

Gantt Chart

TITLE: Plant Pals Operations and Training Plan

PROJECT MANAGER: SARTHAK PATIL

TASK ID NUMBER	MILESTONES & TASKS
1	Establish a plant delivery and logistics plan
1.1	Source packaging materials
1.2	Hire delivery drivers
1.3	Calculate the delivery fees
2	Select and install supply chain software and equipment
2.1	Set up systems for inventory management and fulfillment
2.2	Oversee the installation of the fulfillment equipment
2.3	_ Establish safety protocols and practices for the equipment
3	Develop and launch an employee training program
3.1	Develop communication plan
3.2	Develop the employee training program
3.3	Train Office Green employees to use the software and equipment

COMPANY I

TASK OWNER	START DATE	DUE DATE	DURATION	PCT OF TASK COMPLETE	MAR		/EEK
					1	2	3
Fulfillment Director	3/1	3/12	10	0%			
Human Resources Specialist	3/15	3/26	10	0%			
Financial Analyst	3/29	4/9	10	0%			
Inventory Manager	4/12	4/14	3	0%			
Inventory Manager	4/15	4/16	2	0%			
Quality Assurance Tester	4/19	4/30	10	0%			
Human Resources Specialist	5/3	5/14	10	0%			
Training Manager	5/17	5/28	10	0%			
Training Manager	5/31	6/11	10	0%			

NAME: Green Venue

DATE: 07/22

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1	WEEK 2					W	EEK	3			W	EEK	4			W	EEK	5			W	EEK	6		
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4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31	1	2	5	6	7	8

	PHASE TWO																						
	WEEK 7						V	/EEK	8			W	/EEK	9			W	EEK	10			W	EEK
																MAY	,						
F	M	Т	W	R	F	M	Т	W	R	F	M	Т	W	R	F	M	Т	W	R	F	M	Т	W
9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	3	4	5	6	7	10	11	12
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							JUNE															
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