

5806 Sacramento Street
Makati City 1207

June 12, 2023

Justin Sangalang
Assistant Manager
Metropolitan Bank & Trust Company
Calabarzon, Philippines

Dear Mr. Sangalang

Good day!

I would like to apply for the Database Administrator position at Metrobank which I read about in a job post dated June 10 on your careers.metrobank.com.ph. As a programmer that is experienced in database administration, I am confident that I have the skills and abilities to excel in this position.

I graduated with a Bachelor's degree in Information technology and have worked as a programmer for several years. During this time, I have gained experience in database design, development, and maintenance. I am familiar with data manipulation languages and have a comprehensive understanding of database systems. In addition to my technical skills, I possess excellent communication and problem-solving abilities. I am detail-oriented and have a strong analytical mindset, which allows me to identify and resolve issues quickly and efficiently. With my substantial programming experience, I am deeply committed to delivering results that would promote the vision and the mission of your company.

I am excited about the opportunity to work at Metrobank and contribute to the success of your organization. Thank you for considering my application. I look forward to discussing my qualifications further.

Sincerely,

Kristel Ordonio

Encl. resume

