

## Summary:

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Results-driven **Project Manager** with a passion for driving complex projects successfully. Skilled in **Delivery Management**, **Stakeholder Management**, and **Client Relations**, with experience across software development and digital media. [PMP](#) and [PSM](#) certified, with expertise in Agile methodologies and project management best practices.

## Work Experience:

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### Xanda Digital Media – Project Manager

London

Dec. 2023 – Now

- Maintained strong client relationships with regular updates and proactive problem-solving, fostering trust and satisfaction.
- Identified opportunities for additional services and successfully upsold extra work to clients, increasing project value and revenue.
- Directed up to 15 projects concurrently, ensuring timely and within-scope delivery by balancing resources, budgets, and stakeholder expectations
- Facilitated and actively participated in Sprint Planning, Backlog Refinement, Daily Standups, Sprint Reviews, and Retrospectives to ensure smooth Agile delivery
- Led and mentored a cross-functional team of 20 across development, design, analysis, and QA, fostering collaboration, professional growth, and adherence to Agile principles.
- Managed Jira ticketing and set up workflows to improve transparency and efficiency, ensuring clear project tracking and accountability

### Drim startup – Scrum Master

Remote

Dec. 2021 – June 2023

- Mentored a cross-functional team, enforced Agile principles as a Scrum Master
- Facilitated and actively participated in Sprint Planning, Backlog Refinement, Daily Standups, Sprint Reviews, and Retrospectives to ensure smooth Agile delivery
- Successfully managed a multi-disciplinary team of 10 personnel, including developers, analysts, designers, and QA
- Led API integration projects with clients
- Conducted qualitative and quantitative user research
- Increased conversion rate by 1% by working on registration and onboarding processes.
- Implemented new message provider, reducing message costs by more than 90% (saving £50k/year)
- Developed and launched payment method for self-employed influencers, from mock-ups to go-live
- Launched and maintained [Drim](#) service from inception to release, including SEO, registration and onboarding, and bug fixing.

### Gridnine systems – Project Manager

Moscow

June 2021 – Nov. 2021

- Managed the website redesign project for a Swedish company, Lundagrossisten
- Developed and managed product backlog in Jira to ensure timely delivery of features
- Collaborated with stakeholders to align expectations and define requirements
- Investigated new features for potential implementation and assessed existing performance
- Produced detailed documentation of existing and upcoming features in Confluence

### Zaryadka startup – Cofounder

Moscow

Jan. 2019 – Jan. 2021

- Established and managed an IT start-up focusing on portable battery sharing service.
- Launched portable battery sharing system, dispenser's MVP and Android and IOS mobile apps.
- Led the full project management process, including budgeting and business planning
- Registered patents, trademarks, copyrights, and know-how
- Coordinated the development team and engineers for the creation of mobile apps and the dispenser's MVP
- Liaised with suppliers, developers, engineers, and other contractors
- [Product's video](#)

### **Other:**

### Link Group agency– Project Manager (part-time)

Warsaw

July 2023 – Nov 2023

- Analysed Reckitt's websites to optimise performance, UX, and search visibility through HTML, SEO, and security reviews.
- Managed website audits, identifying areas for improvement and implementing optimisations.
- Ensured accessibility compliance, enhanced page load speed, and validated cross-browser mobile responsiveness.

## **Education:**

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### PMP Certification

2025

*PMI*

- Certified in project management frameworks like Agile and Waterfall, with expertise in planning, risk assessment, and stakeholder management to ensure timely and efficient delivery.

### PSM Certification

2025

*Scrum.org*

- Certified in project management frameworks like Agile and Waterfall, with expertise in planning, risk assessment, and stakeholder management to ensure timely and efficient delivery.

### **Python and SQL courses**

2023

*Udemy*

### **Product Manager courses**

2021

*Skillbox*

- Developed Product Manager skills, such as CustDev, Unit-economics, UX/UI, A/B testing, prioritisation, decision-making

### **Economics and Law (Bachelor's & Master's)**

2014 - 2020

*The Russian Presidential Academy of National Economy and Public Administration*

Main courses:

- Macro and microeconomics
- Finance
- Law
- Statistics

## **Relevant Achievements and Skills**

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### **Agile frameworks (Scrum, Kanban):**

- One year experience as a Scrum Master
- Experience working in cross-functional teams for 5 years

### **Product delivery skills:**

- Successfully launched 4 severe products and more than 50 projects of varying complexity

### **Others:**

- Jira, Confluence, Trello
- Client Interaction
- Stakeholder Management

- Python, SQL, API, Svelte, HTML
- Figma, Miro, Slack, Notion, Teams
- MS Office (Excel, PP), Google products

## **Hobbies and Interests:**

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- Tennis, Hiking, Football, BJJ, Surfing, Skateboarding, Chess, card games