

Saydah Al-kaf

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Summary of Qualifications

- 3 years teaching experience, showcasing strong project management skills and leadership in business analysis and process design
- Proficient in multiple programming languages, database design and development, data modeling, data analysis, and visualization
- Excellent in creating interactive dashboards using IBM Cognos Analytics, Excel charts, and graphs, enhancing data representation for informed decision-making
- Familiar with Azure services, Agile Project Management Lifecycle, and generating actionable insights through data visualization.
- Demonstrated ability to meet 100% of deadlines and project goals, emphasizing exceptional attention to detail and interpersonal skills
- Quick learner with high adaptability to new work environments and software

Technical Skills

Operating Systems: Windows, Android, iOS,
Applications: Microsoft office (Excel, Word and PowerPoint), Azure Sandbox
Tools: Google Workspace, RDBMS, Jupyter, SQLite, GitHub ,Sql Server
Visualization: IBM Cognos Analytics
Project Management: Agile, Waterfall, Scrum, Kanban, Trello, Gantt Charts
Languages: SQL, Python, Java, ASP.NET, JavaScript

Education & Certifications

IBM Data Analyst Professional Certificate

Expected April 2024

Junior Data Analyst Professional Certificate

Expected April 2024

NPower Canada | Calgary, AB

14-week intensive online training on the fundamentals of computer technology and project management

- Utilize Excel spreadsheets to perform data wrangling and data mining
- Develop working knowledge of Python for data analysis using Pandas and Numpy
- Effectively complete a capstone project by collecting data from multiple sources, performing exploratory data analysis, data wrangling, statistical analysis and data mining using Python libraries
- Work extensively on creating charts and plots to visualize data, and building interactive dashboards using IBM Cognos Analytics, and Excel charts and graphs
- Visualize data using Python libraries including Matplotlib, Seaborn, Plotly and Dash
- Compose queries to access data in cloud databases using SQL (tables, views, stored procedures and triggers) and Python using Jupyter Notebook
- Explain cloud concepts, benefits of cloud computing and core Azure architecture components
- Use core Azure services, and choose the Azure AI services that best address a company's challenges
- Control Azure spending and managing bills by applying recommended practices to minimize cost
- Demonstrate a high level of understanding of Agile Project Management Lifecycle and key techniques, and successfully complete Agile projects using tools such as Scrum, Kanban and Gantt Charts

Microsoft Azure AI Fundamentals Professional Certificate

Expected April 2024

Project Management Training

May 2023

MOSAIC | Burnaby, BC

6 weeks in-person training on the fundamentals of project management

- Agile Project Management, Agile & Waterfall Methodologies, Risk Management, Risk Analysis, Budget Management, Stakeholder Management, Problem Solving, Leadership, Team Leadership, Teamwork, Communication

Cloud Computing

June 2016

EMC | Al-Madinah , SA

Bachelor of Information Systems (Graduated with Honors)

May 2016

(GPA: 4.92/5.0) Taibah University | Al-Madinah , SA

- Completed Programming 1 and 2, gaining proficiency in coding and problem-solving
- Studied Information Technology and Infrastructure, acquiring valuable insights into IT systems and their underlying infrastructure
- Studied Principles of Business Administration, developing a solid understanding of business processes and requirements

Entrepreneurship Center

November 2014

Taibah University | Al-Madinah , SA

- Studied courses in Marketing, Project Management, Communication Skills

Work Experience

Kindergarten Instructor

August 2018 - May 2021

Developed Education House School | Al-Madinah, SA

- Enhanced learning experiences using diverse online platforms and managed assignments effectively.
- Developed and implemented a new curriculum or instructional strategy that improved student learning outcomes.
- Cultivated strong working relationships with clients, industry partners, and stakeholders.
- Specialized in teaching mathematics and science, employing engaging and effective techniques to pique students' interest and maximize their learning potential

