

UNION TERRITORY OF JAMMU AND KASHMIR
OFFICE OF THE ZONAL EDUCATION OFFICER DODA

ADVERTISEMENT NOTICE

No: ZEO/D/SmS/ECCE/AAYA/83-118/2024-25

Dated: 01.08.2024

Sub:- Engagement/Hiring of Helpers/AAYAs under ECCE for the Year 2024-25.

Ref:- Project Director Samagra Shiksha J&K's No.Edu./PD/SmS/ECCE/AAYA/4517-41/2024-25 & CEO Doda's letter No. CEO/D/SmS/ECCE/AAYA/2024-25/5200-42 Dated: 30-07-2024.

In pursuance to the order No:- 07 of CHIRAG-2023 Dated:- 09.01.2023 issued by the Project Director, Samagra Shiksha, J&K and communication under above quoted reference applications are invited from eligible candidates for the engagement/hiring of Helpers/AAYAs, under Early childhood Care & Education (ECCE) activity of Samagra Shiksha, in enlisted Schools as per the guidelines issued/modified time to time as reproduced hereunder:-

Selection Process:

The selection of Helper/AAYA shall be restricted to Revenue Village in case of Rural area and Municipal Ward in case of Urban area, where approved Govt. school is located.

A) Nature of Deployment:

- 1) The engagement of a Helper/AAYA shall be purely terminus and shall start from the date she is engaged /hired and shall culminate by the end of Financial Year i.e 31st of March. It may be extendable, subject to the performance and the approval for funds from the Ministry of School Education GoI for the said activity.
- 2) Candidate shall affirm an Affidavit from the 1st Class Magistrate to the effect that the candidate shall not claim permanent absorption at any stage in future including the conditions given at clause K Point no. 6 & 7 (if applicable).
- 3) All decisions of the funding and implementing agency i.e Directorate of Samagra Shiksha J&K under the aegis of School Education Department shall always be of final binding for implementation in this regard.

B) Eligibility:

- 1) One female candidate may be hired/engaged on temporary basis.
- 2) The candidate must be a domicile of the village in case of Rural Area and Ward in case of Urban area, where approved school is located.
- 3) Candidates must belong to BPL (Below Poverty Line) category.
- 4) The candidate must be physically/mentally fit to carry out her job.

C) Qualification:

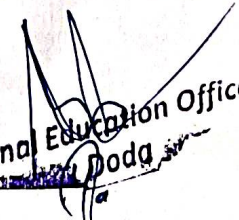
- Minimum qualification of a Helper/AAYA:
8th class Passed, in case there is no eligible candidate available in Village/Ward, the candidate with lesser qualification shall be considered subject to the other eligibility qualification.
- Preference shall be given to candidates from BPL Category in the below-mentioned order of priority:
I-Widow
II-Divorcé
III-Orphan
IV-BPL (Older in age from rest of the BPL candidates)

D) Age: The Age of the candidate must be between 18-45 Years as on 01.01.2024.

E) Honorarium: Rs.5000/= (Five thousand only) per Month, which may vary as per PAB Samagra Shiksha in subsequent years.

F) Non -availability of Eligible Candidates:

- In case no candidate is eligible as mentioned in above sections, the candidate from the concerned


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Panchayat/Municipal Committee shall be considered/engaged.

G) Finalization of selection Process:

- In case of tie-up of candidate's preference shall be given to the elder/older one candidate within the prescribed age limit.
- The name of provisionally selected AAYA/Helper shall be displayed on the Notice Board of the School/Zonal Education Office (concerned) and other prominent places across the village for minimum of 7 Days for seeking objections (if any).

H) Appeal:

- If any candidate feels aggrieved with the selection process on genuine grounds violating the sections above, first appeal shall be preferred to the Chief Education Officer, Doda within period of 15 Days from the final selection followed by 2nd Appeal (if any) before the Director School Education, Jammu.

I) Premature Termination

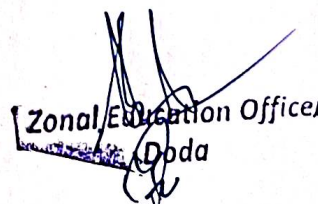
In case of poor performance/misconduct /forgery or any un-lawful act by the Helper /AAYA shall be terminated without any prior notice. The replacement shall be made within 7 days.

J) Job Chart:

- Escorting Pre-Primary section children during school time.
- Maintaining hygiene of the Children /Class-i.e Toileting, Handwashing, Cleanliness of the Children etc.
- Assisting the Teacher in Classroom arrangements and during Mid-Day Meal (PM POSHAN).
- Any other assignment given by the HoI for proper care of the Children.

As per Pre-Primary enrollment in latest UDISE (Schools with enrollment more than 5 students in Pre-Primary sections) 01 post each have been sanctioned in the following schools:

S.No	Zone	Name of School	U-Dise
1	DODA	MIDDLE SCHOOL BANJOI	01092404101
2	DODA	MIDDLE SCHOOL BENGRA	01092400202
3	DODA	MIDDLE SCHOOL BUNDODA	01092403908
4	DODA	MIDDLE SCHOOL HASH	01092401203
5	DODA	MIDDLE SCHOOL HIBRAK	01092400901
6	DODA	MIDDLE SCHOOL HOME GUARD LINE	01092403907
7	DODA	MIDDLE SCHOOL JANOTE	01092402708
8	DODA	MIDDLE SCHOOL KACHWA	01092400504
9	DODA	MIDDLE SCHOOL KALLAYA	01092401501
10	DODA	MIDDLE SCHOOL KOTAL	01092400505
11	DODA	MIDDLE SCHOOL KOTRI	01092401601
12	DODA	MIDDLE SCHOOL KUMHARI	01092401401
13	DODA	MIDDLE SCHOOL MALWAS	01092401702
14	DODA	MIDDLE SCHOOL MONCHAN	01092403001
15	DODA	MIDDLE SCHOOL PARYOTE	01092402704
16	DODA	MIDDLE SCHOOL SHINAL	01092402901
17	DODA	MIDDLE SCHOOLFANGOTA	01092400701
18	DODA	PRIMARY SCHOOL ALTO	01092400101
19	DODA	PRIMARY SCHOOL BAGAIRNEE	01092401102
20	DODA	PRIMARY SCHOOL BAJARNI	01092400514
21	DODA	PRIMARY SCHOOL BHAGYAN	01092400519
22	DODA	PRIMARY SCHOOL BHASTI	01092400401
23	DODA	PRIMARY SCHOOL BHATTA	01092402701
24	DODA	PRIMARY SCHOOL CHAKRA	01092400515
25	DODA	PRIMARY SCHOOL DHURWAL	01092401208
26	DODA	PRIMARY SCHOOL KASHARYAN	01092400213
27	DODA	PRIMARY SCHOOL MANKAN	01092400516
28	DODA	PRIMARY SCHOOL MASHLLA	01092400507
29	DODA	PRIMARY SCHOOL MINI SECRETRATE DODA	01092403902
30	DODA	PRIMARY SCHOOL MOUNTHLY	01092401704
31	DODA	PRIMARY SCHOOL NASHLLA	01092400508
32	DODA	PRIMARY SCHOOL SEKWAN	01092400209
33	DODA	PRIMARY SCHOOL SHAHPORA	01092402003
34	DODA	PRIMARY SCHOOL SHARALA	01092402610
35	DODA	PRIMARY SCHOOL SHARPURA	01092400803
36	DODA	PRIMARY SCHOOL THILROO	01092401805


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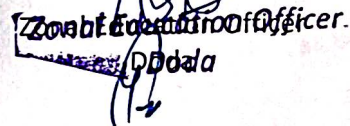
LAST DATE OF APPLICATION:

Application Forms for the same post shall be submitted at Office of the Zonal Education Officer Doda by or before 08-08-2024 in offline mode along with the required formalities: -

K) Attested documents to be attached

1. Application Form signed by the applicant
2. Academic Qualification Certificates
3. Domicile Certificate
4. Aadhar Card
5. BPL Ration Card duly signed by TSO concerned
6. Death Certificate of Husband in case candidate is Widow issued by SHO/BDO or any other competent authority (with Affidavit authenticated by the First-Class Magistrate or Judicial Magistrate for non-remarriage)
7. Valid certificate Proof in case of Orphan or Divorced issued by competent authority (with Affidavit authenticated by the First-Class Magistrate or Judicial Magistrate for non-remarriage)
8. Certificate regarding resident of Revenue Village/ Municipality Ward by competent authority
9. Date of Birth Certificate
10. Medical fitness certificate

Note: All candidates applying for these vacancies are informed to keep regular watch on Notice Board of the School/ Municipality Ward for which the posts are advertised for submission of objections if any and for final selection lists, no individual communication shall be made and delay if any on the part of the selected candidates no claims shall be considered post operation of the waiting list.


Zonal Education Officer.
Doda

Copy to the:

1. Notice Board for wide publicity of the advertisement notice.
2. I/C Social Media of the institution for wide publicity.

APPLICATION FORM

FOR THE POST OF AAYA/HELPER IN SCHOOL EDUCATION DEPARTMENT

Affix the Passport
size Photograph,
attested by any
gazetted officer

Name of the School for which applied.....
Name of the applicant
Parentage
Name of Husband.....
Name of Panchayat where school is located.....
Name of Revenue Village where School is located.....
Name of Panchayat where applicant resides.....
Name of Revenue Village where applicant resides (for Rural areas).....
Name of ward where applicant resides (in case of Municipality)
Date of BirthIn words.
Marital status
Category (Widow/Divorced/Orphan/other with proof).....
Whether BPL (YES / NO) Mention complete Ration Card No.....
Full Address of the Applicant
Qualification
Last exam Passed
Aadhar No.: Mob. No.
Whatsapp No.

I solemnly declare that the above documentary evidence, which are supported in the statement I have made, are true and correct to the best of my knowledge and I shall be personally responsible for any discrepancies observed and consequences thereof.

Signature of applicant

Dated:- Place.....

FOR OFFICE RECORD

Received Application form for hiring of AAYA fromfor the
post of AAYA at School..... today as on.....at S.No.....

APPLICANT COPY

Received Application form for hiring of AAYA fromfor the
post of AAYA at School..... today as on.....at S.No.....

Signature of Receiving Official