



# Gantt Chart

**TITLE:** Plant Pals Operations and Training Plan

**PROJECT MANAGER:** SARTHAK PATIL

TASK ID NUMBER	MILESTONES & TASKS
<b>1</b>	<b>Establish a plant delivery and logistics plan</b>
1.1	Source packaging materials
1.2	Hire delivery drivers
1.3	Calculate the delivery fees
<b>2</b>	<b>Select and install supply chain software and equipment</b>
2.1	Set up systems for inventory management and fulfillment
2.2	Oversee the installation of the fulfillment equipment
2.3	Establish safety protocols and practices for the equipment
<b>3</b>	<b>Develop and launch an employee training program</b>
3.1	Develop communication plan
3.2	Develop the employee training program
3.3	Train Office Green employees to use the software and equipment

COMPANY I  
CREATION |

TASK OWNER	START DATE	DUE DATE	DURATION	PCT OF TASK COMPLETE	WEEK		
					MARCH		
					M	T	W
					1	2	3
Fulfillment Director	3/1	3/12	10	0%			
Human Resources Specialist	3/15	3/26	10	0%			
Financial Analyst	3/29	4/9	10	0%			
Inventory Manager	4/12	4/14	3	0%			
Inventory Manager	4/15	4/16	2	0%			
Quality Assurance Tester	4/19	4/30	10	0%			
Human Resources Specialist	5/3	5/14	10	0%			
Training Manager	5/17	5/28	10	0%			
Training Manager	5/31	6/11	10	0%			

**NAME:** Green Venue

**DATE:** 07/22

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