
Instruction for Mentors

Absolute Must

1. **Not showing/coming up** for a mentorship session will lead to **banning** your profile from Talk To Toppers. So, kindly be on time for your mentorship session.
2. **Coming up late** for a mentorship session will lead to **negative reviews**.
3. **Booking** sessions with students **directly** will lead to **banning** your profile from Talk To Toppers.
4. Talk To Toppers is a very flexible platform that allows you to schedule your session based on your availability and your price, so kindly be on time for your mentorship session.

Generic Guidelines:

1. Be available and responsive: Make sure to set aside dedicated time for your mentee and respond to their communication in a timely manner.
2. Be a good listener: Pay attention to what your mentee is saying and try to understand their perspective. Encourage open and honest communication.
3. Be patient: Remember that everyone learns at their own pace. Be patient and encourage your mentee to ask questions and clarify any misunderstandings.
4. Provide constructive feedback: Offer both positive and constructive feedback to help your mentee grow and improve. Be specific and provide examples to illustrate your points.
5. Be flexible: Be willing to adjust your approach and mentorship style to meet the needs and preferences of your mentee.
6. Be a Role Model: As a mentor, you are a role model for your mentee. Be a good example by being professional, respectful, and open-minded.
7. Be open to learning: While you are the mentor, you can still learn from your mentee. Be open to their ideas and perspectives and be willing to learn from them.
8. Practice confidentiality: Be sure to maintain confidentiality and respect your mentee's privacy.
9. Be supportive: Be a source of support and encouragement for your mentee. Celebrate their successes and help them navigate any challenges they may face.
10. Offer resources: As a mentor, you may have access to resources that can help your mentee in their learning and development. Share these resources with your mentee.
11. Identify your mentee's strengths: Help your mentee identify their strengths and encourage them to play to those strengths.
12. Identify your mentee's weaknesses: Help your mentee identify their weaknesses and guide them to overcome these weaknesses.