## **User and Authorization Request**

New User   User modification   x   User deletion	Please select the type of request				
Windows VPN Lotus Notes Autobank Basware Solution Manager  Please provide the following information  Requestor Information First Name Last Name Organizational Function Telephone Last Name Last Name Sequest Date  User Information First Name Last Name First Name Organizational Function First Name Lotus Name Last Name Lotus Name Lo			X	User deletion	
SAP HCM   SAP BW   SAP BO	Please select the affected system	ıs:			
SAP BW   SAP BO	Windows	SAP ECC	X	SAP GRC	
Autobank Basware Solution Manager  Please provide the following information  Requestor Information First Name Last Name Department Organizational Function First Name Last Name Telephone Request Date  User Information First Name Last Name First Name Gertrude Last Name Last Name Organizational Function First Name Organizational First Name First Name Organizational First Name First Name First Name Organizational First Name First	VPN	SAP HCM		SAP CRM	
Basware Solution Manager  SAP EWM SAP BI   Requestor Information  First Name Last Name Department Organizational Function  Head Finance Telephone Last Name Last Name Telephone Tirst Name Last Name Telephone Tirst Name Last Name Last Name Telephone Tirst Name Last Name Last Name Last Name Last Name Last Name Last Name Logartment User Information  First Name Logartment User ID (if already existing) Temployee Number Tirst Temployee Number Tirst Temployee Number Tirst Tirst Telephone Tirst Tirst Telephone Tirst Tirst Telephone Tirst	Lotus Notes	SAP BW		SAP BO	
Solution Manager  SAP BI  Requestor Information  Requestor Information  First Name Philipp Last Name Ackermann Department Finance Organizational Function Request Date  User Information  First Name Gertrude Last Name Last Name Erbetinger User ID (if already existing) Employee Number Organizational Function Organizational Function Manager Cost Center F4354 Telephone Supervisor Philipp Ackermann Requested Completion Date  Required Authorizations	Autobank	SAP BO-FC			
Please provide the following information  Requestor Information  First Name Philipp Last Name Ackermann Department Finance Organizational Function Head Finance Telephone 4410 Request Date 10.03.2015  User Information First Name Gertrude Last Name Erbetinger User ID (if already existing) GERBET Employee Number 1122 Department Old Finance / New Sales Organizational Function Manager Cost Center F4354 Telephone 5326 Supervisor Philipp Ackermann Requested Completion Date  Required Authorizations	Basware	SAP EWM			
Requestor Information First Name Philipp  Last Name Ackermann  Department Finance Organizational Function Head Finance Telephone 4410 Request Date 10.03.2015  User Information First Name Gertrude Last Name Erbetinger User ID (if already existing) GERBET Employee Number 1122 Department Old Finance / New Sales Organizational Function Manager Cost Center F4354 Telephone 5326 Supervisor Philipp Ackermann Requested Completion Date 20.03.2015  Required Authorizations	Solution Manager	SAP BI	X		
Last Name Ackermann Department Finance Organizational Function Head Finance Telephone 4410 Request Date 10.03.2015  User Information First Name Gertrude Last Name Erbetinger User ID (if already existing) GERBET Employee Number 1122 Department Old Finance / New Sales Organizational Function Manager Cost Center F4354 Telephone 5326 Supervisor Philipp Ackermann Requested Completion Date 20.03.2015  Required Authorizations	Requestor Information				
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User Information  First Name Gertrude  Last Name Erbetinger  User ID (if already existing) GERBET  Employee Number 1122  Department Old Finance / New Sales  Organizational Function Manager  Cost Center F4354  Telephone 5326  Supervisor Philipp Ackermann  Requested Completion Date 20.03.2015  Required Authorizations					
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First Name Gertrude  Last Name Erbetinger  User ID (if already existing) GERBET  Employee Number 1122  Department Old Finance / New Sales  Organizational Function Manager  Cost Center F4354  Telephone 5326  Supervisor Philipp Ackermann  Requested Completion Date 20.03.2015  Required Authorizations					
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User ID (if already existing) GERBET  Employee Number 1122  Department Old Finance / New Sales  Organizational Function Manager  Cost Center F4354  Telephone 5326  Supervisor Philipp Ackermann  Requested Completion Date 20.03.2015  Required Authorizations					
Employee Number  Department  Old Finance / New Sales  Organizational Function  Cost Center  F4354  Telephone  5326  Supervisor  Philipp Ackermann  Requested Completion Date  Required Authorizations					
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Organizational Function  Cost Center  F4354  Telephone  5326  Supervisor  Philipp Ackermann  Requested Completion Date  20.03.2015  Required Authorizations					
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Supervisor Philipp Ackermann Requested Completion Date 20.03.2015  Required Authorizations					
Required Authorizations 20.03.2015					
Required Authorizations					
	Requested Completion Date	20.03.2015			
	Required Authorizations				
Remove ECC Finance Manager CH	Remove ECC	Finance Manager CH			
Add BI Sales CH		Sales CH			

Please provide Supervisor and Role Owner Approval:

Supervisor Approval

Role Owner Approval