|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sarah Bojorquez Lopez | |  |  | | --- | --- | |  |  | | (513) 704 - 0374 |  | | SarahBojorquez1107@gmail.com |  | | https://LinkedIn.com/in/SarahjBojorquez |  | |

Successful Talent Acquisitions Partner with a demonstrated history of exceeding stretch hiring goals in the logistics and technology industries. Skilled in developing talent pipelines, talent insights research, creating and exceeding stretch goals, networking and relationship building, negotiating, and HR hiring compliance.

# Skills and Certifications

AWS Cloud Services |Various Applicant Tracking Systems (Workday, Greenhouse, Jazz) | LinkedIn Recruiter | LinkedIn Talent Insights | Bilingual English/Spanish | Python | R programming |Trello | SQL | Tableau | Excel |Meta Social Media Marketing certified | AWS Console | Bash | System Configuration & Management | System Administration | Linux | Putty | SSH Authentication/Permissions | Social Media Marketing and Recruiting | Jira | Docker Container System | Git | GitHub | Project Management Certificate/ University of California, Irvine (Coursera) |Google Data Analytics/ Professional Certificate | Social Media Marketing / META Professional Certificate

# Education

##### Per Scholas/ AWS REStart Technical Training Boot Camp

##### MBA/Quantic Business School (2024 Graduation)

##### MIT/University of the People (2024 Graduation)

##### Bachelor of Science/University of Massachusetts

* National Dean’s List
* Graduated Cum Laude

##### Associate of Science Business Management/University of Massachusetts

* National Dean’s List
* Phi Theta Kappa National Honor Society

# Experience

### 2022-Present

##### Talent Acquisition Partner/Centric Software \* Campbell, CA

* Implementing strategic recruiting patterns and techniques to attract the most qualified technical candidates
* Manage SEO job listings, social media candidate outreach, and LinkedIn Recruiter and Insight to fill pipelines for multiple roles throughout the company
* Managing, sourcing, and interviewing current prospects to match great candidates with roles that increase ROI on recruiting budget
* 100% Placement rate, exceeded the annual stretch goal with 0% turnover on roles filled

### 2020-2022

##### Talent Acquisitions Partner/Integrity Express Logistics \* Cincinnati, OH

* Consistently filled pipeline for prospective sales executives and consistently exceeded quarterly hiring goal
* Drove talent recruiting through on-premises and virtual job fairs and networking events
* Sourced, evaluated, and interviewed candidates
* Managed social media and SEO job postings to attract talent

### 2018 - 2020

##### Logistics Administrator/Veteran Administration Hospital \* Cincinnati, OH

* Managed logistics for transportation of medical specimens throughout the tri-state area
* Consistently exceeded on-time and zero-miss delivery goals
* Created, managed, and exceeded routing goals for the tristate area to ensure on-time specimen delivery

.

### 2013-2018

##### Logistics Account Executive, Coordinator/Total Quality Logistics \* Cincinnati, OH

* Consistently ranked in the top 10% of sales revenue while coordinating the movement of $2 million + dollars of freight annually under tight time and security constraints
* Developed solid relationships with clients by providing them with excellent customer service
* Analyzed and researched prevailing market rates and contacting with carriers to produce accurate, competitive pricing and quotes

### 2009-2015

##### Remote Search Engine Relevance Consultant /Lionbridge Inc. (Contract) \* Waltham, MA

* Ensured adherence to ad relevance Google Ads and Youtube Ads.
* Provided feedback for algorithm relevance

### 2000-2010

##### HR Office Manager/C & S Drywall Co. INC. \* Cincinnati, OH

* Complete Personnel management, including recruiting, hiring, and training employees; coordinating subcontractors.
* Processing invoices, maintaining databases, collecting expense data, and expense report reconciliation.
* Coordinating and planning travel and client meetings, scheduling walk-throughs, and coordinating estimates.