

Punishment Letter Validation Fields:

Purpose: A punishment letter is an official departmental document used to record and communicate disciplinary action taken against police personnel for violating rules or exhibiting misconduct.

Variable List:

{

“Fields”: [

{

“Field Name”: "R c. No",

“Data Type”: "String",

“Description”: "Revised Current Number used to uniquely identify the punishment order.",

“Format”: "The value contains a combination of, reference number, obliques, section code, case type (PR), hyphenated serial number, and the year range.",

“Validation Criteria”: " reference number = digits, Section Code = Alphanumeric value, PR = punishment record(PR- 309(serial Number in digits)) , Year = YY-YY format.",

“Required”: "Yes"

},

{

“Field Name”: "D. O No",

“Data Type”: "String",

“Description”: "Departmental Order Number referencing the official issue of punishment.",

“Format”: "Reference Number/YYYY."(Reference number in digits (eg:709)/YEAR),

“Required”: "Yes"

},

{

“Field Name”: "Order_date",

“Data Type”: "Date",

“Description”: "Date on which the punishment order was issued.",

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    "Format": "DD/MM/YY or DD-MM-YYYY",
    "Required": "Yes"
},
{
    "Field Name": "Punishment_awarded",
    "Data Type": "String",
    "Description": "Type of punishment awarded to the personnel.",
    "Format": "PP I or PP II followed by duration and conditions.",
    "Validation Criteria": "Should clearly indicate punishment level, duration, and clause.",
    "Required": "Yes"
},
{
    "Field Name": "Delinquency_Description",
    "Data Type": "String",
    "Description": "Details of the misconduct or delinquency for which the punishment is
awarded.",
    "Format": "A quoted explanation of the violation.",
    "Validation Criteria": "Should contain details and w.e.f. date of violation.",
    "Required": "Yes"
},
{
    "Field Name": "Issued By",
    "Data Type": "String",
    "Description": "The authority who issued the punishment order.",
    "Format": "Designation and Unit.",
    "Validation Criteria": "Should include officer rank and unit details.",
    "Required": "Yes"
},
```

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{
  "Field Name": "Issued Date",
  "Data Type": "Date",
  "Description": "Date when the signed document was finalized and issued.",
  "Format": "DD/MM/YY or DD-MM-YYYY.",
  "Required": "Yes"
}
]
}

```

Document Status:

Status	How to Identify It
Approved	<p>The document is considered Approved only when all required fields are present and each field meets its specified format and validation criteria as defined in the variable list. This means:</p> <ul style="list-style-type: none"> • All mandatory fields ("Required": "Yes") are filled. • All values conform to their expected format (e.g., date format, prefixes, alphanumeric patterns). • Conditional fields (e.g., PC No.) are validated only if their criteria (like designation = PC/HC) apply. • There are no mismatches or missing entries in required data.
Disapproved	<p>The document is marked as Disapproved if any single required field is missing, invalid, or does not satisfy its format or validation rules. This includes:</p> <ul style="list-style-type: none"> • Missing mandatory information. • Incorrect formats (e.g., wrong date format, missing prefix). • Invalid field values (e.g., Leave To Date earlier than Leave From Date). • Conditional requirements not met (e.g., PC No. missing for PC/HC ranks). <p>Even one such issue results in a Disapproved status.</p>