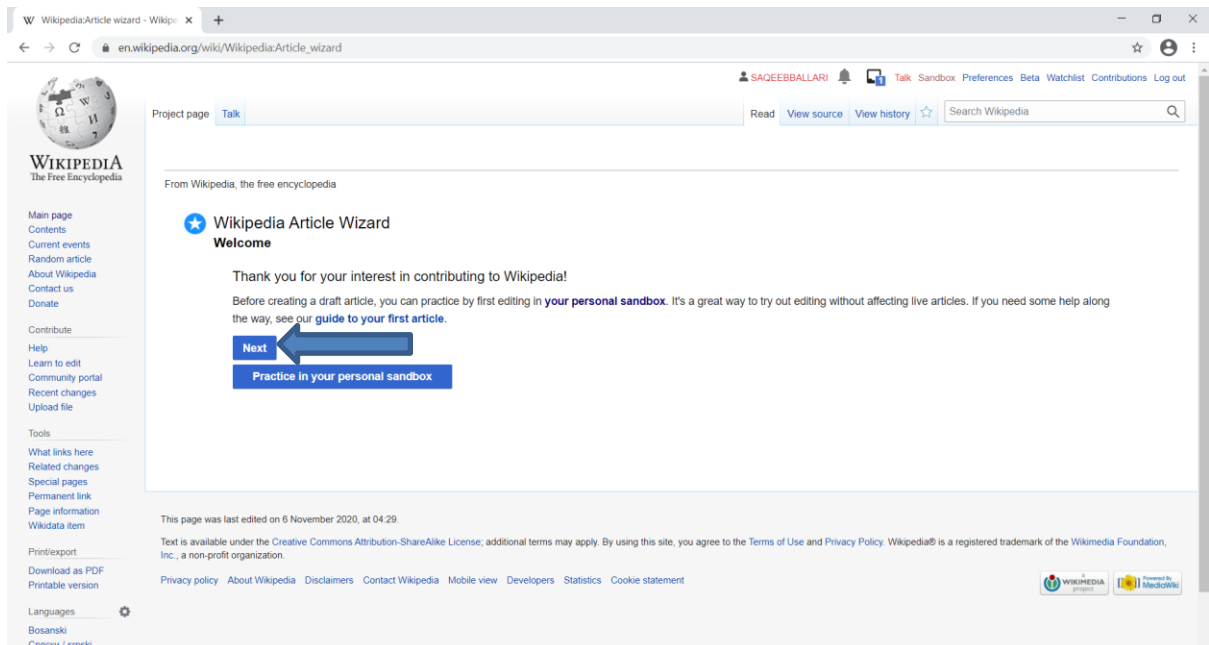STEP 1. AFTER CREATING YOUR ACCOUNT THERE IS A SEARCH OPTION WHERE YOU HAVE TO SEARCH YOUR OWN TOPIC



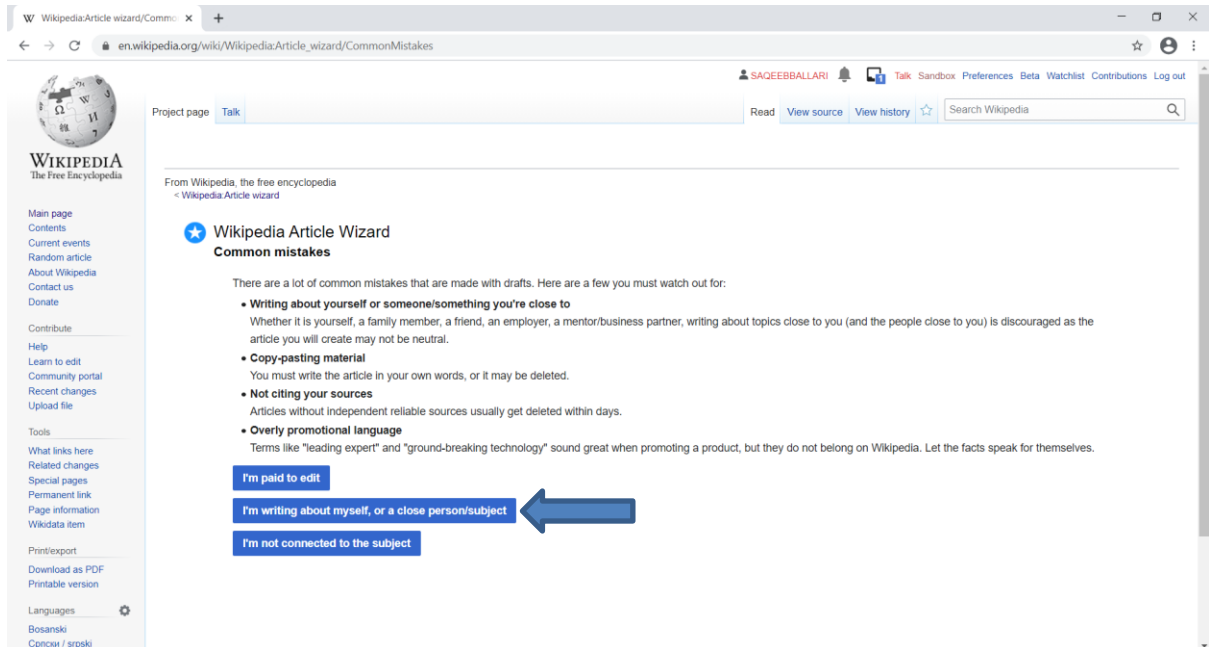STEP 2:- AFTER SEARCHING CLICK ON "ASK FOR IT TO BE CREATED" TO CREATE YOUR OWN PAGE

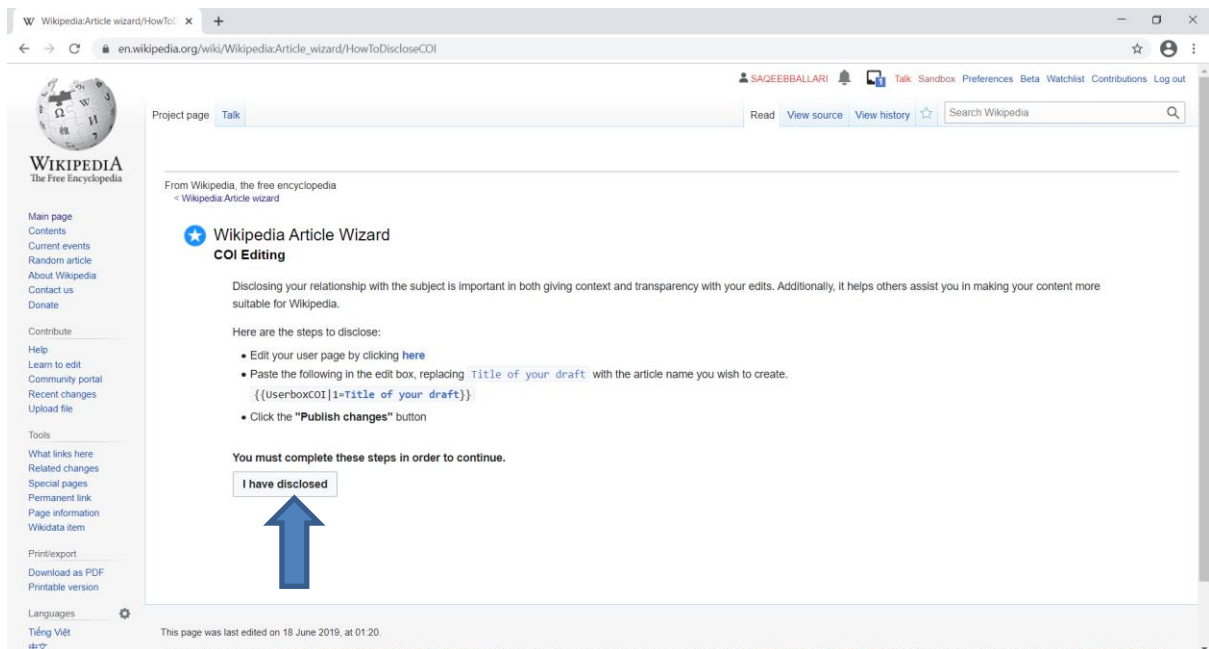## STEP 3:- AFTER CLICKING IT REDIRECTS YOU TO A PAGE THEN CLICK ON "CLICK HERE TO START A NEW ARTICLE"
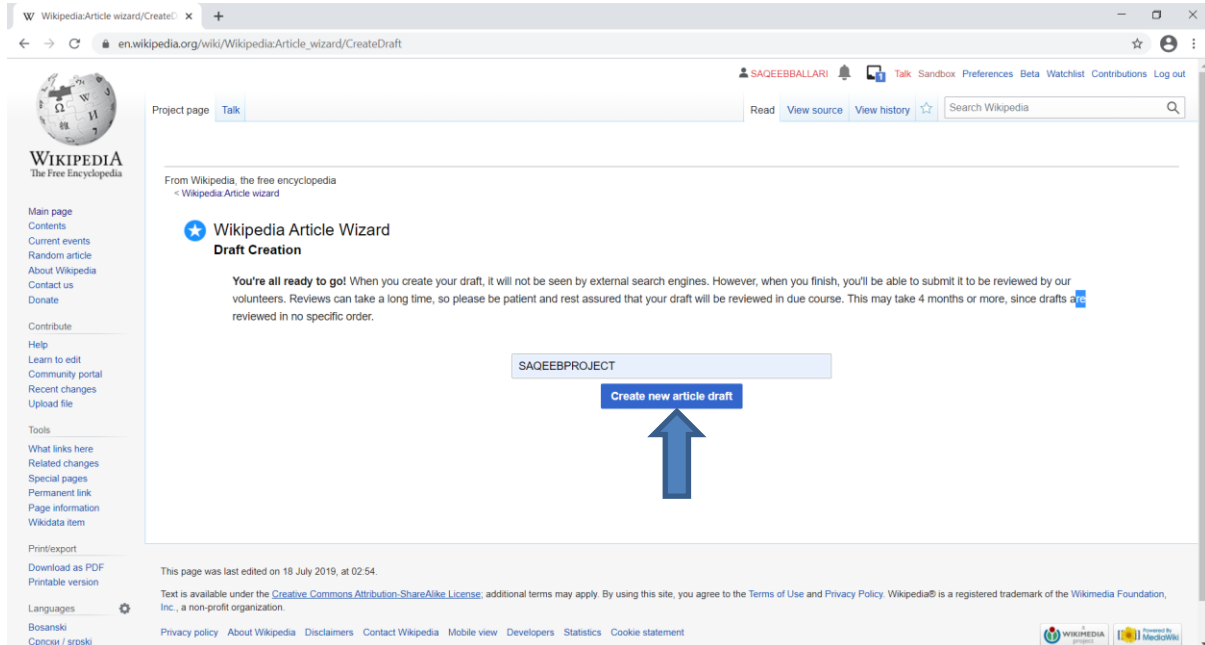


## STEP 4:- CLICK ON NEXT

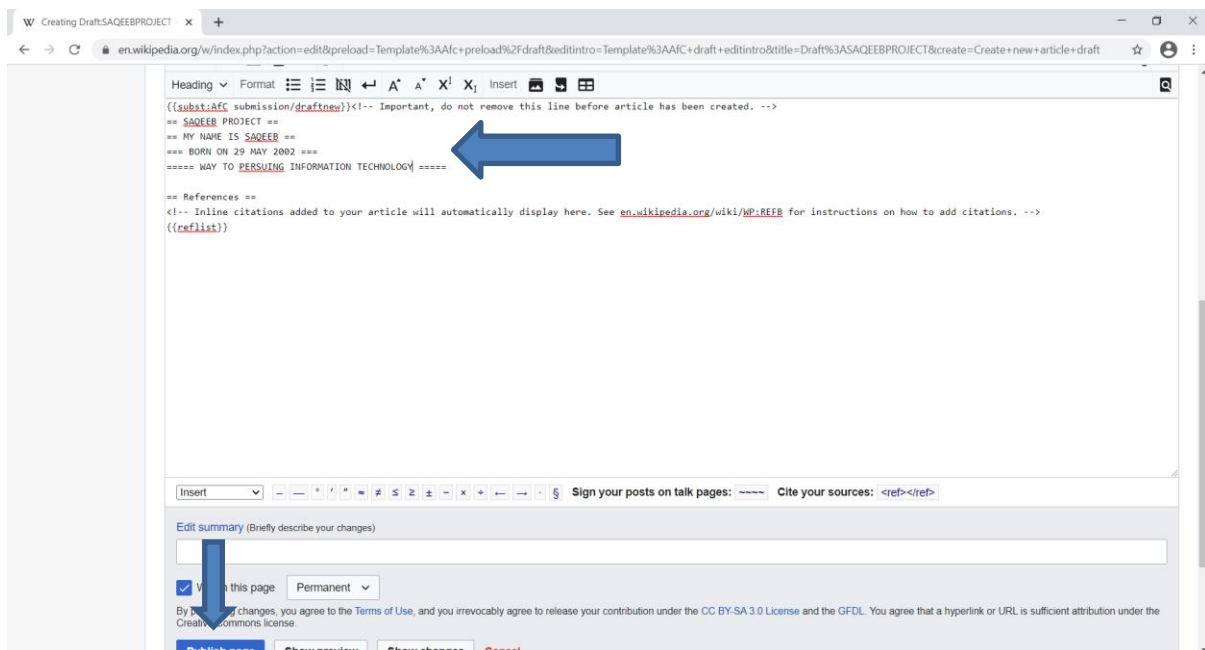## STEP 5:- CLICK ON "I'M WRTING ABOUT MYSELF, OR CLOSE PERSON/OBJECT



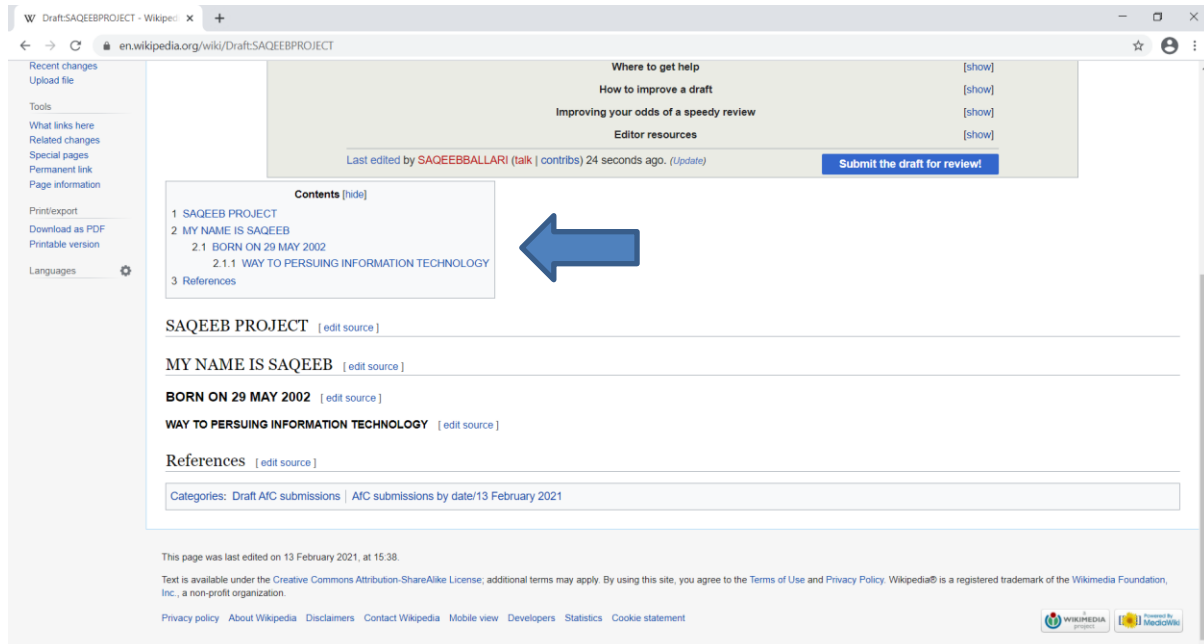## STEP 6:- CLICK ON "I HAVE DISCLOSED"

## STEP 7:- AFTER CLICKING ON NEXT ADD YOUR PROJECT NAME AND CLICK ON "CREATE NEW ARTICLE DRAFT" BUTTON



## STEP 8 :- AFTER CREATING ARTICLE ADD YOUR TOPIC INFORMATION IN THE GIVEN BOX AND AFTER    ADDING THE INFORMATION CLICK ON "PUBLISH PAGE" BUTTON
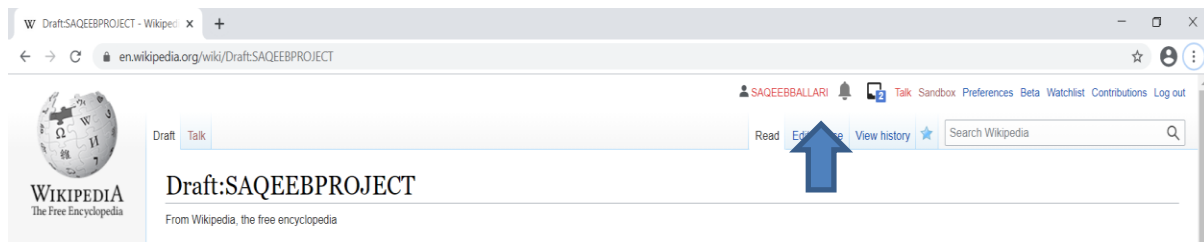
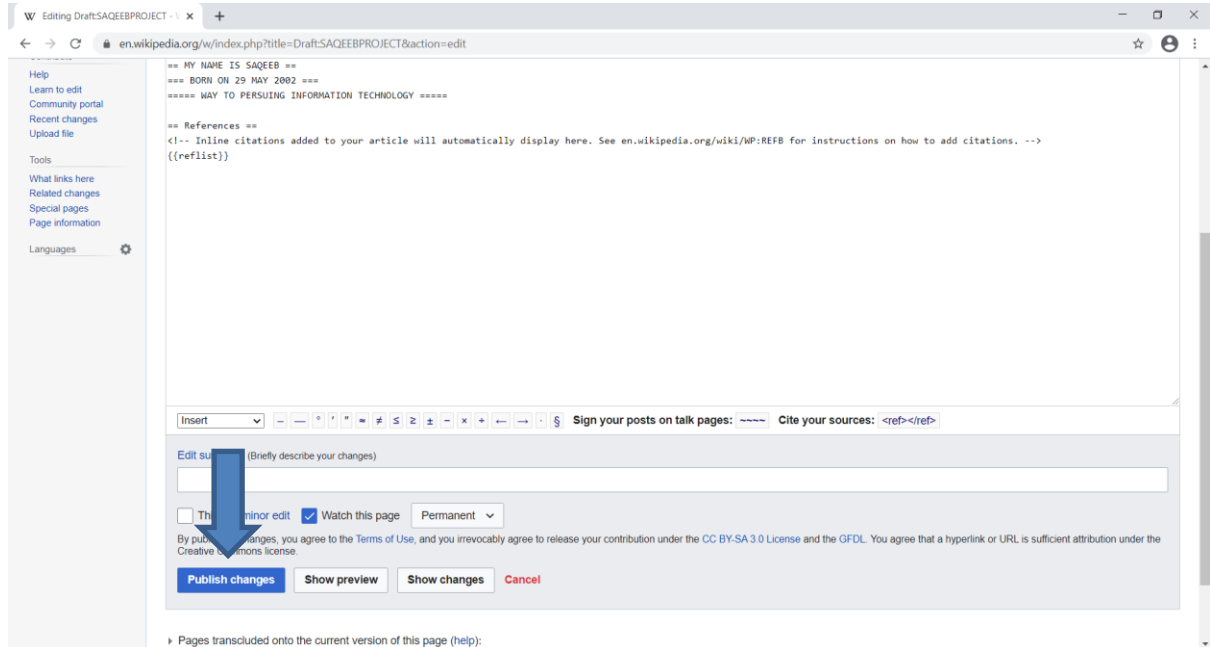## STEP 9:- AFTER CLICKING PUBLISH BUTTON YOUR PAGE IS CREATED



# EDITING YOUR PAGE ON WIKIPEDIA

## STEP 1:- CLICK ON " EDIT SOURCE " TO EDIT YOUR PAGE

## STEP 2:- AFTER CLICKING ON EDIT SOURCE YOU ARE REDIRECTING TO PAGE WHERE YOU CAN EDIT YOUR PAGE AND AFTER EDITING



## STEP 3:- AFTER CLICKING ON PUBLISH CHANGES YOUR PAGE IS EDITED