Sample Project Plan for a Hypothetical Company and Project Sponsor.

ID	Task Name	Task Status	Owner(s)	Start Date	End Date	Duration	Predecessors
1	**PROJECT INITIATION**	**Delayed**	**Company/Sponsor**	**Thu 28/11/24**	**Wed 04/12/24**	**5 days**	
2	Project initiation workshop	Completed	Company/Sponsor	Thu 28/11/24	Thu 28/11/24	1 day	
3	Project Initiation Document	Completed	Company	Thu 28/11/24	Thu 28/11/24	1 day	
4	Project Charter signoff	Completed	Sponsor	Mon 02/12/24	Tue 03/12/24	2 days	
5	Project Kickoff	Completed	Company/Sponsor	Wed 04/12/24	Wed 04/12/24	1 day	
6	**BUSINESS ANALYSIS**	**Completed**	**Company/Sponsor**	**Tue 03/12/24**	**Mon 30/12/24**	**20 days**	**5**
7	Requirement Definition	Completed	Company/Sponsor	Tue 03/12/24	Tue 10/12/24	6 days	
8	Requirement Gathering	Completed	Company/Sponsor	Tue 03/12/24	Tue 10/12/24	6 days	
9	Requirement Clarification	Completed	Company/Sponsor	Tue 03/12/24	Tue 10/12/24	6 days	
10	Requirement Update	Completed	Company	Thu 12/12/24	Sat 14/12/24	3 days	
11	Requirement Review	Completed	Sponsor	Wed 18/12/24	Fri 27/12/24	8 days	
12	Requirement Sign-off	Completed	Sponsor	Mon 30/12/24	Mon 30/12/24	1 day	
13	**DESIGN - UI/UX**	**In Progress**	**Company/Sponsor**	**Mon 06/01/25**	**Fri 31/01/25**	**20 days**	**12**
14	User Interface Design	In Progress	Company	Mon 06/01/25	Wed 22/01/25	13 days	
15	Admin Portal 1 Interface Design	Complete	Company	Mon 06/01/25	Wed 15/01/25	8 days	
16	Admin Portal 2 Interface Design	In Progress	Company	Thu 16/01/25	Wed 22/01/25	5 days	
17	Design Review	Not Started	Sponsor	Thu 23/01/25	Fri 24/01/25	2 days	
18	Design Update	Not Started	Company	Mon 27/01/25	Thu 30/01/25	4 days	
19	Design Sign-off	Not Started	Sponsor	Fri 31/01/25	Fri 31/01/25	1 day	
20	**SYSTEM ARCHITECTURE & BUILD**	**Not Started**	**Company**	**Mon 03/02/25**	**Wed 30/04/25**	**63 days**	**12**
21	**User Interface Architecture and Build**	**Not Started**	**Company**	**Mon 03/02/25**	**Fri 07/03/25**	**25 days**	
22	- User Interface System build	Not Started	Company	Fri 14/02/25	Wed 05/03/25	14 days	
23	- Provision of APIs and API documentations (car fleet APIs, services APIs)	Not Started	Sponsor	Mon 10/02/25	Fri 14/02/25	5 days	
24	- User Interface API Integration (car fleet management, services APIs)	Not Started	Company/Sponsor	Mon 17/02/25	Wed 05/03/25	13 days	23
25	- User Interface Frontend implementation	Not Started	Company	Mon 03/02/25	Fri 07/03/25	25 days	19
26	**Admin Portal 1 Interface Architecture**	**Not Started**	**Company**	**Mon 03/02/25**	**Fri 11/04/25**	**50 days**	**12**
27	- Admin portal 1 System build	Not Started	Company	Mon 24/03/25	Fri 04/04/25	10 days	

ID	Task Name	Task Status	Owner(s)	Start	Finish	Duration	Predecessors
28	- Admin portal 1 API integration	Not Started	Company	Mon 07/04/25	Fri 11/04/25	5 days	
29	- Admin portal 1 Frontend implementation	Not Started	Company	Mon 03/02/25	Fri 07/03/25	25 days	19
30	**Admin Portal 2 Interface Architecture**	**Not Started**	**Company**	**Mon 03/02/25**	**Wed 30/04/25**	**63 days**	**12**
31	- Admin portal 2 System build	Not Started	Company	Mon 21/04/25	Fri 25/04/25	5 days	
32	- Admin portal 2 API integration	Not Started	Company/Sponsor	Mon 28/04/25	Wed 30/04/25	3 days	
33	- Admin portal 2 frontend implementation	Not Started	Company	Mon 03/02/25	Wed 19/02/25	13 days	19
34	**QUALITY ASSURANCE TESTING**	**Not Started**	**Company**	**Mon 06/01/25**	**Mon 12/05/25**	**91 days**	**12**
35	**User Interface**	**Not Started**	**Company**	**Mon 06/01/25**	**Thu 27/03/25**	**59 days**	
36	- Develop test cases for the user Interface	Not Started	Company	Mon 06/01/25	Thu 09/01/25	4 days	
37	- Develop test scripts for the User Interface	Not Started	Company	Fri 10/01/25	Wed 15/01/25	4 days	
38	- User Interface API testing	Not Started	Company	Mon 17/02/25	Mon 24/02/25	6 days	23
39	- User Interface full stack implementation testing	Not Started	Company	Thu 06/03/25	Thu 27/03/25	16 days	24
40	**Admin Portal 1 Interface**	**Not Started**	**Company**	**Mon 06/01/25**	**Fri 02/05/25**	**85 days**	
41	- Develop test cases for the admin portal 1 interface	Not Started	Company	Mon 06/01/25	Thu 09/01/25	4 days	
42	- Develop test scripts for the admin portal 1 interface	Not Started	Company	Mon 03/02/25	Thu 06/02/25	4 days	19
43	- Admin portal 1 Interface API testing	Not Started	Company	Mon 07/04/25	Thu 10/04/25	4 days	
44	- Admin portal 1 full stack implementation testing	Not Started	Company	Mon 14/04/25	Fri 02/05/25	15 days	28
45	**Admin Portal 2 Interface**	**Not Started**	**Company**	**Wed 08/01/25**	**Mon 12/05/25**	**89 days**	**19**
46	- Develop test cases for the admin portal 2 Interface	Not Started	Company	Wed 08/01/25	Mon 13/01/25	4 days	
47	- Develop test scripts for the admin portal 2 Interface	Not Started	Company	Wed 15/01/25	Mon 20/01/25	4 days	
48	- Admin portal 2 Interface API testing	Not Started	Company	Mon 28/04/25	Wed 30/04/25	3 days	

ID	Task Name	Task Status	Owner(s)	Start	Finish	Duration	Predecessors
49	- Admin portal 2 Interface full stack implementation testing	Not Started	Company	Thu 01/05/25	Mon 12/05/25	8 days	32
50	**USER ACCEPTANCE TESTING (UAT)**	**Not Started**	**Company/Sponsor**	**Mon 03/03/25**	**Wed 14/05/25**	**53 days**	**39,44,49**
51	Define UAT Criteria	Not Started	Company	Mon 03/03/25	Wed 05/03/25	3 days	
52	Create UAT Cases	Not Started	Company	Thu 06/03/25	Fri 07/03/25	2 days	
53	Select of UAT Testers	Not Started	Sponsor	Mon 10/03/25	Mon 17/03/25	6 days	
54	Conduct UAT Testing	Not Started	Company	Tue 18/03/25	Wed 19/03/25	2 days	53
55	Defect Management	Not Started	Company	Thu 08/05/25	Mon 12/05/25	3 days	
56	Sign Off	Not Started	Sponsor	Tue 13/05/25	Wed 14/05/25	2 days	
57	**USER TRAINING**	**Not Started**	**Company**	**Mon 17/03/25**	**Thu 22/05/25**	**49 days**	**56**
58	Creation of training manuals	Not Started	Company	Mon 17/03/25	Fri 21/03/25	5 days	
59	General training (On user's View)	Not Started	Company	Mon 19/05/25	Mon 19/05/25	1 day	
60	Admin 1 training (Admins, sub-admins, and operator admins)	Not Started	Company	Tue 20/05/25	Thu 22/05/25	3 days	
61	Admin 2 training (Super Admins & admins)	Not Started	Company	Wed 21/05/25	Wed 21/05/25	1 day	
62	**Go-LIVE & POST-SUPPORT**	**Not Started**	**STSL**	**Mon 20/01/25**	**Fri 30/05/25**	**95 days**	**56**
63	Infrastructure Availability	Not Started	Sponsor	Mon 20/01/25	Fri 24/01/25	5 days	
64	Deployment & Go-live	Not Started	Company	Thu 15/05/25	Thu 15/05/25	1 day	63
65	Source Code Handover.	Not Started	Company	Mon 19/05/25	Tue 20/05/25	2 days	
66	Technical Documentation Handover	Not Started	Company	Thu 22/05/25	Thu 22/05/25	1 day	
67	Post-launch Technical Support	Not Started	Company	Thu 15/05/25	Fri 30/05/25	12 days	