Satwik Baligar

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Address : Bengaluru, Karnataka

Education

2023-2024
Master of Computer Applications
PES University, Bengaluru
7.4 CGPA

2019-2022
Bachelor of Science (PMCs)
Govt. First Grade College, Ranebennur
74.87 %

2017-2019
Second PUC
BRET College, Motebennur
81.33 %

2017
SSLC
MDMR School, Haveri
91.68 %

Expertise

- Python
- CRM Software - Kylas
- Data Management
- HTML, CSS, MySQL
- Product Operations
- ReactJS

Languages Known

- Kannada(Native)
- English(Fluent)
- Telugu(Proficient)
- Hindi(Proficient)

HOBBIES

- Playing Cricket and Badminton
- Dancing and Choreography
- Reading Books
- Poems and Verses Writing in Kannada
- Puzzle Solving

Additional Information

- Willing to relocate across India for job opportunities.
- Eager to acquire and apply new technical skills to improve productivity.

Summary

- Product Operations Intern at Questt, where I improved data management systems and helped develop operational strategies.
- Experienced in data analysis and process optimization, with a focus on implementing efficient data management solutions.
- My hands-on experience with Kylas CRM and analytical abilities drive organizational improvements.
- Seeking an entry-level Data Analyst or Software Developer position with efficient workflow coordination.
- Ready to help the team achieve company goals.

Professional Experience

- **Managed Administrative Operations**: Oversaw administrative and data entry tasks for a team of 4+ staff, ensuring efficient workflow and high-quality output.
- **Enhanced Team Processes:** collaborated with senior staff to gain an in-depth understanding of team processes, leading to improved operational efficiency.
- **Credential Support:** Resolved over 200 user credential issues, maintaining a 98% success rate for access restoration and minimizing downtime.
- **Data Accuracy Optimization:** Revamped data management systems, achieving 99% accuracy for over 20,000 student records using Kylas CRM software.
- **Secure Data Handling:** Implemented advanced data management protocols, ensuring secure storage and quick retrieval of sensitive information, enhancing compliance by 20%.
- **Quantitative Impact:** delivered measurable improvements in efficiency, reliability, and data security, setting a strong foundation for scalable organizational growth.

Project (MCA)

Capstone Project

Project Name - Seminar Hall Booking System

- It is a Web-Based Application Project

Tools and Technologies Used for Project

- **Programming Languages : -** HTML, CSS, React, JavaScript, NodeJS, Express
- **IDE : -** Visual Studio Code
- **Database : -** MySQL

Description of The Project

- **Developed Comprehensive Project Documentation:** created detailed documentation for a web-based application project, focusing on identifying and addressing critical functionality enhancements to ensure user-centric design and efficient operations.
- **Implemented Secure User Authentication:** Ensured users sign up using 100% valid credentials and restricted access to the system only through those verified credentials, enhancing security and usability.
- **Seminar Hall Booking System:** Designed functionality allowing users to book any of the 8+ seminar halls listed in a drop-down menu, with the ability to specify their desired date and time for seamless event scheduling.
- **Admin Booking Management:** enabled administrators to review and either accept or reject user bookings based on the availability of seminar halls, considering previous booking schedules to avoid conflicts.
- **User-Friendly Booking Cancellation:** Incorporated a feature allowing users to cancel their bookings at any time, ensuring flexibility and convenience.
- **System Management by Admin:** Empower administrators to manage the system comprehensively, ensuring streamlined operations and optimal resource allocation.

Internship Certificate:https://drive.google.com/file/d/1DXj73HPpoH8ulhpZ7NvjJwwgaIMnP1m0/view?usp=sharing

LinkedIn Profile Link : www.linkedin.com/in/satwik-baligar-503620220