**Your Name**

First.lastname@selu.edu • 985-555-1234 • City, State Zip Code

**EDUCATION**

**Southeastern Louisiana University,** Hammond, LA

*Bachelor of Science, Biological Sciences*, GPA: 3.1, May 2025

**WORK EXPERIENCE**

**Dining Room Attendant**, August 2020 –March 2021

*SLU Food Services,* Hammond, LA

* Maintained clean and safe environment for dining hall serving 1,000+ patrons daily
* Communicated with students and staff to resolve issues and ensure quality experience
* Completed the Student Manager Training Program within the first month of work

**Babysitter,** August 2019 – June 2020

*Self-Employed*, Covington, LA

* Ensured the safety, health, and welfare of 2 children, ages 3 and 8, every day after school
* Organized safe, fun, and educational activities such as visits to the park and crafts
* Supported learning by explaining homework and working through problems together

**LEADERSHIP EXPERIENCE**

**Student Athlete, Your Role/Position,** August 2020 – Present

*Volleyball Team, Southeastern Louisiana University*

* Selected as 1 of # team members after completing a 20-hour intensive training period
* Participated in # philanthropy events yearly to represent the university
* Dedicated # hours per week to training and competition while balancing # academic hours

**Volleyball Representative,**August 2021 – May 2022

*Student-Athlete Advisory Committee, Southeastern Louisiana University*

* Attended weekly committee meetings, representing the women's volleyball team fairly
* Advocated for concerns and interests of student-athletes at Southeastern
* Served as a leader to implement resolutions voted on by the board each year

**Parks and Recreation,** Summer 2020 – 2022

*Basketball Camp Coach/Coordinator,* Hammond, LA

* Instructed 60-70 1st – 9th grade athletes on proper athletic skills development
* Created interactive sessions to engage youth and practice safe techniques and strategies
* Collaborated with 4 other coaches in a team environment
* Monitored and evaluated drills and activities and implemented proper safety measures
* Maintained positive communication with campers and parents

**CERTIFICATIONS & SKILLS**

* CPR & First Aid Certified
* Proficient in Microsoft Word; basic knowledge of Microsoft PowerPoint and Excel