

Raja Biswas



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OBJECTIVE: To succeed in an environment of growth and excellence and earn a job which provides me job Satisfaction and self-development and help me achieve personal as well as organization goals.

EDUCATION QUALIFICATION:-

| Si No. | College/ University | Specialisation or Subject | Year of Passing | Percentage (%) |
|--------|---------------------|---------------------------|-----------------|----------------|
| 1 | B.Sc (CS) | Computer Science | 2020 | 62 |
| 2 | CHSE, ODISHA | Science | 2016 | 47 |
| 3 | BSE, ODISHA | All | 2014 | 41 |

COMPUTER PROFICIENCY:

Successfully completed Odisha State Certificate in Information and Technology (OSCIT) From OKCL (Bhubaneswar) .

Successfully completed Post Graduate Diploma in Computer Application (PGDCA) From SIIT Jeypore .

SUBJECTS COVERED :

Computer Fundamental {Operating System , Dos , Windows-7, 10 }
Office 2007 { Ms Word , MS Excel, Ms Power Point,
Internet Concept } Ms-Access, Outlook 2007, HTML ,
Web Design.

Strengths :-

- Flexibility
- Responsibility
- Risk Taker

PERSONAL PROFILE:

Name : Raja Biswas.
D.O.B : 01/04/1999
Father's Name : Mr. Rabi Biswas
Permanent Address : Mv-42
Po/Ps : Malkangiri
Dist: Malkangiri, Odisha, Pin- 764048

HOBBIES : Reading, Web page design

EXPERIENCE : 1.5 year exp in data entry / 1year exp in Accounting.

LANGUAGES KNOWN : English, Hindi, Oriya, and Bengali

Skills : Problem solving, Web Page Design, Team work, Computer Software & Application

SELF EVALUATION : I regard honesty and commitment as my greatest strength.
I am confident and full of enterprise and initiative.

Declaration:

I hereby declare that all the statements made in the above application are true and correct to the best of my knowledge and belief. I also understand that any discrepancy found in the above information will render me liable for cancellation of candidature at your esteemed organization.

Date: 22/07/2021

Place : Malkangiri

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