## **General Instructions**

- 1. Applications must reach by 25.7.2016 (11.00 a.m.) by all means and the college will not be responsible for non-receipt/late receipt of applications due to any postal delay.
- 2. There will be no application fee.
- 3. Candidates must write name of the department, post applied & category on top of the envelope.
- 4. If any information supplied by the candidate in his application form is found to be incorrect/false at any stage, his candidature/selection will stand cancelled.
- 5. Incomplete applications will be rejected without entering into any correspondence
- 6. All the posts shall be filled on contract basis.
- 7. The college reserves the right to fill or not to fill any or all of the posts.
- 8. Number of posts may increase or decrease depending on the requirement at the sole discretion of management.
- 9. You are required to bring original and photocopy of academic, research and experience certificates at the time of interview.
- 10. Candidates having experience of working in Engineering/Technical institution may be preferred.
- 11. Applying for a post does not guarantee a call for interview. Only short listed candidates shall be called.
- 12. No TA/DA will be paid for appearing in written test/attending the interview.
- 13. Written test (MCQ) will be conducted on 26.7.2016 at 3 PM in MBA Block (GF) of the College for which list of shortlisted candidates will be uploaded on college website on 25.7.2016 (Evening)
- 14. Selected candidates will be paid salary @ Rs. 25000/- per Month (Basic: Rs. 15600 +AGP 6000+Special Allowance 3400) for Post-Graduate and Rs. 30,000/- per Month (Basic: 15600 +AGP 6000+Special Allowance 8400) for Ph.D Candidates.