# You never know where you'll be when you need an important document...

## But with Lock Your Docs! you can be sure your document will be there.



Having your critically important documents organized in a file cabinet is a good start, but it's not enough. What would you do if you were away from your home or office and needed instant access to one of those documents?

With a secure online lockbox from Lock Your Docs! you can upload, organize and store your documents, making them available to you whenever and wherever you need them!

#### What you should know:

Upload any type of electronic document to Lock Your Docs!

Documents uploaded to our secure site are protected by 128 bit encryption using SSL 3.0 and stay encrypted at all times.

Organize files according to category so that you can easily find them when you need them.

Use our handy templates to create a disaster recovery plan, contact list or vendor list.

Add as many users to your account as desired.

Set access levels for uploaded docs so that they can be viewed by all users or only by administrators.

Securely send or receive documents to or from anyone without adding them as a user.

Plans start at \$29.00 per year.

Access your important information from any computer whenever you need it!

#### What you should upload:

- Insurance policies
- Tax returns
- Legal documents
- Travel documents
- Banking information
- Disaster recovery plans
- Contact lists
- Medical records

### Why you should upload:

- Home or office fires
- Flooding
- Loss of purse or wallet
- Auto accidents
- Medical emergencies
- Lost passport
- Manmade disasters
- Lost cellphone



Your Secure Online Lockbox

**Enter Service Code**