



GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA

*An Autonomous College u/s 2(f) and 12(B) of UGC Act, 1956
Institute Accredited by NAAC ('A' Grade) under UGC and TCS,
AICTE Approved, Punjab Govt. Aided Status, Affiliated to IKG Punjab Technical University, Jalandhar,
ISO:9001-2008 Certified, UG Programmes accredited by IEI

NO.SS/24/472

DATED: 30.08.2016

MOST URGENT NOTICE

All the First Year students of B.Tech/MBA and B.Tech(LEET) & MCA(LEET), M.Tech. (Full-Time & Part-Time) who got admission in the year 2017 are directed to submit their **Original Certificates** in the Academic Branch **upto 05.09.2017 in proper zip or display folder label consisting of Name & College Roll Number of respective student on the cover of the folder, as these documents are being sent for Eligibility Checking, final Verification & approval of admissions from the University.**

A soft copy of all the below mentioned documents in pdf form must be submitted along with the hard copies as per schedule give below.

Failure to submit the original documents may lead to cancelation of seat of student for which the **College has no responsibility**. The following staff members of Academic Branch will collect the original certificates as given below:

S. No.	Name of Staff Member/	Window No.	Branch Allotted	Timing for Submitting
1	Mr. Ajay Verma	1	CSE, IT, MBA & MCA	MBA/MCA/IT : 11am to 12noon Computer Science : 3pm to 4pm
2	Mr. Jashandeep Singh	2	Mechanical & Production	ME(2 nd Shift) & PE : 11am to 12noon ME(1 st Shift) : 3pm to 4pm
3	Mr. Robelpreet Kaur	4	Civil Engg. & LEET All	Civil(2 nd Shift) : 11am to 12noon Civil(1 st Shift) & LEET(All Br.) : 3pm to 4pm
4	Mrs. Parminder Kaur	5	Electronics & Electrical	Electronics : 11am to 12noon EE : 03pm to 04pm
5	Mrs. Renu Paliwal	3	M.Tech. (F.T.& P.T.) AICTE	All Branches (11:30 am to 12:30pm) & (3pm to 4pm)

The Students are directed to submit the following **Original** documents:

1. PTU Allotment Letter (if admitted through IKG PTU)
2. PTU Counseling Fee Slip of Rs. 2000/- (if admitted through IKG PTU)
3. JEE(Main) Roll No. & Result Card (if admitted on JEE Main Basis)
4. SRE Roll No. & SRE Rank (for Sikh Quota Candidate only)
5. Detailed Marks Card of Matriculation
6. Detailed Marks Card of 12th
7. Residence Certificate
8. Rural Area Certificate & Rural Education (for Rural Candidate only)
9. Reserve Category (if any)
10. Character Certificate
11. Migration Certificate
12. Gap Affidavit (if applicable)
13. Fee Wavier Scheme Documents (for Fee Wavier Candidate only)
14. All DMCs of Diploma (for LEET Candidates only)
15. All DMCs of Graduation (for MBA/MCA Candidate only)

Sd/-
Dean Academics

Distribution:

1. All HODs - to circulate the notice to the students in the class rooms.
2. All College & Hostel Notice Board
3. All concerned staff members to note please
4. Student Section
5. RK/Office Copy