Title: Data Governance Standards of Bank DEF

1. Introduction

1.1 Purpose

This document provides detailed information on data governance standards at Bank DEF. It includes PolicyID, StandardID, and StandardDescription, offering additional context to the policies outlined in Document A.

1.2 Scope

The standards detailed herein apply to all data governance policies and procedures within the organization, supporting the implementation and enforcement of these policies.

1.3 Definitions

- **PolicyID**: A unique identifier for each data governance policy.
- **StandardID**: A unique identifier for each data governance standard.
- **StandardDescription**: A description of the standards and guidelines related to data governance policies.

2. Data Governance Standards

2.1 Standards Overview

This section includes the standards associated with each policy to ensure comprehensive data governance.

2.2 Data Governance Standards Table

PolicyID	StandardID	StandardDescription
001	STD-001	Data must be validated at entry to ensure accuracy and completeness.
001	STD-002	Data accuracy checks must be performed monthly to identify and correct errors.
002	STD-003	Data retention periods must be strictly followed as per the retention policy.
002	STD-004	Data disposal procedures must include secure deletion methods to prevent unauthorized access.
003	STD-005	Access to data must be controlled through role-based access control mechanisms.
003	STD-006	Access permissions must be reviewed quarterly to ensure alignment with current roles and responsibilities.
004	STD-007	Data must be classified into appropriate categories for security and handling purposes.
004	STD-008	Classification criteria must be reviewed annually to ensure they remain relevant.

005	STD-009	Sensitive data must be protected using encryption both at rest and in transit.
005	STD-010	Regular security audits must be conducted to ensure compliance with data protection measures.
006	STD-011	Data quality management practices must include regular audits and corrective actions.
006	STD-012	Data quality metrics must be reported monthly to track and address any issues.

3. Relationship with Document A

3.1 Linking Policies and Standards

The PolicyID in Document C corresponds to the PolicyID in Document A, providing a direct relationship between policies and their associated standards. This linkage enables a comprehensive view of how each standard supports the respective policy.

3.2 Example of Relationship

For instance, PolicyID 001 in Document C relates to the "Data Accuracy Policy" in Document A. The associated standards (STD-001 and STD-002) describe the specific requirements for maintaining data accuracy as outlined in the policy.

4. Contact Information

4.1 Standards and Compliance Team

For additional information or inquiries related to data governance standards:

Name	Role	Email
Karen Smith	**Standards Compliance Manager**	**karen.smith@bankdef.com**
Tom Wilson	**Data Standards Analyst**	**tom.wilson@bankdef.com**

This document provides detailed standards that complement the data governance policies outlined in Document A. The PolicyID and StandardID establish a clear relationship, allowing for an integrated approach to managing and enforcing data governance practices.