

# SARVEISH BALASUNDRAM

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## About Me

A highly motivated and determined Information Technology student who graduated with Diploma in April 2023 at University Tun Hussein Onn Malaysia. I am a self-motivated, optimistic, analytical person with a good eye for detail. Passion for self-development, computer literate, excellent problem-solving abilities and process-thinking skills. I am committed to utilising available resources to assist others and continuously improving my leadership abilities to be a valuable team member.

## Experience

### JUNIOR SOFTWARE DEVELOPER

WORLDTECH SOLUTIONS SDN.BHD, Damansara, Selangor

07/2022 - Present

- Learnt to effectively manage my workload, communicate professionally with coworkers and clients, and adapt to changing circumstances and priorities.
- Handled multiple tasks simultaneously, such as attending client meetings, testing new technologies and software, and developing new solutions by managing time efficiently.
- Learnt new knowledge and adapted to a different IT field (Data Analysis), which was unfamiliar to me and outside my area of expertise.
- 1. Act as a project leader for projects by leading and collaborating with a team with various levels of staff to work effectively as a unit and effectively delegate tasks, resolve conflict, and more in the working environment.

### ASSISTANT SECRETARY OF STUDENT REPRESENTATIVE ELECTION COUNCIL

UTHM, Pagoh, Johor

01/2022 - 12/2022

- Worked in two different departments simultaneously with dedication, which is the Promotional and Election Coordination departments, as one of the Assistant Secretaries.
- Collaborated with team members in organizing and managing Pre-election activities associated with elections with my committee members, such as promoting the candidates, election rules, and voting day, resulting in a higher voter turnout than in previous years.
- Played a crucial role in organizing events with team members, such as coordinating debates between the candidates and candidates' speeches before the voting day.

### COMMITTEE MEMBER OF STUDENT RESIDENTIAL COLLEGE COUNCIL

UTHM, Pagoh, Johor

03/2022 - 07/2022

- Worked under the Cultural Department of the association while maintaining excellent communication with other departments to allow a smooth operation and workflow.
- Played a key role in planning, coordinating, and implementing the council's events and activities by delegating tasks to other team members under my department, monitoring the progress, and actively listening to team members' feedback.
- Successfully organized and executed a major cultural festival (Pagoh Got Talent 2022) with my team members as Safety and Logistics Leader that attracted a large number of participants and audience members, which exposed them to cultural activities.

### CASHIER AND CUSTOMER ASSISTANT

KOPERASI UTHM BERHAD (KOOP MART), Pagoh, Johor

01/2022 - 03/2022

- Handle cash transactions accurately and efficiently using cash machines, accepting payments with cash and credit cards, and overseeing refunds and exchanges.
  - Assisting customers in finding products and navigating the store layout while maintaining excellent communication.
  - Provide training to new staff for the mart, delegating the tasks between us and setting targets for each of us to achieve while working there.
  - Demonstrate exceptional customer service skills by addressing customer inquiries and concerns promptly and professionally.
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## Education

### Diploma in Information Technology

University Tun Hussein Onn Malaysia, Pagoh, Johor  
04/2023

1. Achieved Dean List for every semester
2. CGPA : **3.98**
3. First Class Diploma Holder

### SPM

SMK RAJA MAHADI, KLANG, SELANGOR  
12/2019

1. Achieved great academic performance, earning 1A+ and 4A, as well as 3A- 2B+ .
  2. Ranked as one of the top student in the school, exhibiting a strong work ethic and dedication to success in all academic efforts.
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## Awards

Best Presenter Award of Research Idea (GPBL 3.0) 2022, Gold Award in Fusion 2022 International Competition, Dean List Achiever and First Class Diploma Holder , Top 5 in CeDS UTHM Innovation Carnival 2022, Top 10 Finalist in BizMaker 2023

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## Skills

Time management, Analysis skills, Team Management, Leadership, Communication skills, Software troubleshooting, Software development, Computer literacy, Html5, CSS, Javascript, Angular, ReactJS, Spring Boot, SQL, JAVA, Python, C/C++, Microsoft Office, Power BI

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## Certificates

HTML, CSS and JS for Web Developers: John Hopkins University, Python for Data Science, AI & Development: IBM

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## Languages

English, Malay, Tamil

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## Reference

Available upon request.