

Everything you need to know about the new

Workplace Forum

Dear Macsteelers,

As you may have heard, we are in the process of establishing a Workplace Forum.

What is the purpose of a Workplace Forum?

To increase employee engagement by working together as one team. Promote the development of co-operative relationships between employees and employers where we work together as a team in the best interest of the company. Give and receive transparent feedback. A place where representatives feel comfortable to express their opinions and come up with workable solutions.



Topics to discuss at the meetings

- Business improvement opportunities
- Employee concerns and/or suggestions

Benefits

- Encourages employees to grow and develop professionally, plus offers meaningful work and social opportunities.
- Provides an environment where questions can be asked and answered freely.
- Encourages a healthy work culture.
- Creates engaged employees and increases company morale.



Who can become a representative at a branch?

Employees at each branch will need to nominate a person to represent the branch in the following work areas:

- Sales, Production, Warehouse & Distribution, Office/Support staff and Shop Stewards.

If more than one person is nominated in a work area, a fair voting process will follow.

Who can become a representative on the National Workplace Forum?

On the National Workplace Forum, we will need one representative per branch. Representatives will be voted in at the branch forum.



Obligations of representatives

- Prepared to study – training will be given on effective communication plus business acumen.
- Attend monthly meetings at branch and quarterly meetings if elected on the National Workplace Forum.
- Be prepared to speak up, give feedback and go the extra mile.



How do I get involved?

You can nominate yourself or someone else you feel will represent yours and the companies best interest on the Forum.

Names must be forwarded to the HR Managers that look after your branch.

