


PREPARATION AND MAINTENANCE OF ZOHO BOOKS FOR FASHION HAVEN SCREENSHOT


Company creation

Sign in


 Zoho Books

Already have a Zoho account? [Sign in](#)


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 Company Name




 Email Address




 +91

▼

 Mobile Number




 Password



 India

▼



 Tamil Nadu

▼

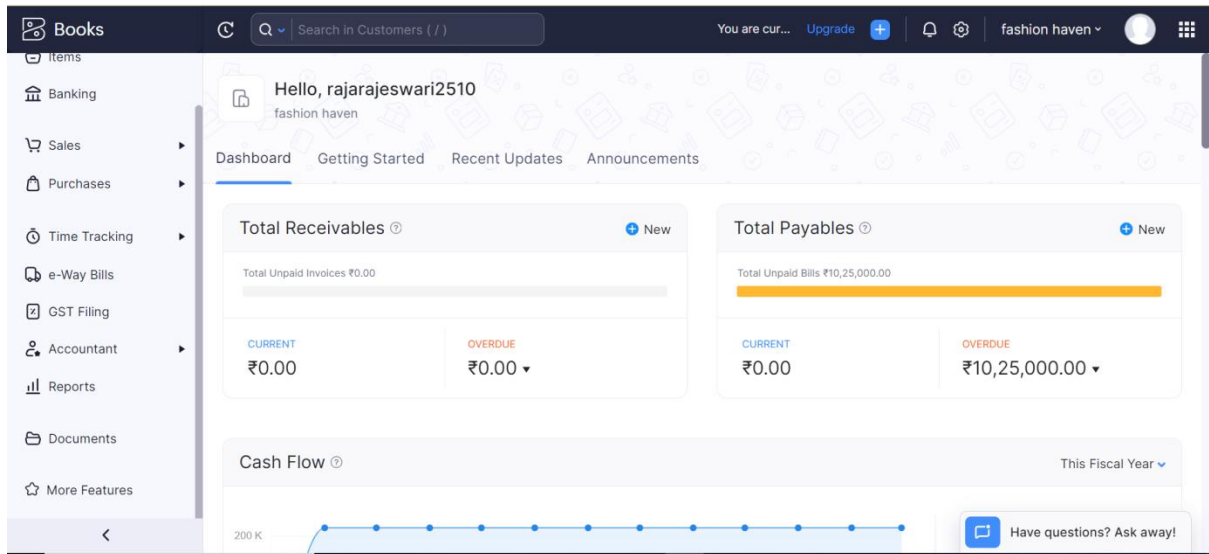
Your data will be in INDIA data center.

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CREATE ACCOUNT

or sign in using

Organization



Item creation

The 'New Item' form includes the following fields and sections:

- Type:** Radio buttons for Goods (selected) and Service.
- Name:** Text input field.
- Unit:** Dropdown menu.
- HSN Code:** Text input field with a search icon.
- Tax Preference:** Dropdown menu with 'Taxable' selected.
- Sales Information:** Includes 'Selling Price*' (INR) and 'Account*' (Sales).
- Purchase Information:** Includes 'Cost Price*' (INR) and 'Account*' (Cost of Goods Sold).

Items

NAME	DESCRIPTION	RATE	HSN/SAC	USAGE UNIT
<input type="checkbox"/> Shoes		₹1,000.00	60011010	pcs
<input type="checkbox"/> Hoodies		₹1,200.00	60011010	pcs
<input type="checkbox"/> Joggers		₹800.00	60011010	pcs
<input type="checkbox"/> Shirts		₹500.00	60011010	pcs
<input type="checkbox"/> T-shirts		₹100.00	60011010	pcs

Vendor creation

Books

Search in Vendors (/)

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fashion haven

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Home

Items

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Sales

Purchases

Vendors

Expenses

Purchase Orders

Bills

Payments Made

Vendor Credits

New Vendor

Primary Contact ⓘ

Salutation ▾

First Name

Last Name

Company Name

Vendor Display Name* ⓘ

Vendor Email ⓘ

Vendor Phone ⓘ

Work Phone

Mobile

Other Details

Address

Contact Persons

Bank Details

Custom Fields

Reporting Tags

Remarks

OST Treatment*

Select a GST treatment ▾

PAN ⓘ

Vendors

Books

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Vendor Credits

Active Vendors ▾

+ New

...

?

<input type="checkbox"/>	NAME	COMPANY NAME	EMAIL	WORK PHONE	SOURCE OF SUPPLY	PAYABLES (BCY)	UNUSED CREDITS (...)	Q
<input type="checkbox"/>	EvolveLife	EvolveLife			Tamil Nadu	₹5,25,000.00	₹5,25,000.00	
<input type="checkbox"/>	Soulful Essence	Soulful Essence			Tamil Nadu	₹5,00,000.00	₹0.00	
<input type="checkbox"/>	Zenith Lifestyle	Zenith Lifestyle			Tamil Nadu	₹0.00	₹0.00	

Purchase order converted into bill

Books

Search in Purchase Orders (/)

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Vendor Credits

All Purchase Orders

+ New

	DATE	PURCHASE ORD...	REFERENCE#	VENDOR NAME	STATUS	BILLED STATUS	AMOUNT	EXPECTED DELI...
<input type="checkbox"/>	05/04/2023	PO-00002		Soulful Essence	DRAFT		₹5,00,000.00	
<input type="checkbox"/>	05/04/2023	PO-00001		Zenith Lifestyle	DRAFT		₹1,05,000.00	

Customer

Books

Search in Customers (/)

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Delivery Challans

Invoices

Payments Received

Recurring Invoices

Credit Notes

Active Customers

+ New

	NAME	COMPANY NAME	EMAIL	WORK PHONE	PLACE OF SUPPLY	RECEIVABLES (BCY)	UNUSED CREDITS (...)
<input type="checkbox"/>	Aravind Mani				Tamil Nadu	₹0.00	₹1,68,000.00
<input type="checkbox"/>	Priya Ranganathan				Tamil Nadu	₹0.00	₹5,25,000.00
<input type="checkbox"/>	SureshKumar Iyer				Tamil Nadu	₹0.00	₹2,31,000.00

Invoice

Books

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Invoices

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Recurring Invoices

Credit Notes

Search in Invoices (/)

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All Invoices

DATE	INVOICE#	ORDER NUMBER	CUSTOMER NAME	STATUS	DUE DATE	AMOUNT	BALANCE DUE
10/04/2023	INV-000001		SureshKumar Iyer	DRAFT	10/04/2023	₹1,05,000.00	₹1,05,000.00
20/04/2023	INV-000002		Priya Ranganathan	DRAFT	20/04/2023	₹5,25,000.00	₹5,25,000.00
20/04/2023	INV-000004		SureshKumar Iyer	DRAFT	20/04/2023	₹1,26,000.00	₹1,26,000.00
20/04/2023	INV-000003		Aravind Mani	DRAFT	20/04/2023	₹1,68,000.00	₹1,68,000.00

Have questions? Ask away!

Banking

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Time Tracking

e-Way Bills

GST Filing

Accountant

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Documents

Search in Banking (/)

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Banking Overview

Auto-upload bank statements from email Import Statement Add Bank or Credit Card

Active Accounts

ACCOUNT DETAILS	UNCATEGORIZED	AMOUNT IN BANK	AMOUNT IN ZOHO BOOKS
ICICI Bank 001 xxxxx0001		₹0.00	₹2,04,000.00
Petty Cash		₹0.00	₹5,000.00
Undeposited Funds		₹0.00	₹0.00

Ledger-salary payable creation

Books

e-Way Bills

GST Filing

Accountant

Manual Journals

Bulk Update

Chart of Accounts

Transaction Locking

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More Features

Search in Chart of Accounts (/)

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Active Accounts

+ New Account

Find Accountants

ACCOUNT NAME	ACCOUNT CODE	ACCOUNT TYPE	DOCUMENTS	PARENT ACCOUNT NAME
GST Payable		Other Current Liability		
Output IGST		Other Current Liability		GST Payable
Output CGST		Other Current Liability		GST Payable
Output SGST		Other Current Liability		GST Payable
TDS Payable		Other Current Liability		
salary payable		Other Current Liability		
Rent payable		Other Current Liability		
Tax Payable		Other Current Liability		

Manual journal creation

Books

e-Way Bills

GST Filing

Accountant

Manual Journals

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Chart of Accounts

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More Features

Search (/)

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New Journal

Choose Template

Date*

17/10/2023

Journal#*

5

Reference#

Notes*

Max. 500 characters

Journal Type

☐ Cash based journal

Currency

INR- Indian Rupee

Books

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e-Way Bills

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New Journal

Choose Template

ACCOUNT	DESCRIPTION	CONTACT (INR)	DEBITS	CREDITS
Select an account	Description	Select Contact		
Select an account	Description	Select Contact		
Add another line				
Sub Total			0.00	0.00
Total (₹)			0.00	0.00
Difference				0.00

Attachments

Upload File

Journal

Books

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More Features

Manual Journals

+ New Journal

...

Find Accountants ?

VIEW BY:

Status: All Journals

Period: All

<input type="checkbox"/>	DATE	JOURNAL#	REFERENCE NUMBER	STATUS	NOTES	AMOUNT	CREATED BY	Q
<input type="checkbox"/>	30/04/2023	1		PUBLISHED		₹50,000.00	rajarajeswari2510	
<input type="checkbox"/>	30/04/2023	2		PUBLISHED		₹20,000.00	rajarajeswari2510	
<input type="checkbox"/>	30/04/2023	3		PUBLISHED		₹50,000.00	rajarajeswari2510	
<input type="checkbox"/>	30/04/2023	4		PUBLISHED		₹20,000.00	rajarajeswari2510	

Report creation

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Reports

Search reports

Business Overview

Profit and Loss

Profit and Loss (Schedule III)

Horizontal Profit and Loss

Cash Flow Statement

Balance Sheet

Horizontal Balance Sheet

Balance Sheet (Schedule III)

Business Performance Ratios

Movement of Equity

Sales

Sales by Customer

Sales by Item

Sales by Sales Person

Receivables

Customer Balances

AR Aging Summary

AR Aging Details

Invoice Details

Sales Order Details

Delivery Chalan Details

Quote Details

Customer Balance Summary

Receivable Summary

Profit and loss

Search in Customers

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Custom

Customize Report

Schedule Report

Export As

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Profit and Loss

Basis: Accrual

From 01/04/2023 To 30/04/2023

+ Add Temporary Note

ACCOUNT	TOTAL
Operating Income	
Total for Operating Income	0.00
Cost of Goods Sold	
Cost of Goods Sold	11,00,000.00
Total for Cost of Goods Sold	11,00,000.00
Gross Profit	-11,00,000.00
Operating Expense	
Advertising And Marketing	10,000.00
Other Expenses	5,000.00
Rent Expense	20,000.00
Salaries and Employee Wages	50,000.00
Total for Operating Expense	85,000.00
Operating Profit	-11,85,000.00
Non Operating Income	
Total for Non Operating Income	0.00
Non Operating Expense	
Total for Non Operating Expense	0.00
Net Profit/Loss	-11,85,000.00

**Amount is displayed in your base currency

INR

Balance sheet

This Year

Customize Report

Schedule Report

Export As

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Balance Sheet

Basis: Accrual

As of 31/03/2024

+ Add Temporary Note

Collapse all

Expand All

ACCOUNT	TOTAL
Assets	
Current Assets	
Cash	
Petty Cash	5,000.00
Total for Cash	5,000.00
Bank	
ICICI Bank 001	2,04,000.00
Total for Bank	2,04,000.00
Other current assets	
Prepaid Expenses	5,25,000.00
Input Tax Credits	0.00
Input CGST	15,000.00
Input SGST	15,000.00
Total for Input Tax Credits	30,000.00
Total for Other current assets	5,55,000.00
Total for Current Assets	7,64,000.00
Total for Assets	7,64,000.00
Liabilities & Equities	
Liabilities	
Current Liabilities	
Accounts Payable	10,25,000.00
Unearned Revenue	9,24,000.00
Total for Current Liabilities	19,49,000.00
Total for Liabilities	19,49,000.00
Equities	
Current Year Earnings	-11,85,000.00
Total for Equities	-11,85,000.00
Total for Liabilities & Equities	7,64,000.00

**Amount is displayed in your base currency INR