

Week1-BA-HowardMai-S371832

Sunday, 27 July 2025 15:05

Building Business Analysis Skills	Sharpen Your Curiosity and Questioning Bring Structure to Chaos Break Down and Simplify Problems See the Bigger Picture Strengthen Your Communication Make an Impact From Where You Are
Business Analysis in Action	Small acts of analysis help grow your capability and strengthen your problem-solving skills
Responsibilities	
Specialties	Requirements Analyst Process Analyst UX Analyst Data Analyst Business Intelligence Analyst Systems Analyst Product Analyst Agile Business Analyst Automation Analyst Every specialty focuses on understanding needs, solving problems, and delivering value
6 Key Skills	Communication Negotiation Problem solving Facilitation Organisation Critical thinking
How to talk about BA Skills	Gathered and clarified stakeholder needs Analysed process and identified inefficiencies Facilitated discussions aligning business goals with decisions Translated needs into clear, actionable steps Validated solutions against goals
Additional BA Skills	Decision-Making Strong Documentation Visual Modeling Self-Management Emotional Intelligence Thick Skin
Change	A transformation in response to a need Predictive Approaches: Forsee the Future Work Procedurally -> Define the Problem Design Solution Create the Solution Test the Solution Implement the Solution Benefits: 1) Not all the members need to be engaged at each phase 2) Natural checkpoints for the Project Sponsor Constraints: 1) Creating the solutions takes considerable time, delaying value production

	<p>1) Creating the solutions takes considerable time, delaying value production</p> <p>2) Solution no longer aligns due to business needs change</p> <p>3) Difficulty to update requirements once past the requirements phase</p> <p>Adaptive Approaches:</p> <ul style="list-style-type: none"> Flexible and adaptable to changing circumstances Okay with new requirements being identified in the middle of a change Focus on creating and deploying a small piece of value <p>Benefits:</p> <ul style="list-style-type: none"> 1) Users can provide feedback to help shape the solution <p>Drawbacks:</p> <ul style="list-style-type: none"> 1) Difficult to budget 2) Difficult to know when the solution is complete
Common Predictive Framework	Waterfall