Curriculum vitae

Sarvenaz Souri

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Education

2022-present   AEC- Programming and Web Technology-LEA.5G

Location : Collège Universel, Montréal, QC, Canada

2008-2011   M.Sc. in Applied Mathematics

Location: Kharazmi University, Tehran, Iran
Thesis Topic: Numerical solution of differential and integral differential equations using Legendre and Chebyshev polynomials
Thesis Grade: 18.75/20
Supervisor: Dr. Shahnam Javadi

2001 – 2005   B.Sc. in Applied Mathematics

Location: Payame Noor University, Tehran, Iran
Project Topic: The Latin square
Thesis Grade: 20/20

1999 – 2000   Pre-University in Mathematics & Physics

Location: Shahid Mehrab Pre-University centre, Tehran, Iran

1996 – 1999   High School & Diplom in Mathematics & Physics

Location: Zohreh Bonyanian High School, Tehran, Iran

Notable Selected Courses

- ❖ Basics of Computer & Programming
- ❖ Linear Algebra
- ❖ Discrete Mathematics
- ❖ Data Structure
- ❖ Advanced Programming
- ❖ Graph Theory & Its Applications
- ❖ Time Series I
- ❖ Java / Java ee
- ❖ C#
- ❖ PHP
- ❖ C/ C++
- ❖ HTML/ CSS
- ❖ Java Script/ Node.js/ React.js
- ❖ Android
- ❖ SQL

Fields of interest

- ❖ Programming
- ❖ IT / AI
- ❖ Computer Science
- ❖ Frontend Development
- ❖ Backend Development
- ❖ Full-Stack Development

Work Experiences

2022-present   **Collège Universel**
Projects (TeamWork) - Associated with courses

Responsibilities:

- o Team developer (Frontend)
- o Team developer (Backend)

2020 – 2022   **C1 Tech Company**
Administrative Integrated data systems coordinator and advisor

Responsibilities:

- o Preparation of the organization's projects portfolio
- o Project data analysis
- o Prepare and adjust the table of stakeholders and risks of projects
- o Control project schedule
- o Prepare project delay reports
- o CPM

2019 – 2022   **Parsian E-Commerce Company, Tehran, Iran**
Project Evaluation Expert – PMO (IT Department in Parsian Bank)

Responsibilities:

- o Preparation of the organization's projects portfolio
- o Project data analysis
- o Prepare and adjust the table of stakeholders and risks of projects
- o Control project schedule
- o Prepare project delay reports
- o CPM

2018 – 2019   **Parsian E-Commerce Company, Tehran, Iran**
Project Evaluation Expert – PMO (Planning Department)

Responsibilities:

- o Preparation of the organization's projects portfolio
- o Project data analysis
- o Prepare and adjust the table of stakeholders and risks of projects
- o Control project schedule
- o Prepare project delay reports

2013 – 2018   **7 Eghlim mehr (Consulting Engineers CO.), Boushehr, Iran**
PMO Expert (part time – 30 hr/week)

Responsibilities:

- o Analyze input data from all projects
- o Report on physical progress of ingoing projects
- o Control of the schedule based on the implementation of projects, according to the initial schedule
- o CPM
- o Control of required resources and project costs
- o Preparation of project reports

Teaching Experiences

2011 – 2014   **Azad University, Boushehr, Iran**
Lecturer

Courses:
- Pre-university math
- Applied mathematics
- Numerical calculations
- General mathematics I & II
- Differential Equations
- Engineering mathematics

2012 – 2015   **Payam Noor University, Boushehr, Iran**
Lecturer

Courses:
- Basic math and basics of statistics
- Mathematics and Statistics
- General mathematics II
- Basic mathematics

2013 – 2017   **Al-Zahra Technical and Vocational College, Boushehr, Iran**
Lecturer

Courses:
- General mathematics I & II
- Pre-university math
- Differential Equations
- General Statistics
- Applied mathematics

Skills

Computer

- ❖ MS Project in Tehran institute of technology with the Score: 100/100
- ❖ Oracle Primavera P6 in Tehran institute of technology with the score : 100/100
- ❖ Microsoft Project in ITD (International Certificate)
- ❖ Microsoft Office (Word, Excel, Powerpoint, Teams)
- ❖ Java ee, C, C++, Node.js, SQL, Scrum, Java, PHP, React.js, HTML, CSS, C#, Android,
- ❖ Scrum, Trello, Git (GitHub), BitBucket, NetBeans, Microsoft SQL Server, pgAdmin, VSC

Others

- ❖ Comprehensive Package of Project Management in City & Guilds with the score : 100/100 (International Certificate)
- ❖PMBOK 6 in Tehran institute of technology with the Score: 98/100
- ❖COBIT 2019 in DiGiWiSe (Certificate of Attendance)
- ❖PRINCE 2 in DiGiWiSe (Certificate of Attendance)

Language

French

TEFAQ **(B1: Expression Orale, with the Score: 389/699)**
Niveau Avancé : Atpal Language Institute, Montréal, Québec, Canada

English : Intermediate proficiency   **Persian : Native or bilingual proficiency**