

Bridges Staff

Review Information in HMIS

Reach out to Participant via
phone/email

Conduct Intake in person

Approved?

Yes

No

Inform Director of
Homeless Services &
Coordinated Entry System

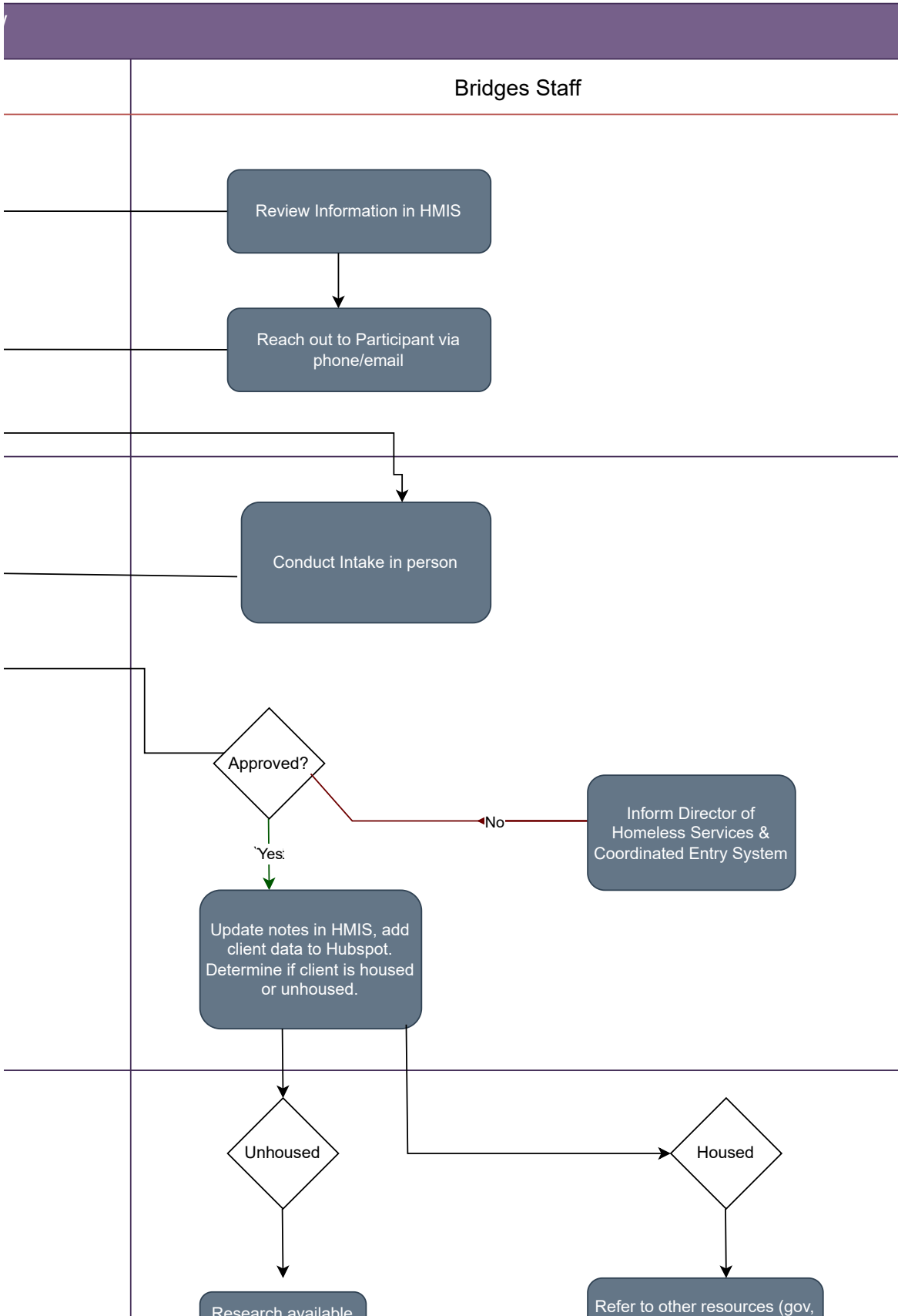
Update notes in HMIS, add
client data to Hubspot.
Determine if client is housed
or unhoused.

Unhoused

Housed

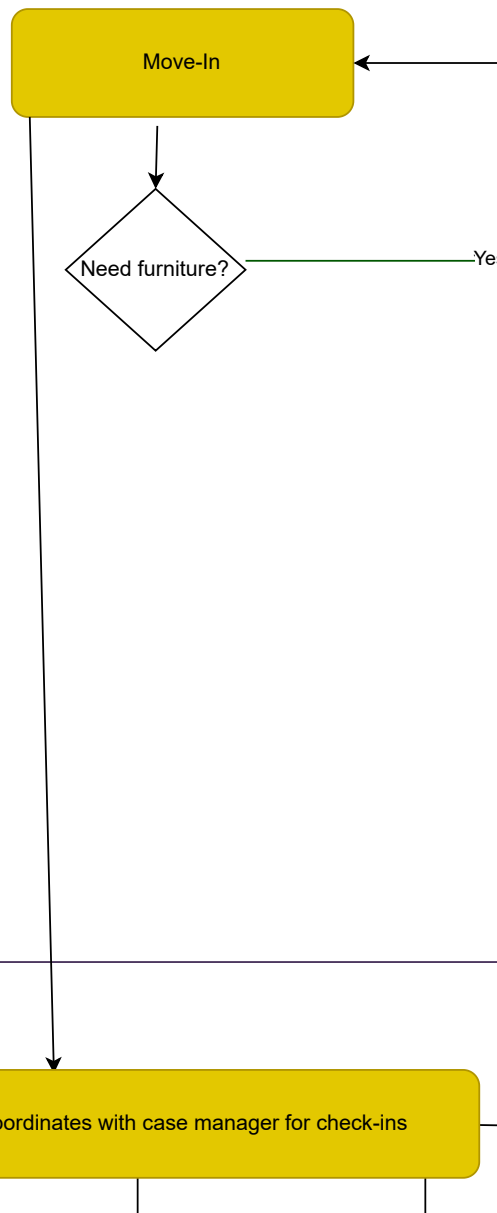
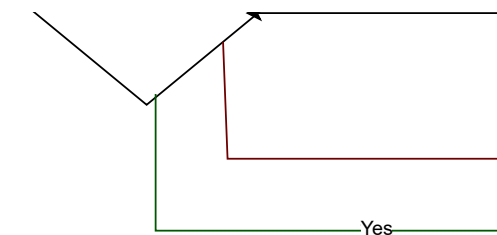
Research available

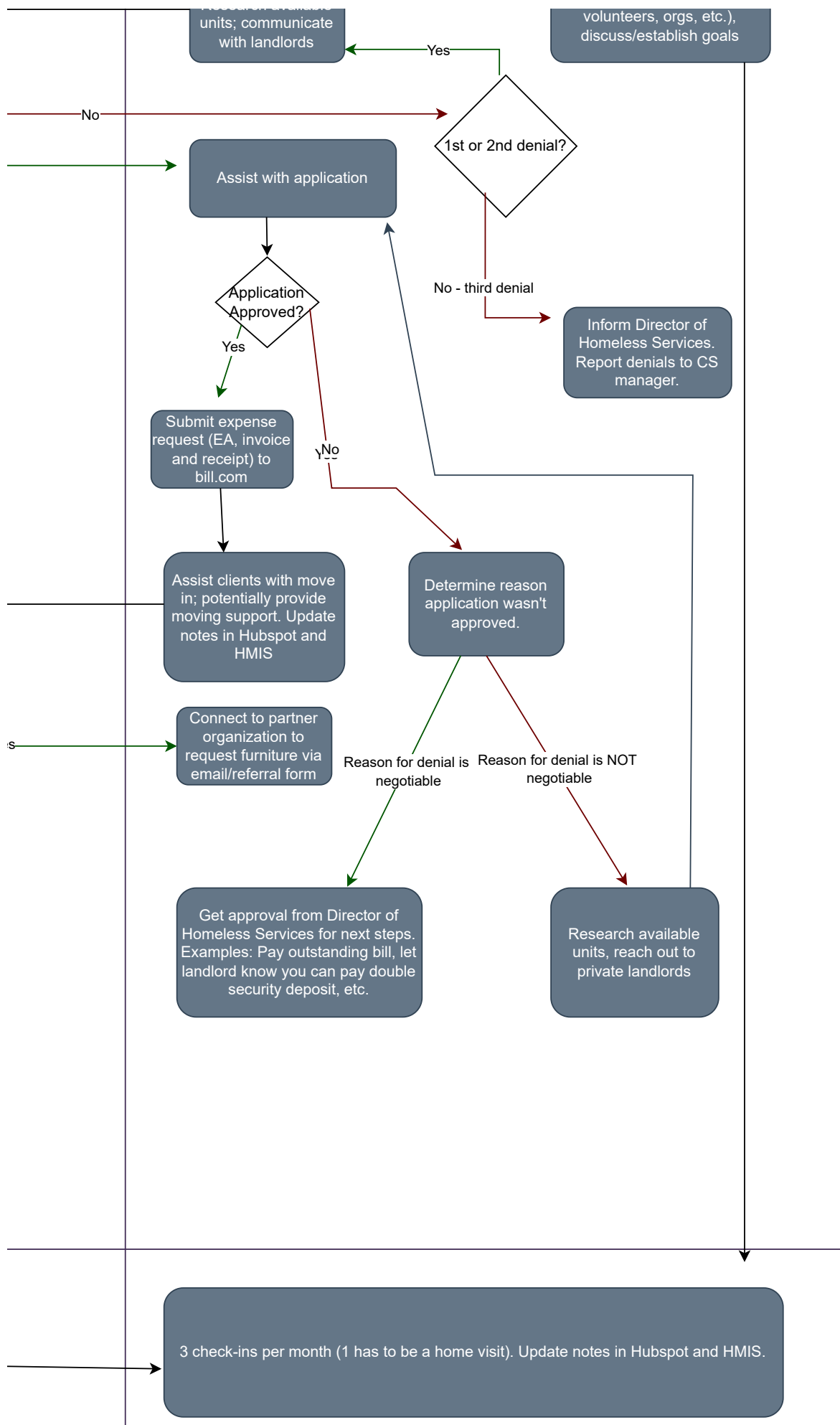
Refer to other resources (gov,

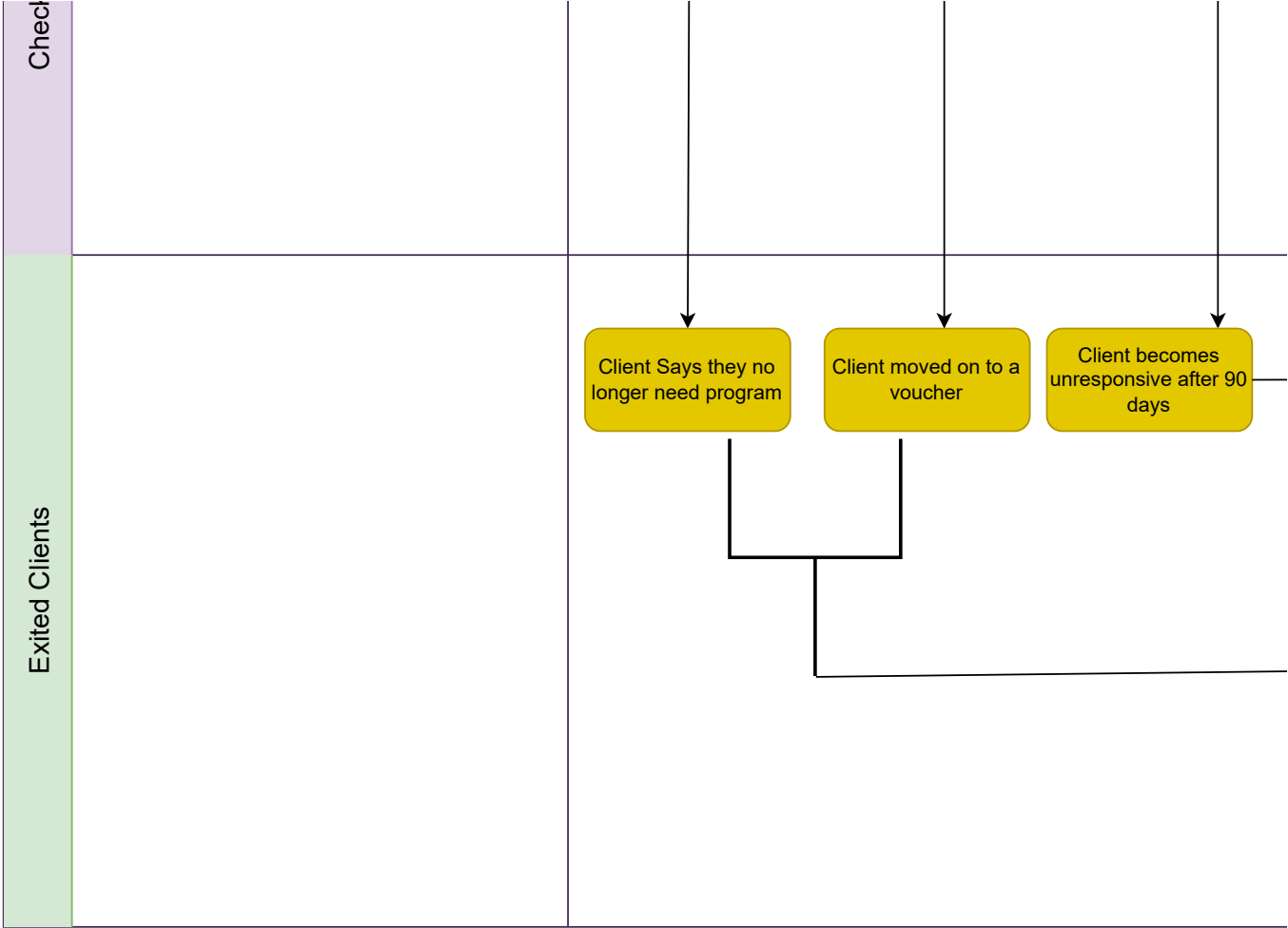


Case Management

k-lns







Case manager sends documentation/letters home. Pop-up/Wellness Check. Communicate with property manager to see if they've heard from client. (This happens in between the 90 days)



Inform Director of Homeless Services. Update the program Exit Date and reason for program exit in Hubspot. Update HMIS to indicate client case is closed and why.