

SARASWATHI MURUGAN

SKILL SUMMARY

Adaptability
Time management
Team Collaboration
Administrative Support

HOBBIES

Freehand sketching
Urban Gardening
Public Speaking

LANGUAGES

English - Fluent
Tamil - Native

CONTACT INFO

 +91 - 6369508658

 saraswathimurugan534@gmail.com

 No 35, Kamaraj Colony,
Chitlapakkam, Chennai - 64.

Profile

Detailed-oriented and enthusiastic front-end developer with a strong foundation in **HTML, CSS, JavaScript, and React.js**. Skilled in building responsive user interfaces, writing clean and reusable code, and optimizing web performance. Eager to contribute creativity and problem-solving abilities to deliver seamless user experiences in a dynamic development environment.

Work Experience (Internship/Entry-level)

Customer Support Executive – (May 2023 – Jan 2024)
Altruist Technologies Pvt Ltd. Chennai.

- Responded promptly to customer inquiries across various channels, ensuring a high level of customer satisfaction.
- Demonstrated strong problem-solving abilities to resolve issues efficiently and professionally.
- Effectively managed time and multitasked in a fast-paced, high-pressure environment.
- Built and maintained positive relationships with clients through clear communication and a service-oriented mindset.

Technical Skills

- **SQL, PL/SQL**
- **Frontend**
- **MS Office (Excel, Word, and Power Point)**

ACADEMIC EDUCATION

- **MBA | Madras University (Distance education), Chennai**
Jun 2022 - Apr 2024. Graduated in first class.
- **BBA | Prince Shri Venkateshwara Arts & Science College, Chennai**
Jun 2019 - Apr 2022. Graduated with 91.1%.
- **HSC | KalaimagalVidhyaMandir Matriculation Higher Secondary School,Chennai**
Jun 2018 - Apr 2019. Graduated with 71.1%.

DECLARATION

I am Saraswathi Murugan, hereby confirm that the information given above is true to the best of knowledge and I bear the responsibility for the correctness of the above mentioned particulars.