

# SAUGAT BASTOLA

## CONTACT ME AT

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## SKILLS SUMMARY

Event Organizing

Web Design/ Development

Team Management

Interpersonal Skills

Content Writing

Strategic Planning

## SOFTWARE SKILLS

Office Package

HTML5

CSS

JavaScript

## PERSONAL PROFILE

I am a management student and a tech enthusiast looking for professional exposure and opportunities to test my potential.

## EXPERIENCE

### Organizer, Environment Day

Khumbu Eco Club Network | June 5 2014 & 2015

- Manage the venue for the smooth conduction of various programs and competitions to be held.
- Keep financial records and minimize costs by bootstrapping limited resources.
- Deal with various national and international guests and ensure a hospitable environment.
- Co-ordinate with teachers from 10 different schools to deal with participants and students arriving from respective schools.
- Key person for mass gathering programs; Inauguration Ceremony, Pollution Awareness & Waste Collection, and Tree Plantation.

### Procurement Officer, Khumjung Dental Camp 2014

SilverDale Dental Center |

- Cooperate with doctors, patients, and other volunteers for hassle free environment.
- Manage and record instruments, hand-outs, and other equipment used in the camp.
- Work with the locals for oral health awareness program; the key person for banners, t-shirts, and pamphlet distribution.

## EDUCATIONAL HISTORY

### Bachelor of Business and Information Systems

School of Management, Kathmandu University | Aug 2019 - Present

- GPA: 4.00 (First Semester)
- Core Management Studies
- Information Technology

### Higher Secondary Level

Goldengate College | 2016 - 2018

- GPA: 3.66
- Science Stream

### Secondary Level

Khumjung Secondary School | - 2015

- GPA: 3.55