

Marcel Borkowski

Scarborough, ON

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Work Experience

Production Worker

Primeline Windows-Etobicoke, ON

August 2023 to August 2024

Worked on the shop floor in assembly and material processing positions. Responsibilities included calculating and processing raw materials for assembly departments, and assisting assembly departments to maintain production schedules.

Assistant Manager

Mr. Pizza-Lake Worth, FL

May 2021 to July 2023

During my time working at Mr. Pizza I took on a variety of responsibilities and tasks including but not limited to

- Front of the house duties including serving customers and managing the POS system
- Back of the house duties including inventory, food preparation and pizza making
- Assisted in training of new employees both front and back of house
- Delivering orders to customers in a timely manner

During my time at Mr. Pizza I worked very closely with the management and got a very good perspective of how things ran from the business owners point of view, my duties were very spread out which allowed me to comfortably experience every position I worked in my 2 years there.

Crew Member

Wendy's | Quicker Foods Inc.-Oakville, ON

October 2019 to March 2021

- Taking customers meal orders while making them aware of any promotions we currently have available
- Contributing to maintaining a clean work environment at all times
- Stocking and taking inventory of the supply shipments

In my time working at Wendy's I learned a lot about the importance of teamwork in a fast paced environment. Despite each employee working their own role, we all depended on each other for our collective success.

IT Assistant

Optima Business Solutions-Oakville, ON

January 2017 to January 2020

Below I have included some of my main responsibilities as an IT Assistant at Optima Business Solutions

- Performing basic hardware and software repairs and upgrades on clients devices
- Remote troubleshooting of client workstations
- Assisting with the setup of new hardware devices and larger servers

Sales Associate and Technician

CompuMobile Burlington-Burlington, ON

March 2016 to September 2016

Listed below were the main responsibilities I had while I worked at CompuMobile

- Answering customer calls and providing over the phone support
- Performing various types of repairs on many different models of phones
- Assisting with any customer needs at the front desk
- Maintaining displays by restocking and general cleaning

Education

College diploma in Computer Science

Centennial College-Scarborough, ON

September 2024 to Present

Niel McNiel Secondary School-Toronto, ON

September 2014 to June 2018

Skills

- Supervising experience

Groups

Highschool DECA business club

September 2017 to February 2018

During my last year of highschool I was apart of the DECA business club. I competed in both the regional competition and national competition in the finance division. Being a member of and competing in DECA helped me develop my professional business skills in many ways. It taught me the importance of maintaining a professional attitude in all situations and helped me to grow my interpersonal skills

Burlington Teen Tour Band

June 2014 to May 2017

I was a member of the Burlington Teen Tour Band for a period of time just short of 3 years. In that time I participated in many parades and events in the GTA. Along with all the local performances I also had the amazing opportunity to be apart of the ceremony for the 75th anniversary of Peral Harbor in Hawaii. During my time in the Burlington Teen Tour Band I learned the importance of working as a team and getting along with your peers.