



GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA (TRAINING AND PLACEMENT CELL)

PUNJAB GOVERNMENT AIDED STATUS
An Autonomous college under UGC Act- 1956 [2(f) and 12(B)] - NBA Accredited
(<http://www.gndec.ac.in>)

Ref.No. PTP/20____ / _____

Dated: _____

To

SUBJECT: REQUEST FOR SEMESTRIAL TRAINING OF B.TECH 7th/8th SEMESTER STUDENTS.

Sir,

Greetings from GNDEC, Ludhiana.

Guru Nanak Dev Engineering College has emerged as one of the most prestigious engineering institute of North India over the 55 years of its inception and is conducting B.Tech. in seven disciplines as well as M.Tech., MBA and PhD. for meeting the research requirement of technical field.

Since practical training is equal in importance to theoretical foundation, the course curriculum is so designed that the students get exposure to practical aspects of their respective engineering branch. We are in a process of enrolling the final year students of our institute to various Industrial Organisations for **SEMESTRIAL TRAINING** which is an essential component of their four year B.Tech programme.

The programme will be as under:

- To get familiar with the setup and working of the organisation.
- Preparation and submission of synopsis.
- Working on the given project- provided by the company.
- Submission of Mid Term and Final Report.
- Submission of Daily Diary at the end of training – maintained & checked by the company representative.
- Surprise Faculty visits.

We recommend our graduating student Mr./Ms. _____ Roll No. _____
Of B.Tech. (Branch) _____, Email ID _____ Phone No. _____
to undergo semestrial training in your esteemed organization starting from _____.

(* Exact date of joining may be intimated at a later stage. An early and favourable response will be highly appreciated.)

We would very much appreciate if the student can be accommodated for the training programme. Our students are sincere and hard working and we are sure that they will put in their best efforts during the training program. Looking for the confirmation from your side.

Yours Sincerely

Dr. K.S. Mann
Dean (Training & Placement)

Contact Us At:

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