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Registered with - acknowledgment
Due
GOVERNMENT OF KERALA

No. 7694/D2/77/-Edn
Higher Education (D) Dept.,
Trivandrum, Dated: 3.77.

From

The Spl. Secretary to Government.

To

*The Manager
Colleges under the Diocese of Kottayam
The Catholic Bishop's Office
Kottayam*

Sir,

Sub:- Private colleges - Direct payment - execution
of agreement - duplicate copy of the agreement
returning of.

Ref:- Letter No. *511 chel 12-10-77*

.....

6/6/78
I am to return herewith the duplicate copy of the
agreement executed by the Educational agency with the
Government. Please acknowledge receipt.

Yours faithfully,
Sd/-

P. Viswanathan Nair
Under Secretary
for Spl. Secretary to Government

Approved for issue

le. k. Venkataran
Section Officer.

kr/30.

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[Signature]
Principal
St. Stephen's College
Kottayam



ARTICLES OF AGREEMENT made and entered into this the twelfth day of October one thousand nine hundred and seventy two BETWEEN THE Governor of Kerala (Hereinafter referred to as "The Government") of the one part and His Excellency Rt. Rev. Dr. Thomas Tharayil, Bishop of Kottayam (hereinafter referred to as "the Educational Agency") which expression shall, when the context so admits, include also its legal heirs, representatives, executors, administrators and assigns) of the other part;

WHEREAS the Educational Agency is the owner of and is in full control and management of the Colleges, mentioned and described in the Schedule hereto (hereinafter called the "Institutions") together with all properties movable and immovable belonging or appertaining to the Institutions,

WHEREAS the Educational Agency and the Government have agreed to certain terms and conditions with regard to the appointment of staff, admission of students, collection of fees, and some other matters relating to the conduct and management of the affairs of the Institutions, as herein contained;

NOW THESE PRESENTS WITNESS and it is Hereby Mutually Agreed as Follows:-

1. The Educational Agency shall cause to collect tuition fees including fines, if any, from the students admitted or to be

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utilised only for the purpose for which it is intended and for no other purpose.

(iii) The special fee collected from the students of a college under the Educational Agency shall be utilised only for the purpose of that college and not for the purpose of any other college.

5. No fees other than those authorised under this agreement shall be collected from the students of the Institutions.

6. There shall be a Committee for the selection of teaching staff for the institutions (hereinafter referred to as "the Committee for selection of Teaching Staff").

7. (i) All future appointments to the teaching staff of the Institutions, whether provisional or permanent, shall be made by the Educational Agency only from a list of persons prepared by the Committee for selection of Teaching Staff.

(ii) The Committee for selection of Teaching Staff shall consist of the following members, namely:-

(a) Two representatives of the Educational Agency.

(b) One member nominated by the Educational Agency from amongst the categories of Principals or Heads of Departments or Professors in the Institutions with the concurrence of the University of Kerala (hereinafter referred to as "the University");

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stand adjourned and shall be held on the same day in the following week in the same place and time and the meeting shall then be considered valid even if either or both of the aforesaid members is not present. If the Government officer or the University expert ~~is~~ is likely to be absent on leave or otherwise, so as to make him likely to be unable to attend two consecutive meetings of the Committee, he shall intimate the Educational Agency and Government/University sufficiently early and it shall be the duty of the Educational Agency to nominate substitute/s in the Committee in the manner prescribed under Clause 7 (2) (b) or Clause 7 (2) (c) as the case may be and no further meeting of the Committee shall be held until such Substitute (s) are nominated and notice of the next meeting is given to the Substitute (s) so nominated.

11. The Members of the Committee for Selection of Teaching Staff shall hold office for a period of one academic year commencing from 1st June and ending on 31st May.

Provided that the Members of the Committee for Selection of Teaching Staff for 1972-73 shall hold office from the date of their assumption of office as such and shall continue till the 31st day of May 1973 (inclusive).

12. The Educational Agency shall have the option to have all the members of the teaching staff selected purely on merit from

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St. Stephen's College
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candidates of all communities or to reserve every alternate vacancy or fifty per cent of the vacancies for being filled on the basis of merit from among candidates of the Knanaya Catholic Community.

13. There shall be a Committee for Selection of Non-teaching staff for the Institutions (hereinafter referred to as "the Committee for Selection of Non-Teaching Staff").

14. All future appointments to the non-teaching staff of the Institutions whether provisional or permanent shall be made by the Educational Agency only from a list of candidates prepared by the Committee for Selection of Non-Teaching Staff.

15. The Committee for Selection of Non-Teaching Staff shall consist of the following members, namely:-

- (a) Two representatives of the Educational Agency and
- (b) One member chosen by the Educational Agency from the Officers of the Government of the cadre of Revenue Divisional Officers and/or Deputy Collectors.

Provided, however, that, if for any reason Government consider that the officers chosen by the Educational Agency cannot be deputed to the Committee, the Educational Agency shall choose another officer to the Committee from among the same cadre.

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16. One of the representatives of the Educational Agency under sub clause (a) to Clause 15, as may be decided by the Educational Agency shall be the Chairman. The Committee shall meet as often as necessary. A decision of the Committee will be valid only if at least 2 members of the Committee are present, of which one shall be the member deputed by Government.

17. The members of the Committee for Selection of Non-teaching staff shall hold office for a period of one academic year from the date of their assumption of office as such.

18. All future admission of students to the Institutions shall be on the following basis, namely:-

- (a) Twenty percent of the total number of students in each college under the Educational Agency shall be reserved for students belonging to the Scheduled Castes and Scheduled Tribes. These seats which cannot be filled on this basis shall be filled on the basis of merit from among backward minority communities in case the College is run by a backward minority community and from among other backward communities in all other cases.
- (b) Ten percent of the seats shall be reserved for the Khasia Catholic Community. These seats will be filled strictly on the basis of merit from among the students of the said community.
- (c) Fifty per cent of the seats will be filled up by open selection on the basis of merit.
- (d) The remaining seats will be filled by the Educational Agency by candidates of its choice.

Explanation I. Backward Minority Community under this sub-clause means - The Communities mentioned as items II, III and IV of the Annexure to the G.O.(P) 208/66/Edn. dated 2nd May, 1960.

Explanation II. Backward Community means -

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M. K. Tharigat

St. Stephen's
University

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All the Communities included in the Annexure to the G.O.(P) 208/66/Edn. dated 2nd May, 1966.

Explanation III Other Backward Community means, -

The Communities included as items IV and V in the Annexure to the G.O.(P) 208/66/Edn. dated 2nd May, 1966.

19. The list of students selected on the basis of merit shall be published on the notice board of the Institutions specifying also the marks secured by each student.

20. The Government shall disburse directly through the Principals of the Institutions to the teaching and non-teaching staff of the Institutions their pay and allowances due to them and which accrue from 1-9-1972.

21. The Government shall not be liable for any claims of the teaching and non-teaching staff of the Institutions towards their pay and allowances or Provident Fund or Gratuity or any other account whatsoever in respect of any prior period prior to September 1972, except and to the extent herein provided.

22. The pay and allowances paid to the teaching and non-teaching staff of the Institutions for the month of March, 1972 will be adopted as the pay and allowances of the respective members of the staff for the period from September 1972. Any arrears due to the staff on account of fixation of pay, increments, etc. for the period from September, 1972 will be paid by the Govt. after these claims are worked out by the Director of Collegiate Education and approved by the Government.

23. The Government shall pay an advance to the Educational Agency towards Grant in aid for 1971-72 a sum not exceeding fifty per cent of the amount of Grant-in-aid admitted for 1970-71 in respect of the Institutions. This advance amount shall be adjusted

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against the Grant-in-aid for 1971-72 payable in 1972-73.

24. "The payment of grant-in-aid that was being made to the Educational Agency by the Government under the Grant-in-aid Code and all other payments shall be discontinued with effect from 1-6-1972 and the Educational Agency shall be eligible to receive from Government only the payments provided for ⁱⁿ this agreement."

25. The Educational Agency shall refund to the Government any excess payment that has been made to the Educational Agency towards the grant-in-aid for any of the previous years, if and when such excess is found after the audit of accounts for the year concerned.

26. The Government agree to reimburse to the Educational Agency the pay and allowances paid by the Educational Agency to the teaching and non-teaching staff of the Institutions for the period from 1st June, 1972 to 31st August 1972 on the Government being satisfied that the period of study lost during the said period has been or is made good by the Educational Agency.

27. The Educational Agency shall discharge all liabilities relating to the period prior to 1st June, 1972 in respect of the arrears of salary, allowances, provident fund and all other claims of the teaching and non-teaching staff of the Institutions and also in respect of all dues to the Government and the Universities even if such liabilities are detected later.

28. The Government shall pay the Educational Agency a grant towards contingency expenditure for each academic year. The grant for each college or group of colleges shall be fixed by Government calculated on a per capita figure with a ceiling both to be worked out and fixed for each category of students, namely:-

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Pre-Degree	Arts
Pre-Degree	Science
Degree	Arts
Degree	Science
Post Graduate	Arts
Post Graduate	Science

Of this grant, 50 per cent will be paid in advance in April or May and the rest paid before the end of the year. If on audit it is found out later that any excess is paid on this account, such excess will be adjusted in the Grant to be paid for the subsequent period.

29. The Government shall pay the Educational Agency every academic year a grant towards maintenance and repairs for each college or Group of Colleges calculated on the basis of a per capita figure with the help of the Public Works Department, with a ceiling to be worked out and fixed by Government separately with reference to the Arts Section and the Science Section, Junior Classes, Degree Classes and Post-Graduate Classes. Of this grant, 50 per cent will be paid in advance in April or May and the rest paid before the end of the year. If on audit it is found out later that any excess is paid on this account, such excess will be adjusted in the Grant to be paid for the subsequent period.

30. The Government shall pay a Grant towards Library and Laboratory based on the norms worked out in consultation with the Universities.

31. The decision of the Government regarding the amounts payable to the Educational Agency under clauses 26, 27 and 28

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shall be final and binding on the Educational Agency.

32. The Educational Agency shall be responsible and liable for the due and prompt observance of and compliance with all the terms and conditions of this agreement, except those which are to be observed by the Government.

33. In case the Educational Agency commits breach of all or any of the terms and conditions herein contained, the Government shall have the power and authority to stop, discontinue or withhold all or any of the payments to the Educational Agency and/or to the staff under These Presents and also to recover from the Educational Agency the amounts found due to the Government under this agreement.

34. If it is found at any time that any wrong payment has been made by the Government to the Educational Agency by mistake or otherwise, the Educational Agency shall refund the same to the Government immediately on demand.

35. (a) In this Agreement, the term 'Institutions' wherever it is used, shall, unless the context otherwise requires, mean and include all Arts and Science Colleges which are and which may hereinafter come under the ownership or management or control of the Educational Agency.

(b) In this agreement, the term 'Educational Agency' means any person or body or persons who or which owns, controls, maintains and manages one or more private colleges.

36. All sums found due to the Government under or by virtue of this Agreement shall be recoverable from the Educational Agency

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SCHEDULE

1. Bishop Chulaparambil Memorial College for Women, Kottayam.
2. St. Stephen's College, Uzhavoor.

Signed by + T. Tharayil

His Excellency Rt. Rev. Dr. Thomas Tharayil, Bishop of Kottayam

In the presence of witnesses:-

- (1) Rev. Fr. Peter Poochakkattil,
Bishop's House, Kottayam.

Peter Poochakkattil

- (2) Rev. Fr. Joseph Karottukunnel,
Bishop's House, Kottayam.

*J. Karottukunnel**P. A. U. Hassan*

Signed by Shri.....P.K. UMASUANKAR.....

Secretary to Government EDUCATION.....

Department for and on behalf of the Governor of Kerala.

In the presence of witnesses:-

- (1) Shri N. Sukumaran Nair, Sr. Grade Asst.
Higher Education (P) Dept

N. Sukumaran Nair

- (2) Shri T.C. Sreedharan Pillai, Sr. Grade Asst.
Higher Education (P) Dept.

T.C. Sreedharan Pillai

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