Internship Weekly Report (Max 2 Pages)

Student Name:

Student ID:

Company Name:

Supervisor Name and email:

Reporting Period: (e.g., Week 1)

1- Provide a brief summary of the goals, activities, and outcomes for the week:

2- Describe any new knowledge, skills, or experiences gained over the week:

3- What experiences were particularly rewarding during this report period?

4- What experiences were particularly difficult during this report period?

5- Describe principal tasks and duties to be performed and accomplishments during the upcoming week.