

G.D. Goenka Public School, Aligarh

School Operations Committee

(W.e.f. : 11/04/2025)

S.No	Name of Committee	Responsible Teachers	Signature
1	Academic Committee (Includes Syllabus, Notebook and Homework checking also)	<u>Mr. Pradeep Kumar (V.P) I/C</u> Mrs. Soniya Jain Foundational stage(Coordinator) Ms. Gunjan Rajpoot Preparatory Stage (Coordinator) Ms. Laxmi Saraswat Middle Stage(Coordinator) Mr. Tanveer Hussain Secondary Stage (Coordinator)	
2	Examination Committee	Mr. Tanveer Hussain Mr. Siddhartha Gautam Mrs. Laxmi Sarswat	
	Time Table Committee	Mrs. Laxmi Sarswat Ms. Pinky Mahor Mr. Krishna Kuntal	
3	Academic Recording Keeping and Reporting to GD Goenka Team	Mr. Pradeep Kumar Ms. Shivani Chaudhary Ms. Pinky Mahor	
4	CCA Committee	<u>Ms. Shivani Chaudhary I/C</u> Ms. Dimple Gupta (House Mistress-Tagor House) Green Ms. Nancy Maheshwari (House Mistress- Vivekanand) Yellow Mrs. Sapna Chauhan (House Mistress-Radha Krishnana)Orange Mr. Sidharth Gautam (House Mistress-Teresa)Blue	
5	Language Committee(English)	Ms. Shivani Chaudhary Ms. Nancy Maheshwari Ms. Divya Chauhan	
6	CBSE Coordination Committee	Mr. Pradeep Kumar Mr. Tanveer Hussain	
7	Discipline Committee	Mr. Krishna Kuntal Mr. Neeraj Kumar	
8	Staff Welfare Committee	Mr. Siddhartha Gautam Mrs. Soniya Jain	
9.	Dispersal Committee	Mr. Krishna Kuntal Ms. Nancy Maheshwari Mr. Neeraj Kumar	
10.	Message to parent, Social Media and website updatation Committee	Ms. Shivani Chaudhary Mr. Tanveer Hussain Ms. Gunjan Rajpoot	
11	Cultural Committee	Mr. Neeraj Kumar Mrs. Dipti Verma Ms. Soniya Jain	
12	Decoration Committee	Ms. Dipti Verma Ms. Sapna chauhan	
13	External Competition Committee	Mr. Tanveer Hussain Mrs. Laxmi Sarswat Mr. Sidhhartha	

14.	Remedial Class Committee	Mr. Siddharta Gautam Ms. Pinky Mahor	
15	Students' Counselling Committee	Ms. Shivani Chaudhary Ms. Divya Chauhan	

Note:

- (1) All the staff is informed to fulfil the above mentioned responsibilities with full coordination and cooperation.
- (2) All the in-charges will be called with a proper interval for their report of initiate and progress of their department and areas.
- (3) SMC expects that every teacher will give the proper weight age to above responsibilities and prove that you are strength of organisation.
- (4) We will admire the smart way of execution.
- (5) In charges can take the meeting of their department/Team/ colleagues.
- (6) Maintain the record of your planning and execution of respective department.
- (7) For any query you may discuss with undersigned.

(Dr. Anubhav Lodhi)
Principal