

SARAH CAMILLE AQUI

DATA ANALYST INTERN

CONTACT



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627 Tropical Breeze Way
Tampa, FL 33602

LANGUAGES

Filipino / Tagalog



English



SKILLS

- Attention to detail
- Dependability
- Problem solving
- Data entry
- MS Office:
Excel, Word, Access,
Outlook, PowerPoint
- Python, SQL, machine learning
models, and data visualization
- Sage 50 accounting software

EXPERIENCE

Diversified Environmental Service, Inc. | Tampa, FL

Accounting Clerk Intern – (Post-Completion OPT)

September 2022 – July 2023

- Evaluating incoming invoices, investigating and resolving account discrepancies, and preparing payments for all accounts payable
- Formulating complex spreadsheets, utilizing pivot tables and charts, resulting in increased data input accuracy by 40%
- Devising custom reports to present data, aiding supervisors and management in making data-driven decisions
- Auditing, balancing, and reconciling monthly bank statements and credit card transactions
- Performing 401(k) contribution charting and weekly payments, evaluating class coding for workers' compensation, and other office tasks to support daily operations

EDUCATION

Southeastern University | Lakeland, FL

Master of Business Administration

Double Major: Data Science and Executive Leadership

2023 – Present | Graduating SPRING 2026

- GPA: 3.97
- Alpha Chi member – National Honor Society, Florida Lambda Chapter
- Coursework: data analytics, human resource management, managerial economics, and applied data science

Florida Southern College | Lakeland, FL

Bachelor of Science

Double Major: Business Administration and Accounting

2017 - 2022

- GPA: 3.4
- Dean's List: Fall 2017, Spring 2019
- Beta Gamma Sigma member - International Honorary Society for Collegiate Schools of Business
- Coursework: financial accounting and business analytics

University of Santo Tomas | Manila, Philippines

Bachelor of Science

Major: Pharmacy

2004 - 2009

- Coursework: Biostatistics