

Following the steps below, conduct the test on

**Staging** ([staging.disasterassistance.gov/?mobile=unL9HuS](https://staging.disasterassistance.gov/?mobile=unL9HuS))  
**and**  
**Production** (<https://www.disasterassistance.gov/>), Twice a Day, English/Spanish.

**AM – before 10:15 SCRUM.**

**PM – Before COB**

POC	Assigned Platform
Chris	Chrome
Darya	Firefox
Sona	Mobile   Internet Explorer (IE)
Sarmin	Tablet

Label "Pass" or "Fail" next to your name for each step of evaluation criteria. If Failed in one environment and not another please use this template Pass (Environment) | Fail (Environment). TO (if the ticket exists in JIRA). Example: prod | PASS; stg | FAIL

When – marking "Fail" - Describe the issue briefly if it appears for the first time.

### Evaluation criteria

1. Homepage: Verify all top Navigation Tabs (i.e. tabs, "Home", "Get Assistance", "Information", "About Us", Help")
2. Homepage: Verify all Sub-Tabs of Top Navigation tabs (Find Assistance, Category, Federal Agency, and FAQ's, etc.)
3. Find Assistance Questionnaire: Verify all questions/answer choices appear correctly - blue information icon/background image.
4. Find Assistance Questionnaire Benefit Results: Verify that Benefit Results display according to Test Scripts/Use Cases
5. Press "Get 9 Results" button
6. Choose Employment only (9 Results should show up for "Get 9 Results")
7. Verify those exact 9 benefit results and their content shows up.

8. DA Apply Now: Verify DAC functions correctly (Find Assistance/FOA | Homepage Landing | Top Navigation Quick Link)

#### **Find Assistance/Questionnaire Flow**

- 1) Navigate to the find assistance link
  - 2) Enter the questionnaire and select responses
  - 3) When a result is selected, the "get \_ results" and "Clear Answers" are displayed at the bottom of the page
  - 4) Selecting the get results tab or button should bring the user to the "get results" page
  - 5) Select the expand all button, should expand all of the FOAs, and collapse all should collapse all the FOAs
  - 6) The 6 FOAs that everyone qualifies for should be displayed under additional assistance and resources.
  - 7) Ensure that each FOA will individually expand and collapse with the content being correctly displayed
  - 8) Ensure the print and email buttons works as intended
  - 9) Ensure the next and back buttons are displayed at the bottom of the FOAs and function.
  - 10) Navigate to the Apply Online tab
  - 11) Ensure the three accordion buttons properly expand and collapse
  - 12) Ensure the accordion buttons properly display the content when expanded
  - 13) Ensure the Apply Online button brings the user to the DAC
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9. Federal Agencies: Verify the number of Federal Agencies as well as their benefits
  10. Homepage - > Get Assistance Tab -> Assistance by Federal Agency
  11. FOAs: Do Spanish translations match, as close as possible, to the English content?
  12. FOAs: Are all main bullet points **solid**? (*Exceptions: sub-bullets which are smaller*). FOAs: Are there any spaces between section titles and section text? (*Example: General Program Requirements and Program Description*)
  13. Homepage -Address Look-Up
  14. Homepage -Local Resource Flows check
  15. FEMA Twitter Feed on Home Page