

## Frequently Asked Questions regarding Admission to Guru Nanak Dev Engg. College, Ludhiana (Session 2016-17)

Q1. What is the criteria to get admission in B.Tech (1<sup>st</sup> year and Lateral Entry (LEET))?

ANS. Admission to B.Tech courses (1<sup>st</sup> year and LEET) is carried out through online counselling of Inder Kumar Gujral Punjab Technical University (IKGPTU) and if some seats are left vacant after online counselling then these seats are filled through Direct counseling.

Q2. What is the tentative date for direct counseling and how to apply for it?

ANS. The tentative date for announcement of direct counseling in GNDEC is 15<sup>th</sup> July. A notification regarding this will be put on the website of this college and an advertisement will also be given in the leading newspaper(s) of the state. For participating in direct counseling, candidate has to enroll online on the direct admission portal of this college (this portal will be active only after the announcement of direct admission) and then send/submit by hand, the hard copy of filled form along with demand draft of direct fee in the academic section of GNDEC.

Q3. From where can I know about important notifications regarding admission to all courses?

ANS. All important notifications regarding admission 2016-17 can be downloaded from the following link: <https://ptu.ac.in/admnotifi.aspx>

Q4. How to apply for online counselling of IKGPTU?

ANS. First of all make sure that candidate has a valid email ID. If not then create it. After that

(i) Click on the link:

[http://iems.ptuaccounts.ac.in/retrieveInfo\\_ptuopea.do?Method=getUserLogin](http://iems.ptuaccounts.ac.in/retrieveInfo_ptuopea.do?Method=getUserLogin)

(ii) Select : "create new account"

(iii) Scroll down the page and tick the box stating to agree to terms and conditions (read these conditions first) and then click on the button for registration of fee payment.

(iv) A new dialog box will open. Tick on the appropriate box (under the header "Select") for your course and then fill your particulars. Please recheck your particulars and then press the button "Create account and pay fee".

(v) A user name and password will be sent to your registered mobile and email. Please remember these or save it for future. A new dialog box will appear showing your course and fee status will be shown as "pending" in red colour.

(vi) Now tick the box for your course and select fee payment. This will open another dialog box, where you can choose for mode of payment as cash or online banking.

(a) For cash payment, choose the bank branch of your city/locality and select "generate fee slip/challan. Take a printout of the challan and deposit the counselling fee in the bank using the same. After you deposit the fee wait for 48 hours (2 days) so that status of fee changes from pending to paid. Please retain the receipt of fee deposited in original till all the rounds of counselling are over (including direct counselling).

(b) For internet banking, choose your bank branch and pay the fee. Please capture the transaction details immediately and take its printout and retain it till the end of all rounds of counselling. The status of fee usually changes from pending to 'paid' almost immediately. Once this process is over, then candidate can participate in

online counseling. The dates for choice filling session are expected to be announced in first week of June by IKGPTU.

(vii) Keep yourself updated for dates and rounds of counselling by regularly visiting the following link : <http://ptuadmissions.nic.in/>

Note: For more detailed explanation regarding online admission through online IKGPTU web-portal, candidate is advised to go through FAQs of IKGPTU, which can be accessed from following link: [http://ptuadmissions.nic.in/pdf/Frequently%20Asked%20Questions%20\(%20FAQ\).pdf](http://ptuadmissions.nic.in/pdf/Frequently%20Asked%20Questions%20(%20FAQ).pdf)

Q5. What is the detail of various courses of B.Tech and intake in each course in GNDEC?

ANS. Detail of various courses along with intake can be obtained from the following link: [http://www.gndec.ac.in/sites/default/files/Courses\\_1.pdf](http://www.gndec.ac.in/sites/default/files/Courses_1.pdf)

Q6. What is eligibility criteria for admission to B.Tech first year?

ANS. The eligibility criteria for admission to B.Tech first year is given below:

## 2. INFORMATION ABOUT B.TECH & B.ARCHITECTURE

### 2.1. ELIGIBILITY CRITERIA

- a) As per Punjab Government notification **13/105/10-1TE2/700595 Dated: 01/03/2016** eligibility criteria for admission to 1<sup>st</sup> year of B.Tech. & B.Arch. course is as under:-.

#### **For Engineering & Technology Courses**

All those candidates who have passed the 10+2 examination from a board recognized or established by central/state government through legislation with **Physics and Mathematics** as compulsory subjects along with one of the following subjects:

- **Chemistry**
- **Biotechnology**
- **Computer Science and**
- **Biology**

If the seats of B.Tech. (Bio-Technology) remains vacant after the central counselling the seats may be filled with the candidates having following qualification also:-

**10+2 with Physics and Chemistry as compulsory subjects along with one of the following subjects:**

- **Mathematics**
- **Bio-Technology**
- **Computer Science**
- **Biology**

**OR**

Those candidates who have passed diploma in any Engineering Trade from Punjab State Board of Technical Education & Industrial Training, Chandigarh or Sant Longowal Institute of Engineering and Technology, Longowal (SLIET), or any such examination from any other recognized State Board of Technical Education.

**OR**

The candidates who have passed two years certificate course from Sant Longowal Institute of Engineering and Technology, Longowal (SLIET) shall be eligible.

*The candidates who are appearing in the qualifying examination shall also be eligible to appear for counselling based on **IEE (Main)** merit. The admission of such candidates shall be purely provisional and shall stand cancelled, if they fail to produce their eligibility at the time of admission and such candidates shall have no claim, whatsoever, for admission to these courses through Counselling.*

**Note:** Students, who did not appear in JEE (main) 2016 have also been allowed to participate in online counseling of IKGPTU from second round only. For more details, visit IKGPTU website ([www.ptu.ac.in](http://www.ptu.ac.in)).

Q7. What is eligibility criteria for admission to B.Tech second year (LEET)?

ANS. The eligibility criteria for admission to B.Tech second year (LEET) is given below:

## 2. INFORMATION ABOUT B.TECH & B.PAHRMACY (LATERAL ENTRY) COURSES

### 2.1 ELIGIBILITY CRITERIA

- a) For **B.Tech. (Lateral Entry)** as per Punjab Government notification **No. 8/40/2013-1TE2/742157/1 Dated: 28-04-2016** and for **B.Pharmacy (Lateral Entry)** as per Punjab Government notification **No.: 13/7/2014-1TE2/742127/1 Dated: 28-04-2016**.

**For Engineering:** The minimum qualification for admission to 2<sup>nd</sup> year (3<sup>rd</sup> semester) of B. Tech. courses shall be as follows:

- I. All those candidates who have passed Diploma examination from an AICTE approved institution and have obtained at least 45% marks (40% in case of Candidates belonging to reserved category) in appropriate branch of Engineering / Technology shall be eligible to apply.
- II. All those candidates who have passed B. Sc. Degree from a recognized University as defined by UGC, with at least 45% marks (40% in case of Candidates belonging to reserved category) and passed XII standard with mathematics as a subject shall be eligible to apply.
  - (a) Students, who have passed B. Sc. Degree from a recognized University as defined by UGC, shall clear the subject of Engineering Graphics / Engineering Drawing and Engineering Mechanics of the first year engineering program along with second year subjects.
  - (b) Students belonging to B. Sc. Stream may further note that they shall be consider only after filling the supernumerary seats in this category with students belonging to the Diploma stream.
- III. It is further provided that students, who have passed Diploma in Engineering & Technology from an AICTE approved Institution for B. Sc. Degree from a recognized University as defined by UGC, shall also be eligible for admission to the first year Engineering Degree courses provided there are vacancies in the first year of Engineering Degree. This shall be considered only after the vacancy at lateral entry are exhausted.

Q8. What is the eligibility criteria and basic requirements for admission under fee waiver scheme to B.Tech First year and B.Tech second year (LEET)?

ANS.

All Institutions affiliated to I.K. Gujral Punjab Technical University and Maharaja Ranjit Singh State Technical University shall follow 'Fee Waiver Scheme' as prescribed by AICTE and notified by Government of Punjab vide its notification No. 13/60/08-1TE2/1797, dated 23<sup>rd</sup> May, 2011 and Notification No. 13/60/08-1TE2/2007 dated 31.5.2012. Other Institutions/Universities may notify their respective fee waiver scheme separately.

These notifications are available on the IKG-PTU website at the following link: <https://ptu.ac.in/admnotifi.aspx> as well as on the website of GNDEC. All interested candidates are advised to read these notifications before applying for fee waiver scheme.

A student getting admission under fee waiver scheme has to produce following documents:

- (i) In case the parent(s) of candidate are employed then:
  - a. Income certificate from the employer for the assessment year 2016-2017.
  - b. Copy of the income tax return for the assessment year 2016-2017.

- c. Affidavit of total family income by the father of candidate for the financial  
\*  
year 1 April 2015 – 31 March 2016 (duly attested by SDM).
- (ii) In case the parent(s) of candidate are self employed then:
  - a. Copy of the income tax return for the assessment year 2016-2017.
  - b. Affidavit of total family income by the father of candidate for the financial  
\*  
year 1 April 2015 – 31 March 2016 (duly attested by SDM).

\* The format of affidavit about total family income is given below:





Distt. \_\_\_\_\_ (Punjab), do hereby ad declare as under:-

1. That I am a citizen of India.
2. That I am father of \_\_\_\_\_
3. That I am a \_\_\_\_\_ & Wife \_\_\_\_\_ is \_\_\_\_\_ .
4. That the total income from all sources of both the parents/guardian/wife/ himself is Rs. \_\_\_\_\_ per annual.

**DEPONENT**

**VERIFICATION:** Verified that the above statement is true and correct to the best of my knowledge and belief and nothing has been concealed therein.

IDENTIFIED BY:

**DEPONENT**

(Backside)

Photo

Q9. What are the rules for adjustment/refund of fees?

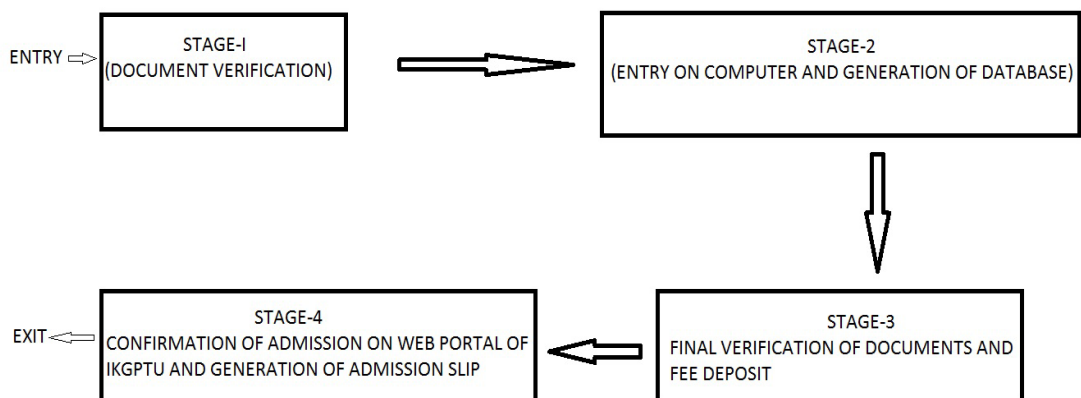
ANS. Read point no. 11 on page 12 of part A of the information brochure for B.Tech 1<sup>st</sup> year and point no. 8 on page 10 of part A of the information brochure for B.Tech 2<sup>nd</sup> year (LEET).

Q10. Is the physical presence of candidate necessary at the time of admission in allotted institute?

ANS. Yes, the physical presence of candidate, who has been allotted seat in any institute including GNDEC is must. If a candidate fails to report personally then his/her admission stands cancelled.

Q11. What procedure is adopted at the time of reporting in GNDEC?

ANS. The procedure adopted at the time of reporting at GNDEC is described below in the form of labeled diagram. It is in the interest of student to report in GNDEC in the starting days of allotted time period so that if any removable discrepancy is observed in the documents, then student may be able to remove that within remaining days and report again with proper documents. Moreover until a candidate gets admission confirmation slip, the admission is not confirmed. So each student should report at all four stages of admission procedure in GNDEC.



Q12. Can I pay partial fee at the time of reporting in GNDEC?

ANS. No. Every candidate has to deposit full fee at the time of reporting in GNDEC. There is no provision of partial fee payment.

Q13. What is the mode of payment of fee at the time of admission?

ANS. The mode of payment at the time of admission is cash only. Candidates hailing from faraway places are advised to make arrangement accordingly.

Q14. What are nearest CBS bank branches for GNDEC?

- ANS. Punjab and Sind bank, State Bank of India, Punjab National Bank, State Bank of Patiala and HDFC bank branches are nearest branches to GNDEC. Please confirm their banking hours at your own level.
- Q15. From where can I get information about post-matric scholarship?
- ANS. Read point no. 12 on page 12 of part A of the information brochure for B.Tech 1<sup>st</sup> year and point no. 9 on page 10 of part A of the information brochure for B.Tech 2<sup>nd</sup> year (LEET).
- Q16. From where can I get the templates of all certificates?
- ANS. For admission to B.Tech first year, the templates of all certificates/documents can be found in part-E of information brochure (page 64 onward), which is available at the following link: <https://www.ptu.ac.in/ibbtap1.aspx>, while for admission to B.Tech 2<sup>nd</sup> year LEET the templates of all certificates/documents can be found in part-E of information brochure (page 50 onward), which is available at the following link: <https://www.ptu.ac.in/ibbtap2.aspx>
- Q17. Is there any reservation for rural area and sikh quota in B.Tech second year (LEET)?
- ANS. No. there is no reservation for rural area and sikh quota for admission to B.Tech second year (LEET). However, other reservations like SC/ST/BC etc. are still applicable.
- Q18. Are there any management seats in GNDEC?
- ANS. No. Since the institute is Govt. aided, so there are no management quota seats in GNDEC.
- Q19. Is there any change in admission fee during direct counseling?
- ANS. No. The fee structure for admission at the time of direct admission is same as during the online counseling.
- Q20. Are there any counselors/middlemen for admission in GNDEC?
- ANS. No. GNDEC has not appointed any counselor/middleman for admission. Students of Punjab and other states are advised to apply directly through online counseling of IKGPTU (for two rounds of online counseling) and on the web portal of GNDEC (for direct counseling). GNDEC is not responsible for any loss/damage to anyone if he/she falls prey to any such fraudulent person.
- Q21. Are students of other states eligible for sikh quota seats in 15% category?
- ANS. Yes, but the student must have qualified Sikh Religion Examination (SRE) -2016 conducted by Baba Banda Singh Bahadur Engg. College, Fatehgarh Sahib, Punjab to be eligible for this category.
- Q22. Are students of other states eligible for rural quota seats in 15% category?
- ANS. No. Rural reservation is available for Punjab residents only.
- Q23. What is the fee structure of an SC/ST student getting admission in GNDEC through 15% quota for other states?
- ANS. SC/ST students of other states have to deposit full fee in cash only. Any benefit of fee concession/scholarship will be provided by the parent state of candidate only. For that student himself/herself has to submit required documents in the scholarship branch of his/her state.
- Q24. What are various category codes?



ANS. Various category codes are provided below:

#### 9. CATEGORY CODES

Reserved Category	Main Category	Sub-Category	Priority List
Scheduled Castes / Scheduled Tribes	SC	-	
Backward Classes	BC	-	
Border Areas	BR	-	
Backward Areas	BA	-	
Sportspersons	SP	-	
Grade – A	"	S1	
Grade – B	"	S2	
Grade – C	"	S3	
Grade – D	"	S4	
Children / Grand Children of Freedom Fighters	FF	-	
Disabled Persons	DP	-	
Blind	"	D1	
Deaf & Dumb	"	D2	
Other handicapped	"	D3	
Children / Widows of Defence Personnel / Ex-servicemen etc.	DF	-	
Posthumous Awardees		DF1	
Other Awardees		DF2	
Children/ Wards of the Defence Personnel killed or disabled to the extent of 50% or more		DF3	
Serving Defence Personnel / Ex-servicemen		DF4	
Param Vir Chakra (PVC) winners			F1
Ashok Chakra (AC) winners		"	F2
Sarvottam Yudh Seva Medal (SYSM) winner		"	F3
Maha Vir Chakra (MVC) winner		"	F4
Kirit Chakra (KC) winner		"	F5
Uttam Yudh Seva Medal (UYSM) winner		"	F6
Vir Chakra (VrC) winner		"	F7
Shaurya Chakra (SC) winner		"	F8
Yudh Seva Medal (YSM)		"	F9
Sena / Nau Sena / Vayu Sena Medal (gallantry only)		"	F10
Mention-in Despatches		"	F11
Defence Personnel killed or disabled to the extent of 50% or more "In action" including cases of Home Guards		"	F12
PVSM awardees of Serving Defence personal / ex-servicemen		"	F13
AVSM awardees of Serving Defence personal / ex-servicemen		"	F14
VSM awardees of Serving Defence personal / ex-servicemen		"	F15
Sena Medal / Nau Sena Medal and Vayu Sena Medal (Distinguished service) awardees of Serving Defence personal / ex-servicemen		"	F16
Children/Widows of Para-military forces/Punjab Police, PAP and Punjab Home Guards	PM		
Winners of President's Police Medal for Gallantry, including posthumous awardees.	"	P1	
Winners of the Police Medal for Gallantry, conferred by the President of India, including posthumous awardees	"	P2	
Killed or disabled to the extent of 50% or more "In action" including cases of Home Guards	"	P3	
Serving para-military personnel and ex-para-military personnel	"	P4	
Remaining categories	"	P5	
Riot affected/ Terrorist affected families	RT		
Persons killed in 1984 riots / killed as a result of terrorist violence or killed by the security forces acting in aid of civil authority, including innocent civilians and Army Deserters as well as those of these categories who have been disabled physically to the extent of 100% in accordance with the policy already in place		T1	
Persons of the above categories who were disabled to an extent less than 100%	"	T2	
All other categories mentioned in the existing policy under this head.	"	T3	
Single Girl Child	SGC		
Tsunami victims OR Cancer / AIDS / Thalassemia	TS		

**Children / Wards of the posthumous awardees would get preference over the children / wards of the normal awardees of the same category.**

Q25. Can a candidate ask for change in category at the time of admission?

ANS. No. It's not possible to claim any change in category at the time of admission. Category can be changed only in the next round of counseling.

Q26. What documents are required at the time of admission in **B.Tech first year** for **each candidate**?

ANS. Following is the list of documents that **each candidate** should bring (original as well as two sets of self attested copies) at the time of admission:

- 1)PTU Allotment letter (can be downloaded from Yes No  
[www.ptuadmissions.nic.in](http://www.ptuadmissions.nic.in))
- 2)PTU Registration Details (can be downloaded Yes No from  
[www.ptuadmissions.nic.in](http://www.ptuadmissions.nic.in))
- 3)PTU Counselling fee receipt
- 4)AIEEE Roll No
- 5)AIEEE Rank Result Card
- 6)D.M.C. of 10<sup>th</sup> (DMC means detailed marks card)
- 7)D.M.C. of 12<sup>th</sup> /Diploma/Certificate course of SLIET
- 8)Residence Certificate (see the template below: )

**Residence Certificate**

This is to certify that \_\_\_\_\_

S/o, ~~D/o~~ /W/o Sh. \_\_\_\_\_

is a bonafide Resident of \_\_\_\_\_

Tehsil & Distt. Pathankot. He/~~She~~ settled in Punjab. He/~~She~~ is working as \_\_\_\_\_

This certificate is issued in terms of Punjab Govt. Letter No. 1/3/95-3PP11/9619 Dated 6-6-1996 as amended vide Punjab Govt. Letter dated 1-1-1999 under category No. IV.

Photo

Place \_\_\_\_\_

Dated \_\_\_\_\_

**TEHSILDAR  
PATHANKOT**

9)Migration Certificate

- 10) Character certificate for precious class
- 11) Identity Proof of Parent specifying the complete residential address (Passport/ Driving License/BSNL landline bill/ Aadhar ID etc.)\
- 12) Latest coloured 5 passport size photographs of student, Yes No 5 photographs of father, 5 photographs of mother
- 13) Medical Certificate (template given below)

### 10. Medical Fitness Certificate

I certify that I have carefully examined Sh./Km.....

son/daughter of Shri .....

His/Her age is about .....

His Chest Measurement is

Unexpanded.....cm

Expanded.....cm

His/her eyesight is upto the prescribed standards.

Details of glasses, (if worn)..... He/she has no disease or mental or bodily infirmity unfitting or likely to unfit him/her in the future for active outdoor service.

Marks of identification

Thumb impression

Dated.....

Paste Passport size photograph first with gum and then get attested by M.O. conducting medical test.

(Signature of Gazetted Medical Officer)

Official Seal

SIGNATURE OF THE CANDIDATE

- 14) AFFIDAVIT OF THE PARENTS/GUARDIAN regarding benefit of residence (85% quota) in the state of Punjab. **Note that this affidavit is required only for Punjab residents.** The specimen of this affidavit is given below:

I..... Father / Mother / Guardian of Miss/Mr.....  
resident of (full address to be given)..... do, hereby, solemnly  
state and affirm as under:-

1. That I am a citizen of India.
2. That neither the deponent nor the child/ward of the deponent have obtained the benefit of Residence in any other state

Dated.....

**DEPONENT**

**Verification :**

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Dated.....

**DEPONENT**

Besides this, a candidate, who has got admission in any category, must bring original documents and two sets of self attested copies of category certificates.

Q27. In which order should I arrange the documents for admission in B.Tech 1<sup>st</sup> year?

ANS. If a candidate is reporting in GNDEC for admission in B.Tech 1<sup>st</sup> year, then he/she must arrange documents according to the following checklist (**strike out, whichever is not applicable**):

**CHECKLIST OF DOCUMENTS for  
B.TECH. (FEE WAIVER) ADMISSIONS (FIRST YEAR)**

*Self attested applicable documents to be submitted in the same order as specified below. However all original documents are to be produced at the time of admission for verification and not submitted. Applicable Undertakings/ Self-Declarations (if any) are to be submitted in original.*

- |   |                              |                             |                             |
|---|------------------------------|-----------------------------|-----------------------------|
| 1. PTU Allotment letter (can be downloaded from <a href="http://www.ptuadmissions.nic.in">www.ptuadmissions.nic.in</a> )  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 2. PTU Registration Details (can be downloaded from <a href="http://www.ptuadmissions.nic.in">www.ptuadmissions.nic.in</a> )  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 3. PTU Counselling fee receipt of Rs. 2000  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 4. AIEEE Roll No.   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 5. AIEEE Rank Result Card   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 6. D.M.C. of 10 <sup>th</sup>   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 7. D.M.C. of 12 <sup>th</sup> /Diploma/Certificate course of SLIET  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 8. Residence Certificate  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 9. Relevant documents for Admission under Tuition Fee Waiver Scheme as notified by PTU  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> NA |
| 10. Certificate of Rural Education  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> NA |
| 11. Undertaking by Candidates Belonging To Rural Area   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> NA |
| 12. Sikh Religion Examination (SRE) Roll No.  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> NA |
| 13. Sikh Religion Examination (SRE) Result Card   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> NA |
| 14. Category Certificates (as applicable) issued by competent authority   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> NA |
| 15. Post-Matric scholarship under SC category related documents for SC Candidates from Punjab State   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> NA |
| 16. Undertaking of Gap period   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> NA |
| 17. Migration Certificate   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 18. Character Certificate issued by the Principal/Competent Authority of the last Institute attended  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 19. Identity Proof of Parent specifying the complete residential address (Passport/ Driving License/BSNL landline bill/ Aadhar ID etc.)   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 20. Latest coloured 5 passport size photographs of student, 5 photographs of father, 5 photographs of mother  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 21. Medical Certificate   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 22. For proof of income the following documents will be considered:   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| (a) Income certificate from the Head of the Department / Employer in case of serving parents / Income Tax Return in case of businessman / DC's certificate based on income from landed property |                              |                             |                             |
| (b) Affidavit stating total family income attested by Executive Magistrate.   |                              |                             |                             |

NA: Not Applicable

\_\_\_\_\_  
(Signature of the candidate)

**Note:** Formats for certificates are available in PTU Information Brochure as well as on <http://www.ptu.ac.in>



Q28. What documents are required at the time of admission in **B.Tech second year (LEET)** for **each candidate**?

ANS. Following is the list of documents that **each candidate** should bring (original as well as two sets of self attested copies) at the time of admission:

- 1)PTU Allotment letter (can be downloaded from Yes No [www.ptuadmissions.nic.in](http://www.ptuadmissions.nic.in))
- 2)PTU Registration Details (can be downloaded Yes No from [www.ptuadmissions.nic.in](http://www.ptuadmissions.nic.in))
- 3)PTU Counselling fee receipt
- 4)AIEEE Roll No
- 5)D.M.C. of 10<sup>th</sup> (DMC means detailed marks card)
- 6)D.M.C./Gazette of result (attested by the institute) of all semesters
- 7)Provisional degree certificate (PDC)
- 8)Residence Certificate (see the template below: )

**Residence Certificate**

This is to certify that \_\_\_\_\_

S/o, ~~D/o~~/W/o Sh. \_\_\_\_\_

is a bonafide Resident of \_\_\_\_\_

\_\_\_\_\_

Tehsil & Distt. Pathankot. He/~~She~~ settled in Punjab. He/~~She~~ is working as \_\_\_\_\_

\_\_\_\_\_

This certificate is issued in terms of Punjab Govt. Letter No. 1/3/95-3PP11/9619 Dated 6-6-1996 as amended vide Punjab Govt. Letter dated 1-1-1999 under category No. IV.

Photo

Place \_\_\_\_\_

Dated \_\_\_\_\_

**TEHSILDAR  
PATHANKOT**

9)Migration Certificate

10) Character certificate for precious class

11) Identity Proof of Parent specifying the complete residential address (Passport/ Driving License/BSNL landline bill/ Aadhar ID etc.)\



- 12) Latest coloured 5 passport size photographs of student, Yes No 5 photographs of father, 5 photographs of mother
- 13) Medical Certificate
- 14) AFFIDAVIT OF THE PARENTS/GUARDIAN regarding benefit of residence (85% quota) in the state of Punjab. **Note that this affidavit is required only for Punjab residents.** The specimen of this affidavit is given below:

I..... Father / Mother / Guardian of Miss/Mr..... resident of (full address to be given)..... do, hereby, solemnly state and affirm as under:-

1. That I am a citizen of India.
2. That neither the deponent nor the child/ward of the deponent have obtained the benefit of Residence in any other state

Dated.....

**DEPONENT**

**Verification :**

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Dated.....

**DEPONENT**

Besides this, a candidate, who has got admission in any category, must bring original documents and two sets of self attested copies of category certificates.

Q29. From where can I get the information brochure?

ANS. It is available at the following link: <https://ptu.ac.in/Admissionmain.aspx> first year as well as B.Tech 2<sup>nd</sup> year (LEET)

Q30. What are the **additional documents** required at the time of admission for a student having **gap in studies** after qualifying examination?

ANS. Such a student has to produce Gap Certificate along with other documents. The template of gap certificate is given below:

### 11. Specimen of Gap Certificate

**SELF DECLARATION REGARDING DISCONTINUITY IN STUDIES (GAP CERTIFICATE)  
ON MINIMUM OF Rs. 15/- STAMP PAPER) attested by a Notary Public or Executive  
Magistrate**

**UNDERTAKING**

I, \_\_\_\_\_ S/D/o Sh. \_\_\_\_\_  
r/o \_\_\_\_\_ do hereby solemnly affirm and declare as under:-

1. That I discontinued my study from \_\_\_\_\_ to \_\_\_\_\_
2. That during the above period I was not involved in any offence or in any illegal activity and
3. That no criminal case is pending against me in any court.

**Deponent**

**Verification**

Verified that the above said contents are correct and true to the best of my knowledge and belief and nothing has been concealed therein.

**Deponent**

- Q31. In which order should I arrange the documents for admission in B.Tech 2<sup>nd</sup> year (LEET)?
- ANS. If a candidate is reporting in GNDEC for admission in B.Tech 2<sup>nd</sup> year (LEET) , then he/she must arrange documents according to the following checklist (**strike out, whichever is not applicable**):

**CHECKLIST OF DOCUMENTS for  
B.TECH. (FEE WAIVER) ADMISSIONS {2<sup>nd</sup> YEAR (LEET)}**

*Self attested applicable documents to be submitted in the same order as specified below. However all original documents are to be produced at the time of admission for verification and not submitted. Applicable Undertakings/ Self-Declarations (if any) are to be submitted in original.*

- |   |                              |                             |                             |
|---|------------------------------|-----------------------------|-----------------------------|
| 1. PTU Allotment letter (can be downloaded from www.ptuadmissions.nic.in)   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 2. PTU Registration Details (can be downloaded from www.ptuadmissions.nic.in)   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 3. PTU Counselling fee receipt of Rs. 2000  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 4. D.M.C. of 10 <sup>th</sup>   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 5. D.M.C of vocational course   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> NA |
| 6. D.M.C of all semesters of diploma  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 7. PROVISIONAL DEGREE CERTIFICATE (PDC)   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 8. Residence Certificate  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 9. Relevant documents for Admission under Tuition Fee Waiver Scheme as notified by PTU  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> NA |
| 10. Category Certificates (as applicable) issued by competent authority   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> NA |
| 11. Post-Matric scholarship under SC category related documents for SC Candidates from Punjab State   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> NA |
| 12. Undertaking of Gap period   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> NA |
| 13. Migration Certificate   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 14. Character Certificate issued by the Principal/Competent Authority of the last Institute attended  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 15. Identity Proof of Parent specifying the complete residential address (Passport/ Driving License/BSNL landline bill/ Aadhar ID etc.)   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 16. Latest coloured 5 passport size photographs of student, 5 photographs of father, 5 photographs of mother  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 17. Medical Certificate   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| 18. For proof of income the following documents will be considered:   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                             |
| (a) Income certificate from the Head of the Department / Employer in case of serving parents / Income Tax Return in case of businessman / DC's certificate based on income from landed property |                              |                             |                             |
| (b) Affidavit stating total family income attested by Executive Magistrate.   |                              |                             |                             |

NA: Not Applicable

\_\_\_\_\_  
(Signature of the candidate)

**Note:** Formats for certificates are available in PTU Information Brochure as well as on <http://www.ptu.ac.in>

Q32. What are the **additional documents** required at the time of admission for a student getting admission under **SC/ST category**?

ANS.

- I. Valid SC/ST certificate.
- II. Affidavit from SDM regarding total family income (required only if student wants fee concession through post matric scholarship).

**Important Note:** As per the notification no. 136-636 dated 14-3-16, only those students can get post matric scholarship, who get admission only through online counseling if IKGPTU. Those SC/ST students, who get admission through direct counseling, are not eligible for post matric scholarship and thus they have to deposit full fee in cash at the time of direct counseling and in all subsequent semesters also. This notification can be read at the following link:

[http://gndec.ac.in/sites/default/files/Post%20Matric%20Scholarship%20Notice%20for%20SC%20student%202016-17\\_0.pdf](http://gndec.ac.in/sites/default/files/Post%20Matric%20Scholarship%20Notice%20for%20SC%20student%202016-17_0.pdf)

**The templates of SC certificate and affidavit regarding income are given below:**

No. VI (i)

**CERTIFICATE FOR SCHEDULED CASTES / SCHEDULED TRIBES**

Dispatch No.....

Date .....

1. It is certified that Shri/Smt./Kumari ..... son/daughter of Shri..... of Village/Town ..... District/Division ..... State of Punjab belongs to ..... Caste which has been recognized as Scheduled Caste as per "The Constitution (Scheduled Castes) Order, 1950".
2. Shri / Smt. / Kumar..... and his / her family lives in village / town ..... District / Division of Punjab State.

Place : .....

Signature  
Designation  
Seal of Officer

Date : .....

### ਹਲਫੀਆ ਬਿਆਨ

(On Non-Judicial Stamp paper of Rs.25/- attested by an Executive Magistrate)

ਮੈਂ (ਵਿਦਿ: ਦੇ ਪਿਤਾ ਦਾ ਨਾਂ) \_\_\_\_\_ ਸਪੁੱਤਰ ਸ੍ਰੀ  
 \_\_\_\_\_ ਵਾਸੀ (ਘਰ ਦਾ ਪਤਾ)  
 \_\_\_\_\_ ਦਾ

ਰਹਿਣ ਵਾਲਾ ਹਾਂ ਅਤੇ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਹਲਫੀਆ ਬਿਆਨ ਕਰਦਾ ਹਾਂ:-

1. ਇਹ ਕਿ ਮੇਰਾ/ ਮੇਰੀ ਲੜਕਾ/ਲੜਕੀ (ਵਿਦਿ:ਦਾ ਨਾਂ) \_\_\_\_\_ ਗੁਰੂ ਨਾਨਕ ਦੇਵ  
 ਇੰਜੀਨੀਅਰਿੰਗ ਕਾਲਜ, ਲੁਧਿਆਣਾ ਵਿਖੇ (ਕਾਲਜ ਦਾ ਨਾਮ) \_\_\_\_\_ ਕਲਾਸ ਵਿੱਚ ਪੜ੍ਹਦਾ/ਪੜ੍ਹਦੀ ਹੈ।
2. ਇਹ ਕਿ ਮੈਂ ਅਨੁਸ਼ਚਿਤ ਜਾਤੀ (ਜਾਤੀ ਦਾ ਨਾਮ) \_\_\_\_\_ ਨਾਲ ਸੰਬੰਧ ਰੱਖਦਾ ਹਾਂ।
3. ਇਹ ਕਿ ਮੇਰੀ ਅਤੇ ਮੇਰੇ ਪਰਿਵਾਰ ਦੀ ਸਾਰੇ ਸਾਧਨਾਂ ਤੋਂ ਸਾਲਾਨਾ ਆਮਦਨ (such as salary, pension, agriculture, rents, dividends, interest, business, profession etc. including the total income of my spouse in the preceeding year i.e. from 1-4-15 to 31-3-16) \_\_\_\_\_ ਰੁਪਏ ਹੈ, ਜੋ ਕਿ 2,50,000/- ਰੁਪਏ ਤੋਂ ਘੱਟ ਹੈ।
4. ਇਹ ਕਿ ਮੇਰਾ ਕਿੱਤਾ \_\_\_\_\_ ਹੈ।
5. ਇਹ ਕਿ ਇਸ ਤੋਂ ਇਲਾਵਾ ਮੇਰਾ/ ਮੇਰੀ ਲੜਕਾ/ਲੜਕੀ ਨੇ ਕਿਸੇ ਵੀ ਭਲਾਈ ਸੰਸਥਾ/ਟਰੱਸਟ ਤੋਂ ਫੀਸ ਮੁਆਫੀ/ਵਰਗਿਸ਼ਪ ਆਦਿ ਦਾ ਕੋਈ ਕਲੇਮ ਨਹੀਂ ਕੀਤਾ ਹੈ ਅਤੇ ਨਾਂ ਹੀ ਕੋਈ ਹੋਰ ਕਲੇਮ ਕਰੇਗਾ/ਕਰੇਗੀ।
6. ਇਹ ਕਿ ਜੇਕਰ ਮੇਰਾ/ ਮੇਰੀ ਲੜਕਾ/ਲੜਕੀ ਆਪਣੀ ਪੜ੍ਹਾਈ ਅੱਧ ਵਿਚਕਾਰ ਛੱਡੇਗਾ/ਛੱਡੇਗੀ ਤਾਂ ਮੈਂ ਉਸਦਾ ਪਿਛਲੇ ਸਾਲਾਂ ਦਾ ਸਾਰਾ ਖਰਚਾ ਜੋ ਵੀ ਹੋਵੇਗਾ ਵਾਪਸ ਕਰਨ ਦਾ ਪਾਬੰਦ ਹੋਵਾਂਗਾ।
7. ਇਹ ਕਿ ਜੇਕਰ ਮੇਰਾ/ ਮੇਰੀ ਲੜਕਾ/ਲੜਕੀ ਦੁਬਾਰਾ ਅਕਾਊਂਟ ਵਿੱਚ ਸਰਕਾਰ ਵੱਲੋਂ ਕਾਲਜ ਨਾਲ ਸੰਬੰਧਿਤ ਟਿਊਸ਼ਨ ਫੀਸ, ਡੀਵੈਲਪਮੈਂਟ ਫੰਡ, ਸਟੁਡੈਂਟ ਐਕਟੀਵਿਟੀ ਫੰਡ ਦੀ ਰਕਮ ਪਾਈ ਜਾਂਦੀ ਹੈ ਤਾਂ ਮੈਂ ਇਹ ਰਕਮ ਕਾਲਜ ਨੂੰ ਵਾਪਸ ਕਰਨ ਦਾ ਪਾਬੰਦ ਹੋਵਾਂਗਾ।

ਬਿਆਨ ਕਰਤਾ

ਤਸਦੀਕ:-

ਤਸਦੀਕ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਉਪਰੋਕਤ ਚਿੰਤਾ ਹਲਫੀਆ ਬਿਆਨ ਸਹੀ ਵਾ-ਦਰੁਸਤ ਹੈ ਇਸ ਵਿੱਚ ਕੋਈ ਵੀ ਗੱਲ ਝੂਧਾਈ ਨਹੀਂ ਹੈ।

ਮਿਤੀ:

ਬਿਆਨ ਕਰਤਾ

Q33. What are the **additional documents** required at the time of admission for a student getting admission under **BC category**?

ANS.

- I. Valid BC certificate
- II. Proof of income (required only if student wants to apply for BC scholarship through online portal of Punjab govt.)

**Note:** As such there is no fee concession for a BC candidate. If a student wants to apply online for BC scholarship on the web portal of Punjab govt, then he/she must produce an affidavit regarding total family income on the similar format as for a SC/ST candidate. However, the income limit is Rs.1.00Lac only. The template of BC certificate is given below:

**CERTIFICATE OF BACKWARD CLASS**

1. This is to certify that Shri / Smt / Kumari..... son/daughter of ..... Village/Town..... in district/division.....of the State of Punjab belongs to the .....Caste which is recognized as a Backward Class in terms of Punjab Govt. letter No..... dated.....
2. This is also certified that he/she does not belong to any category of persons/sections mentioned in column 3 of the schedule to Punjab Government. Department of Welfare letter No. 01/41/93-RCI/459 dated 17/01/1994 and No. 8/144/93-BS2/7017 dated 27.9.95
3. Shri / Shrimati / Kumari..... and or / his / her family ordinarily reside(s) in Village/town.....of District/Division.....of the State of Punjab.

Place : .....

Signature .....

Date : .....

Designation.....

State : .....

(Official seal of the officer concerned)

Q34. What are the **additional documents** required at the time of admission for a student getting admission under **Backward Area category**?

ANS.

- I. Backward area certificate (see the template below)

**BACKWARD AREA CERTIFICATE**

Dispatch No.....

Dated.....

Certified that..... son / daughter of Shri.....an applicant for admission to Degree level Engg./Architecture Courses is a permanent resident of Village.....which has been recognised as Backward Area in accordance with the Instructions issued by the Punjab Govt. from time to time.

Dated.....

DC/GA to DC/SDM/SDO (Civil)  
Official Seal

Q35. What are the **additional documents** required at the time of admission for a student getting admission under **Sportsperson category**?

ANS.

- I. Grade certificate issued by 'Sports Department Punjab'. **Note that students in this category must study point 6 thoroughly on the page no. 60 of part E of Information brochure.**

The template of grade certificate for sports category is given below:



ਸਪੋਰਟਸ ਡਾਇਰੈਕਟੋਰੇਟ ਪੰਜਾਬ

ਸਪੋਰਟਸ ਗਰੇਡੇਸ਼ਨ ਸਰਟੀਫਿਕੇਟ

ਇਹ ਗਰੇਡੇਸ਼ਨ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਕ੍ਰੀ/ਸ਼੍ਰੀਮਤੀ/ਕੁਮਾਰੀ  
 ਪੁੱਤਰ/ਪੁੱਤਰੀ ਸ੍ਰੀ ਪਤਾ

ਉਂ ਇਸ ਡਾਇਰੈਕਟੋਰੇਟ ਵਲੋਂ ਖੇਡ ਵਿੱਚ  
 ਕੋਟੇਜਰੀ/ਗਰੇਡ ਦਾ ਖਿਡਾਰੀ ਨਿਰਧਾਰਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ।

ਖੇਡ ਪ੍ਰਾਪਤੀਆਂ ਦੇ ਰਾਂਬ ਨਿਮਨ ਪ੍ਰਕਾਰ ਵੇਰੀਫਾਈ ਕੀਤੇ ਜਾਂਦੇ ਹਨ

ਟੀਮ ਪ੍ਰਤੀਨਿਧਤਾ	ਖੇਡ ਮੁਕਾਬਲੇ ਦਾ ਨਾਂ	ਮਿਰੀਆਂ	ਸਥਾਨ	ਪ੍ਰਾਪਤ ਕੀਤਾ ਸਥਾਨ

ਸਪੋਰਟਸ ਡਾਇਰੈਕਟੋਰੇਟ ਪੰਜਾਬ  
 ਸਕਿਟ 34-ਏ, ਚੰਡੀਗੜ੍ਹ

8376/08-2014/ਪੰਜਾਬ ਸਰਕਾਰ ਪ੍ਰੈਸ, ਐਸ.ਏ.ਐਸ. ਨਗਰ

Q36. What are the **additional documents** required at the time of admission for a student getting admission under **Political sufferers/Freedom fighters category**?

ANS. The benefit of this category will be given only to those freedom fighters, and their wards who have either been granted a freedom fighter's pension from the Punjab Govt. or have been awarded Tamra Patra for their political sufferings during Pre-Independence Freedom Movements. The Deputy Commissioner of the District to which a freedom fighter belongs **will be the only** competent authority to provide an eligibility certificate to this effect. A specimen copy of certificate is given below:

- I. Certificate issued by DC to the ward of Political sufferer/freedom fighter (see template below:)

No. VI (xiii)

**CERTIFICATE TO BE FURNISHED BY CHILDREN/GRAND CHILDREN OF POLITICAL SUFFERERS/FREEDOM FIGHTERS**

Despatch No.....

Dated.....

Certified that Mr/Ms..... an applicant to Degree level Engg./Architecture Course is a son/daughter/son's son/son's daughter or daughter's son/daughter's daughter of (delete whichever is not applicable). Shri..... Who is Tamra Patra holder/and drawing pension from.....treasury.

**OR**

Mr./Ms.....an applicant to Degree level Engg./Architecture Course, is son/daughter of Sh.....who had undergone three months' imprisonment in connection with Emergency/Punjabi Suba or Dharam Yudh Morcha for the demands of the State of Punjab.

**Signature of Distt. Magistrate of the district concerned**  
**Official Seal**

**Dated.....**

- Q37. What are the **additional documents** required at the time of admission for a student getting admission under **Border Area category**?

ANS.

- I. Border Area certificate (template given below:)

**BACKWARD AREA CERTIFICATE**

Dispatch No.....

Dated.....

Certified that..... son / daughter of Shri.....an applicant for admission to Degree level Engg./Architecture Courses is a permanent resident of Village.....which has been recognised as Backward Area in accordance with the Instructions issued by the Punjab Govt. from time to time.

**Dated.....**

**DC/GA to DC/SDM/SDO (Civil)**  
**Official Seal**

- Q38. What are the **additional documents** required at the time of admission for a student getting admission under **Children/Widows of defense personnel category**?

ANS. The admission to the seats reserved for the **children / widows of defence personnel killed or disabled to the extent of 50% or more in action, wards of gallantry awardees, children of serving defence personnel / ex-servicemen** will be one as per instructions contained in letter No. 32/1/86-1TEII/473-D dated 05.02.1996 of Govt. of Punjab, Deptt. of Tech. Edu. & Indl. Training (Tech. Edu. 2 Br.), Chandigarh. The prescribed format of

the certificates to be furnished by the candidates are given below (strike out whichever is not applicable):

No. VI (xv)

**CERTIFICATE OF DEATH / INCAPACITATION OF MILITARY PARA-MILITARY PERSONNEL**

Despatch No.....

Dated.....

Certified that Mr /Ms..... an applicant for admission to Degree Level Engg./Architecture Course, is the son/daughter/spouse of Mr./Ms.....who was killed / incapacitated to the extent of 50% or more in action or died otherwise in service on /or incapacitated to the extent of 50% or more while in service during peace time.

Dated : .....

Signature of Authorised Officer Headquarter  
Official Seal

No. VI (xvi)

**CERTIFICATE TO BE FURNISHED BY WARDS OF MILITARY/PARA-MILITARY PERSONEL (EX-SERVICEMEN)**

Dispatch No.....

Dated.....

This is Certified that No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ is a resident of Village/Town \_\_\_\_\_ and has served in the Indian Armed Forces from \_\_\_\_\_ to \_\_\_\_\_ and has been released / retired vide order No. \_\_\_\_\_ dated \_\_\_\_\_ or discharge certificate, issued by \_\_\_\_\_ is an ex - serviceman.

Mr. / Miss / Smt. \_\_\_\_\_ wife / son / daughter of \_\_\_\_\_ is residing with him and is wholly dependent upon him.

This certificate has been issued for admission purpose only to Mr./Miss/Smt. \_\_\_\_\_ to apply for (name of the class course) \_\_\_\_\_ in (name of the educational Institution) \_\_\_\_\_  
**(Strike out which is not applicable)**

No. : \_\_\_\_\_

Deputy Director Sainik Welfare

Place : \_\_\_\_\_

Dated : \_\_\_\_\_

No. VI (xvii)

**CERTIFICATE TO BE FURNISHED BY WARDS OF MILITARY/PARA - MILITARY PERSONNEL (IN-SERVICE)**

Certified that Sh./Smt. \_\_\_\_\_ an applicant to Degree level Engg./Architecture Course is a son's/daughter or daughter's son/daughter/spouse of Sh. \_\_\_\_\_ Rank \_\_\_\_\_ Employed in Unit \_\_\_\_\_.

Dated : \_\_\_\_\_

Signature of Commanding Officer of the Unit  
Official Seal

Q39. What are the **additional documents** required at the time of admission for a student getting admission under **Children/Widows of Paramilitary forces personnel, Punjab Polics, PAP and Punjab home guards category?**

ANS. The admission to the seats reserved for this category will be done as per instructions contained in letter No.32/1/86-1TEII/473-Ddated 05.02.1996 of Govt. of Punjab, Deptt. of Tech. Edu. & Indl. Training (Tech. Edu. 2 Br.), Chandigarh. Format of certificate for Gallantry Awardees is given below:

No. VI (xix)

**CERTIFICATE OF GALLANTRY AWARD TO POLICE PERSONAL**

Dispatch No.....

Dated.....

Certified that Mr./ Ms..... an application for Admission in Degree level Engg. Course is the son/daughter/spouse of Shri..... who was awarded President's Police Medal/ Police Medal for gallantry

Dated : .....

**Signature of Inspector General of Police**  
**Official Seal**

Q40. What are the **additional documents** required at the time of admission for a student getting admission under **1984 Riots-affected displaced persons, children of army deserters killed/100% physically disabled, children of families of persons killed as a result of terrorist violence category?**

ANS. For candidates belonging to Sikh Migrants Category, only those shall be considered who posses RED identification cards issued by the concerned S.D.O. (Civil)/ D.C. An attested copy of the card should be attached with the Application Form in support of the claim under this category.

For candidates belonging to Terrorist / Riot Victims Category, only those will be considered, who migrated from Delhi and other states to Punjab after 31.10.1984 and got themselves registered with Deputy Commissioner(s) by 14.02.1986 and have been issued red identity cards by the concerned Deputy Commissioner(s). An attested copy of the card should be attached with the Application Form in support of the claim under this category. For this category, Punjab Domicile Certificate is not essential.

For candidates belonging to the category of Internal Migrants who migrated from the nearby cities/districts after 01.01.1986 have been issued WHITE Identity Cards by the concerned SDO (Civil). An attested copy of the card should be attached with the Application Form in support of the claim under this category.

For candidates belonging to the category of External Migrants who migrated from Villages/Cities to Delhi and other state after 01.01.1986 and returned to Punjab, have been issued WHITE Identity Card by the concerned SDO (Civil). An attested copy of the



card should be attached with the Application Form in support of the claim under this category.

Children of army deserters who deserted army as an aftermath of Operation Blue Star will have to submit Certificate in the prescribed format given below:

No. -VI (xviii)

**CERTIFICATE OF ARMY DESERTERS AFTERMATH OPERATION BLUE STAR**

Dispatch No.....

Dated.....

Certified that Mr./ Ms ..... an applicant for admission to Degree Level Engg./Architecture Course, is the son/daughter/spouse of Mr./Ms..... Rank..... who deserted Army Aftermath Operation Blue Star.

Place :

Dated :

**Deputy Director Sainik Welfare**

Q41. What are the **additional documents** required at the time of admission for a student getting admission under **Wards of Police Personnel/ Para-Military Force Personnel/ Civilian Govt. Employee killed in terrorist action category?**

ANS. The format of the certificate to be furnished by the candidates desirous of seeking admission under the reserved category of Police Personnel / Civil Govt. Employee killed or 100% incapacitated is given below:

No. - VI (xx)

**FORMAT OF DEATH CERTIFICATE TO BE ISSUED BY THE CONCERNED SUB DIVISIONAL OFFICER (CIVIL) IN RESPECT OF INNOCENT CIVILIANS KILLED/100% PHYSICALLY INJURED BY TERRORISTS/SECURITY FORCES ACTING IN AID OF CIVIL POWER**

Dispatch No.....

Dated.....

It is certified that Mr./Ms.....son/daughter/wife of Shri/Smt..... resident of..... (Name of Village, Tehsil in case the deceased belongs to Rural area/House number, name of Mohalla and area of town in which he/she belongs) was killed/100% physically disabled by the terrorists/security forces acting in aid of civil power on.....in Village/Mohalla Tehsil/Town.....District. He was neither terrorist nor having any links with such elements.

**APPLICABLE TO GOVT. EMPLOYEES ONLY**

1. He/She was working as.....in the Department of ..... at.....
2. This certificate is issued on the basis of the report of..... (Name of Police authority).
3. The Certificate is issued on the request of Shri..... (Name and relationship of applicant with deceased).

**Signature of the SDO (C) concerned with Seal**

Q42. What are the **additional documents** required at the time of admission for a student getting admission under **Candidates of Punjabi Origin settled in other states/Abroad category?**

ANS. The admission to the seats reserved for the wards of those persons who are of Punjabi origin and have settled in other states will be made on the submission of the Punjab Residence Certificate Annexure – VI (ii) to VI (x). The templates of these documents are given below:

**No. VI (ii)**

**\*AFFIDAVIT OF THE PARENTS/GUARDIAN TO BE ATTESTED BY AN EXECUTIVE MAGISTRATE/ OATH COMMISSIONER/NOTARY PUBLIC IN CASE OF Part (a) & (b) of Annexure VI**

I..... Father / Mother / Guardian of Miss/Mr..... resident of (full address to be given)..... do, hereby, solemnly state and affirm as under:-

1. That I am a citizen of India.
2. That neither the deponent nor the child/ward of the deponent have obtained the benefit of Residence in any other state

Dated.....

**DEPONENT**

**Verification :**

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Dated.....

**DEPONENT**

**No. VI (iii)**

**\*\*CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE GOVERNMENT/ RECOGNISED SCHOOL/COLLEGE CONCERNED IN CASE OF CATEGORY (b) (i)**

It is certified that Miss / Mr ..... D/o,S/o Sh..... has been a student of this School / College for a period of ..... years, from .....to ..... He/She left the School/College on.....

Dated.....

Signature of Principal/Head Master  
of the School/College (with seal)



No. VI (iv)

**\*\*CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT IN CASE OF CATEGORY (b) (ii) (a)**

Certified that Mr/Ms..... S/o/W/o Sh ..... father/mother of Miss/Mr..... (name of the Child/Ward) is an employee of the..... (name of Office) of Punjab Government. He/ she is working as..... and is posted at ..... He/she has more than three years service at his/her credit.

Date.....  
Place .....

Head of Deptt. (Seal)

**OR**

Certified that Mr./Mrs ..... S/o / W/o Sh..... is Father / mother of Miss / Mr..... is an employee of the..... of Punjab Government. He/she is working as..... on deputation with the ..... and is posted at..... He/She has more than three years service at his/her credit.

Place .....  
Dated.....

Head of the Department  
(With Seal)

- \* This affidavit is to be given by all candidates.
- \*\* Any one of these certificates, as applicable to the candidate according to the Punjab Govt. instructions, is to be given.

No. VI (v)

**\*\*CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF CATEGORY (b) (ii) (b)**

Certified that Mr./Mrs..... S/o/W/o Sh..... is father / mother of Miss/Mr..... is an employee of Govt. of India and he/she is working as..... He/she has been Posted at Chandigarh / Punjab in connection with the affairs of Punjab Government for the past three years.

Dated .....

Head of the Department  
(With Seal)

No. VI (vi)

**\*\*CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF CATEGORY (b) (ii) (c)**

Certified that Mr./Mrs..... S/o/W/o Sh..... is father/mother of Miss/Mr..... is an employee of..... (institution/Undertaking) of the Government of Punjab and is working as..... He/she has been posted at Chandigarh / Punjab in connection with the affairs of Punjab Government for period of past three years.

Dated .....

Head of the Department  
(With Seal)

No. VI (vii)

**\*\*CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF CATEGORY (b) (ii) (d)**

Certified that Mr./Mrs.....S/o/W/o Sh.....is father/  
mother of Miss/ Mr.....is an employee of ..... in which  
the Punjab Government has 20% or more share.  
He/she is working as.....and is posted at.....It is also certified that  
he/she has three years service in the above said autonomous body/company.

Dated .....

Head of the Department  
(With Seal)

No. VI (viii)

**\*\*RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC (R), ADC (D), SDM, ASSTT. COMMISSIONER GENERAL, D.O.R.G, D.R.O., E.M., TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORIES (iv)**

Certified that Mr/Mrs (name of person).....S/o/W/o Sh.....  
father/mother/guardian of Mr/Miss..... (name of the Child/Ward with full address) has settled\*  
in Punjab or has resided\* in Punjab for a period of 5 years from.....to..... He / she is working  
as.....

\*Strike out whichever is not applicable

Signature of DC, ADC (R), ADC (D), SDM, Asstt. Commissioner  
General, DORG, DRO, EM, Tehsildar, Commissioners of Municipal  
Corporations of Asr., Jal. and Ldh.

No. VI (ix)

**\*\*RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC (R), ADC (D), SDM, ASSTT. COMMISSIONER GENERAL, DORG, DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORY (v)**

Certified that Mr/Mrs. (name of person).....S/o/W/o Sh.....  
father/mother/guardian of Mr./Miss..... (name of the Child/Ward with full address) hold  
immovable property at (place & district)..... in the State of Punjab for the past.....years.

Dated

Signature of DC, ADC (R), ADC (D), SDM, Asstt. Commissioner General, DORG,  
Tehsildar, based on copies of Jamabandhi, Revenue Record, Municipal Record,  
Registered deed or any other document to the full satisfaction of the DC.

**\*\*RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC (R), ADC (D) SDM, ASSTT. COMMISSIONER GENERAL, DORG, DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS AMRITSAR, JALANDHAR AND LUDHIANA IN THE CASE OF CATEGORIES (vi)**

Certified that Miss/Mr. ....S/o / D/o Sh..... resident of.....was born in Punjab as per Birth Certificate.

Dated

Signature of DC, ADC (R), ADC (D), SDM, Assitt. Commissioner General,  
DORG, DRO, EM, Tehsildar. Commissioners of Municipal Corporation.  
Asr., Jal. & Ldh.

Q43. What are the **additional documents** required at the time of admission for a student getting admission under **Disabled Person category**?

ANS. The admission of Disabled Persons (Blind, Deaf and Dumb and others) will be made in accordance with the decision contained in Pb. Govt. Notification No. 14/8/2000-FM-IIJ311 (DTE) Dated 4th March, certificate to be issued by the Chief Medical Officer of the District concerned which should indicate the extent of disability.  
However, if suitable candidates are not available in any one of these sub-categories of disabled candidates, or are not found suitable for the Particular course, the seats so available will be filled up by the candidates from the other sub-categories of disabled candidates. The decision in such cases will be taken by the Admission Committee.  
Template of certificate of disability issued by CMO is given below:

**OFFICE OF CIVIL SURGEON, LUDHIANA**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

**CERTIFICATE FOR THE PERSON WITH DISABILITIES**

This is to certify that Shri/Smt/Kum \_\_\_\_\_

son/wife/daughter of Shri \_\_\_\_\_

Address \_\_\_\_\_

age \_\_\_\_\_ old male/female, Registration No \_\_\_\_\_ is a case

of physically disabled / visual disabled / speech & hearing / mentally disabled and

has \_\_\_\_\_ % ( \_\_\_\_\_ percent) permanent ( physical impairment / visual

impairment) in relation to his/her \_\_\_\_\_

- This condition is progressive / non--progressive/ likely improve/ not likely to improve.

- Re-assessment is not recommended / is recommended after a period of \_\_\_\_\_

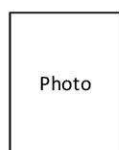
- Identification mark \_\_\_\_\_

sd/-  
(Doctor)  
Seal

sd/-  
(Doctor)  
Seal

sd/-  
(Doctor)  
Seal

Signature / Thumb impression  
of the disabled person



Countersigned by the Medical  
Superintendent/CMO/Head of  
Hospital (with seal)

Q44. What are the **additional documents** required at the time of admission for a student getting admission under **Rural category**?

ANS.

**7. Reservation of Seats for Candidates Belonging to Rural Area in Guru Nanak Dev Engineering College, Ludhiana and Baba Banda Singh Bahadur Engineering College, Fatehgarh Sahib**

**RESIDENCE CERTIFICATE**

All the seats (except seats offered to other state candidates) are for bonafide residents of Punjab who have passed their 10+2 examination or qualifying examination from schools & colleges situated in the area of Punjab. They should produce a 'Punjab Residence' Certificate.

**Over all 70% seats shall be filled by the students hailing from rural area in Punjab.**

1. **Rural area** means area located outside the limits of Municipal Corporation, Municipal Committee Notified Area Committee, Cantonment Board Township & any University Campus in the State of Punjab. Provided - that the village included is converted into or declared Municipal Corporation, Municipal Committee, Notified Area Committee Cantonment Board, Township & University campus after January, 1997 shall be treated as rural area for the purpose of these rules.
2. A student hailing from rural area means
  - (i) His / Her parents are permanently residing in the rural area as defined in clause (1) above.
  - (ii) He / She has studied for a minimum period of 5 years from a recognized / affiliated school located in rural area.
  - (iii) He/ She has passed 5<sup>th</sup> / 8<sup>th</sup> / 10<sup>th</sup> or 10+2 from a school / college located in rural area. Sons / Daughters of defence personnel / Ex-defence personnel residing permanently in rural area are exempted from clause (ii) & (iii).
3. The following additional certificates / attested copies (if applicable should be submitted alongwith the application form by the candidates who wish to seek admission in Guru Nanak Dev Engineering College, Ludhiana and Baba Banda Singh Bahadur Engineering College, Fatehgarh Sahib. The format of these certificates are given below :
  - (i) Undertaking by candidate belonging to Rural Area.
  - (ii) Certificate of Rural Education.

**Note :** Unfilled seats, if any, shall be converted to General Category.

Thus a candidate getting admission under this category has to show three supporting documents:

- I. Rural Area certificate issued by appropriate authority as a proof of the fact that residence of the candidate does not fall under Municipal Corporation limits.
- II. Rural education certificate to be issued by School Principal in the appropriate format provided by the university. (If a candidate has studied from two or more rural schools located in rural area of Punjab, then separate certificates can be obtained from these schools and total period of study in rural schools must exceed five years. Moreover candidate must have passed atleast one of the following class in rural school during this period: 5<sup>th</sup>, 8<sup>th</sup>, 10<sup>th</sup> or 10+2).



- III. Photocopy of page of voter list containing the vote(s) of Father/mother of the candidate, which is required to fill the undertaking form for rural area (template of undertaking is given below). The voter list can be downloaded online from following link:  
<http://ceopunjab.nic.in/English/fper.aspx>

The templates of required documents are given below:

<b><u>RURAL AREA CERTIFICATE</u></b>	
This is to certify that _____ son/daughter of Sh. _____	
is a bonafide resident of Village _____ P.O. _____	
Tehsil: _____ , Distt: _____ This Village does not lie within the limits of any Municipal	
Committee or notified area Committee. He/She is thus resident of Rural Area of the Punjab State as	
verified by the Tehsildar _____	
No. _____	<div style="border: 1px solid black; width: 100px; height: 80px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">Photo</div>
Dated _____	
<b>Sub Divisional Officer</b> (Rubber Stamp)	



**CERTIFICATE OF RURAL EDUCATION**  
(Only for GNDEC, Ludhiana & BBSBEC, Fatehgarh Sahib)  
(Required from Rural Reservation Category Candidates)

Certified that ..... son / daughter of ..... has studied  
in (Name of School/College) ..... from (date) ..... to  
..... and has passed his / her 5<sup>th</sup> / 8<sup>th</sup> / 10<sup>th</sup> / 10+2 examination(s) from this school / college and this school /  
college is recognized and is located in the rural area. His / Her school / college Registration No. is .....

***Dated :***

***Signature of Headmaster / Principal***  
***With seal***

**8. Undertaking by Candidates Belonging to Rural Area (Only for GNDEC, Ludhiana & BBSBEC, Fatehgarh Sahib)**

(1) Name of the candidate.....

(2) Father's Name. ....

(3) Residence of parents / guardians for the last six years.

Place of Residence	Period of stay	Rural or Urban Area

(4) Father's profession for the last 10 years

Place	Period	Profession

(5) If the candidate or his father or mother is a voter for election of village panchayat, legislative assembly, please fill in below. He must bring voter's list at the time of Counselling.

Name of constituency..... village .....

Voter list of year ..... for Panchayat / Assembly.

Vote No.	Name of Voter	Name of Father / Husband	Age of Voter with applicant	Relationship

I solemnly affirm and declare that I hail from rural area and the particulars mentioned above are true and correct, and that I reside in Village ..... situated in the rural area of District ..... for the last .....years.

SIGNATURE OF FATHER / MOTHER

SIGNATURE OF CANDIDATE