

Govt. of Jammu & Kashmir
OFFICE OF THE CHIEF EDUCATION OFFICER DODA
(Near Dak Banglow Doda City, Doda)
E-mail:- ceododal@gmail.com

Subject: Expression of Interest (EOI) for Hiring Public Address System and Chairs for Independence Day Celebration

Expression of Interest (EOI)

The “**Chief Education Officer, Doda**” is seeking expressions of interest (EOI) from experienced and qualified vendors for the provision of a **Public Address System** and **Chairs** for the celebration of Independence Day on 15.08.2024. The objective of this EOI is to identify capable vendors who can supply, install, and manage the required equipment efficiently and effectively making the availability by or before **14.08.2024** for successful and smooth management on the event Day.

Scope of Work

A. Public Address System:

- Supply and installation of a high-quality public address system as per the tabulated items below.
- Provision of sufficient microphones, speakers, amplifiers, mixers, and any other necessary audio equipment.
- Setup and testing of the system to ensure optimal sound quality.
- On-site technical support during the event.

B. Chairs:

- Supply and setup of 150 Number of chairs.
- Arrangement of chairs as per the event layout plan.
- Ensuring all chairs are clean, in good condition, and suitable for the event.

Eligibility Criteria

Interested vendors must meet the following criteria:

- Proven experience in providing public address systems and seating arrangements for large events.
- Ability to supply high-quality equipment and chairs.
- Availability of technical support staff on the day of the event.
- Compliance with all relevant safety and quality standards.
- Compliance with GST with experience of similar supply in Govt. Sector during the last 3 Years.

Interested vendors should submit the following information:

1. Organisation/Firm Profile:

- o Name, address, and contact details of the company.
- o Brief overview of the company, including years of operation and experience in similar events.

2. Technical Proposal:

- o Details of the public address system and chairs to be provided.
- o Technical specifications of the equipment.
- o Description of the setup and support services.

3. Financial Proposal:

- o Detailed cost breakdown for the supply, installation, and support services including all types of Taxes and additional costs or charges.

4. References:

- o List of previous clients for similar events.
- o Contact information for at least two references.

5. Submission Instructions

- All EOIs must be submitted **by or before 10.08.2024 at CEO Office Doda , Distt. Doda Pin-182202 through Post or as Handy Quotations in hardcopy offline mode or through email on ceododa1@gmail.com.**
- The subject line of the email or the envelope should clearly state "**EOI for Public Address System and Chairs for Independence Day Celebration.**"
- Late submissions will not be considered.

6. Evaluation and Selection

EOIs will be evaluated on 11.08.2024 at 11AM based on the following criteria:

- Relevant experience and past performance.
- Quality and suitability of the proposed equipment.
- Cost-effectiveness.
- References and testimonials.

Supply or der to the Shortlisted vendors shall be placed by the same Day.

7. Contact Information

For any inquiries or further information, please contact:

- **Name:** K D SHAH
- **Title:** Auditor Samagra Shiksha
- **Email:** ceododa1@gmail.com
- **Phone:** 9906033600

8. Disclaimer

This EOI is an invitation for interested parties to submit their proposals and does not constitute a contract or an offer to enter a contract. **The Chief Education Officer, Doda** reserves the right to accept or reject any or all submissions without incurring any liability.

Suggestive list of PAS items/Chairs

(Vendors may add PAS items for offering better quality of services)

Sl.No.	Item Name	Qty/Specifications
--------	-----------	--------------------



1	Power Amplifier	6 of appropriate Wattage
2	Top	8 (1600 Watt)
3	LA	6 (1000 Watt)
4	Earth Base	2 (3000 Watt)
5	Horn Speakers /Tweeters	20 (100 Watt)
6	Sound Craft	32 Channel
7	Mike (microphone)	7 Cord less
8	Mike (microphone)	7 Wired
9	Mixer	32 Channel (Sound Craft)
10	Crossover /Equalizer/ Compressor / Cables & Connectors /Mounting Hardware/Power Supply /Control Panel/Network Equipment/Loudspeakers /Backup Systems/ Sturdy stands/Clamps/ Subwoofers / Audio processing tools/acoustic tools	As required for a large event Public Address System
11	Additional items (if any)	
12	Chairs	150

Chief Education Officer
Doda

NO.CEO/D/Accts./.....5634-39

Dated :.....07-08-2024

Copy for favour of information to the:

1. Deputy Commissioner Doda.
2. District Information Officer, Doda.
3. District Cultural Officer, Doda.
4. Notice Board.
5. I/C Website CEO Office Doda.
6. Office record.