Reward Letter Validation Fields:

Purpose: The reward letter is issued to formally recognize and appreciate the exemplary performance of police personnel in connect on with specific duties or events (such as elections, administrative work, or duties during odd hours).

Variables List:

{

  "Fields": [

    {

      "Field Name": "R c No",

      "Data Type": "String",

      "Description": "Revised Current Number (Rc. No.) used to uniquely track and reference the reward document.",

      "Format": "Combination of section code, serial number, and year (e.g., B4/149/2020).",

      "Validation Criteria": "Section Code = Alphanumeric (e.g., B4, G1, A6), Serial Number = 1–4 digits, Year = 4-digit year.",

      "Required": "Yes"

    },

    {

      "Field Name": "H. O. O No",

      "Data Type": "String",

      "Description": "Head of Office Communication number associated with the reward letter.",

      "Format": "Reference Number/YYYY."(Reference number in digits (eg:709)/YEAR),

      "Validation Criteria": "Should include valid H.O.O. number",

      "Required": "Yes"

    },

    {

      "Field Name": "Date",

```
      "Data Type": "Date",

      "Description": "The date on which the reward order was issued.",

      "Format": "DD-MM-YYYY",

      "Required": "Yes"

    },

    {

      "Field Name": "Issued By",

      "Data Type": "String",

      "Description": "The name and designation of the issuing authority.",

      "Validation Criteria": "Must include valid designation and office name",

      "Required": "Yes"

    },

    {

      "Field Name": "Subject",

      "Data Type": "String",

      "Description": "Title of the document indicating the purpose of the reward order.",

      "Format": "Short description line from the document",

      "Required": "Yes"

    },

    {

      "Field Name": "Reference Orders",

      "Data Type": "Array",

      "Description": "List of official order references used in the reward sanction.",

      "Validation Criteria": "Should list valid government order references",

      "Required": "Yes "

    },

    {

      "Field Name": "Reward Details",
```

"Data Type": "Array of Objects",

"Description": "Details of each officer receiving the reward.",

"Format": "Array containing { Rank, Name, Reward }",

"Validation Criteria": "Each entry must include valid officer rank, full name, and reward",

"Required": "Yes"

},

{

"Field Name": "Reason for Reward",

"Data Type": "String",

"Description": "The reason provided for granting the reward to the officers.",

"Format": "A descriptive sentence",

"Required": "Yes"

}

]

}

Document Status:

Status	How to Identify It
Approved	The document is considered Approved only when all required fields are present and each field meets its specified format and validation criteria as defined in the variable list. This means: • All mandatory fields ("Required": "Yes") are filled. • All values conform to their expected format. • Conditional fields are validated only if their criteria apply. • There are no mismatches or missing entries in required data.
Disapproved	The document is marked as Disapproved if any single required field is missing, invalid, or does not satisfy its format or validation rules. This includes: • Missing mandatory information. • Incorrect formats (e.g., wrong date format, missing prefix). • Invalid field values.

Status	How to Identify It
	• Conditional requirements not met. Even one such issue results in a Disapproved status.