

# Jane Carter

**Profile:** Senior Editor

**Organization:** Psychology Magazine

**Age:** 37

**Demographics:** Employment 115,300; national average wage \$75,034

**Background:** Jane has always had a variety of interests, and has always loved to write. She graduated with a B.A. from Michigan State University, majoring in journalism and minoring in anthropology. She wrote freelance articles for a variety of magazines before becoming an editor.



**Personality:** Jane is dedicated, organized, patient, creative, and good at communication. She strives to be as professional as possible while still being friendly and open with others.

**Skills:** Jane has excellent writing skills, and extensive experience in the publishing field. She pays close attention to detail. She is proactive, enthusiastic, friendly, and respectful. She has excellent time management skills, and isn't afraid to delegate tasks to those who will do them properly. She carries an air of professionalism that doesn't undermine her ability to communicate with others.

**How they are used:** As Senior Editor, Jane works with a team of other editors to organize each issue of their magazine. She assigns articles to their writing staff, and sometimes writes articles herself. She mainly focuses on the features of each issue, making sure the articles in each issue go well together and fit with the theme overall. She usually has a large amount of articles to read and edit in addition to her daily work. Her coworkers admire her for her dedication, experience, and skill.

**What she does:** "Typical" workday hours are from 9:00 a.m. to 5:00 p.m., although hours vary depending on what needs to be done for the magazine. Throughout the month, Jane...

- Meets with the other Senior and Staff editors
- Assigns certain articles to the magazine's writing team or freelance writers
- Creates production schedules
- Supervises the creation process of her section of the magazine
- Works with the editing team to think of features for the next issue
- Works with the rest of the editing team to do a final review and revision of the current issue

**Who she works with:**

- Senior Editors
- Staff Editors
- Editor-In-Chief
- Staff Writers
- Freelance Writers

**Resources:**

<http://www.bls.gov/ooh/media-and-communication/editors.htm>

[http://www.glassdoor.com/Salaries/senior-editor-salary-SRCH\\_KO0,13.htm](http://www.glassdoor.com/Salaries/senior-editor-salary-SRCH_KO0,13.htm)

<http://bluerosegirls.blogspot.com/2009/08/day-in-life-of-editor.html>

<http://www.camelsandchocolate.com/2014/12/magazine-editor-career/>