

ENG 4000 Weekly Meeting Minutes



Every week, this document should be presented to the supervisor, as this will be the basis for grading.

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| Project Name | Sat Ops MQ |
| Date & Time of Meeting | Supervisor Meeting: 3:00 - 4:00 pm, 2/15/24 CSA Meeting: 2:30 - 3:30 pm, 2/16/24 Stand-up Meeting: 9:00 - 9:30 pm, 2/18/24 |

| Attendees | | | |
|-----------|------------------|------------|----------------------|
| # | Name | Student ID | Username (email) |
| 1 | Youssef Hany | 216885766 | youssef8@my.yorku.ca |
| 2 | Rafael Dolores | 216142069 | rafd47@my.yorku.ca |
| 3 | James Le | 217270943 | jamesmql@my.yorku.ca |
| 4 | Walid Al Dari | 218375162 | walidald@my.yorku.ca |
| 5 | Ruth Bezabeh | 216171795 | ruttkas@my.yorku.ca |
| 6 | Stanley Ihesiulo | 216985236 | ihesiulo@my.yorku.ca |
| 7 | Hashir Jamil | 217452954 | hashirj@my.yorku.ca |

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| Decision Made / Agenda / Objectives / Plan for the Coming Week |
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Supervisor Meeting:

- no meeting.

CSA Meeting:

- What specific hardware is used on CSA computers? needed to assess how heavy loaded.

Make whatever we're using relatively light, 16 gb ram, 4-cores.

- DITL log files are ready, and will be sent to the CSA.
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Stand-up Meeting: Sprint 1.7

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Franz Newland Consultation Meeting Friday Feb. 2nd, 2024

- agile vs waterfall
- don't deal in requirements strictly
- customer should be given user stories based on requirements and then they give feedback on what they really like and what they like less
- You can keep the strict requirements list as goals/constraints/ideas
- But present stuff as stories in final report
- Planned delivery version of waterfall where you have fixed sets of goals and deliverable phases that you promise to deliver certain things on a regular basis
- Think of each project release (Beta, final, etc.) have 1-2 epics focussed per release and give stories for each upcoming phase
- we may not know the stories for a later release but we will for the current upcoming release
- The epics would not map to mission requirements but they will map to the release phases and focus/scope of it
- Show story priority per release/sprint
- Don't need to remake the last phases/releases and remap previously done stories to previously elicited requirements
- Have a product owner play the devil's advocate for decisions
- Use previous written stories and present these by release and group by epic
- Use meetings and updates as end to end user tests
- Index cards for stories with name, associated epic, questions, testing, priority, story points, owner

Team Responsibilities for the Coming Week

| # | Name | Responsibility |
|---|----------------|---|
| 1 | Youssef Hany | |
| 2 | Rafael Dolores | |
| 3 | James Le | |
| 4 | Walid Al Dari | Finalize opportunity finding scheduler service testing. As well as setup web hooks in the front end to connect to the backend. |

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| 5 | Ruth Bezabeh | |
| 6 | Stanley Ihesiulo | |
| 7 | Hashir Jamil | |

| Progress Report on Last Week's Activities | | | |
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| # | Name | % Completed | Comment (provide the reasoning only if 100% is not completed) |
| 1 | Youssef Hany | | |
| 2 | Stanley Ihesiulo | | |
| 3 | Hashir Jamil | | |
| 4 | Rafael Dolores | | |
| 5 | Walid AlDari | 80% | Completed image management schema adjustment, as well as properly utilizing app-config. Wrote tests for image management. And began developing tests for eclipse opportunity finding in scheduler service. |
| 6 | James Le | | |
| 7 | Ruth Bezabeh | | |