

# SATHISH KUMAR B

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## Education

SRM Trichy Arts And Science College

July. 2022 – June 2025

*Bachelor of Commerce*

*Trichy, Tamil Nadu*

## Relevant Coursework

- Resource Management
- Business Law
- Marketing
- Corporate Accounting
- Business tools
- Auditing
- Investment Management
- Income Tax

## Experience

Veeraputhran and CO

May 2024– June 2024

*Accounting Intern*

*Madurai, Tamil Nadu*

- Gained hands-on experience in **Computerised Accounting** and **Book Keeping**, working closely under the supervision of an Audit Assistant Manager .
- Acquired a solid understanding of the **Accounting Process Cycle**, including Journals, Ledgers, Trial Balance, and Balance Sheets.
- Worked on preparing **Trading and Profit & Loss Accounts** and **Balance Sheets** to ensure accurate financial reporting. .
- Involved in the review and analysis of various **accounting concepts** and their practical applications in day-to-day business scenarios. .
- Collaborated with senior accountants on accounting tasks and learned about **auditing techniques**.
- Demonstrated strong **inquisitive nature** and **hardworking attitude** by proactively learning about different processes in accounting.

## Certificates

Skill Development Program by ICAI

January 2021

- **GST and Income Tax:** Gained practical knowledge of the Goods and Services Tax (GST) and Income Tax systems, including hands-on experience in managing tax calculations and filings.
- **Tally:** Acquired proficiency in **Tally ERP 9** for managing company accounts, inventory, and payroll.
- **Excel:** Developed advanced skills in Microsoft Excel, including data manipulation, reporting, and financial analysis.
- **Power BI:** Learned the basics of Power BI, including how to create visual reports and dashboards for data analysis and decision-making.

The Fundamentals Of Digital Marketing by Google

November 2022

- **Digital Marketing Fundamentals:** Demonstrated understanding of core digital marketing concepts .
- **Online Marketing:** Proficiency in various online marketing channels (e.g., search engine marketing, social media marketing, content marketing) .
- **Website Development:** Basic understanding of website structure and optimization .
- **Digital Analytics:** Knowledge of using data to measure and optimize digital marketing campaigns .

## Skills

- **Programming & Web Development:** Python, HTML, CSS, JavaScript, WordPress
- **Data Analysis & Accounting Tools:** Power BI, Tally ERP 9, MS Office (Excel, Word, PowerPoint)
- **Digital Marketing:** Google Digital Marketing (SEO, SEM)
- **Soft Skills** Business Communication, Leadership, Problem Solving.

## Languages Know

- **Tamil**-Native fluency
- **English**-Professional fluency
- **Hindi**-Professional fluency
- **French**-Elementary fluency