## **PSY 4911: Undergraduate Research in Psychology Registration Request Form**

# Department of Psychology, University of Florida

Registration request forms for PSY 4911 are managed by the Psychology Dept. Advising office. Completed forms should be submitted before the end of the Drop/Add period of the semester requested. Students must have registered for at least one credit hour in ANY course before the Drop/Add period begins, or they will be assessed a $100.00 late fee when registered for this course. To be registered after the Drop/Add period has ended, you must bring this completed form to PSY135 and meet with a Psychology Dept. advisor in person to complete the registration process.

This course is graded S/U only. PSY 4911 may be taken for 0-3 credits per semester. For each credit taken, students must complete 45 hours of work during that semester. Only a maximum combined total of 9 credits of all individual work courses taken will be counted toward the psychology major. For additional information about this course, go to our website at <http://www.psych.ufl.edu/~undergrad/>. **Students will not be registered for this course if they have current registration holds or if information entered on this form is illegible or incomplete.**

**BEFORE SIGNING** below: **GO TO ONE.UF**:  [https://one.uf.edu/ /](http://www.isis.ufl.edu/) to check your account for holds.

***My initials in this box confirm that I have checked for holds.*** → **Initials**

**Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***By signing, I confirm that have read and understand all of the information provided in this form.***

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| **STEP 1: STUDENT & REGISTRATION INFORMATION** |

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ UFID: \_\_\_\_\_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_\_

**UF** Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SEM: \_\_\_YEAR:\_\_\_\_\_ # of CREDITS: \_\_\_\_\_\_\_

(**if Summer, indicate A/B/C**)

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| **STEP 2: FACULTY SUPERVISOR INFORMATION** |

Meet with the Faculty member or Project Supervisor with whom you want to work. Discuss the number of credits and type of laboratory work or research to be completed during the semester you plan to work.

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Project Supervisor (Please Print) Supervisor’s Signature\*\* Date

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Sponsor, if Different (Please Print) Sponsor’s Signature Date

**\*\*NOTE: *BY SIGNING, YOU ARE CONFIRMING THAT THE STUDENT HAS COMPLETED SEXUAL HARASSMENT AND PRIVACY TRAINING***

***Only Department of Psychology Faculty or affiliate members of the Department may serve as a Faculty Sponsors***

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| **STEP 3: DEPARTMENT APPROVAL & REGISTRATION** |

After completing Steps 1 & 2, **bring this completed form to the Psychology Undergraduate Advising Office in Room 135 of the Psychology Building** for review. Correctly completed forms will be processed by advising staff.

**- - - - - - - - - - - - - - - - - - - For Office Use Only. Do Not Mark Below! - - - - - - - - - - - - - - - - - - -**

**SECTION: \_\_\_\_\_\_\_\_\_\_ REGISTERED BY: \_\_\_\_\_\_\_\_\_\_**

**If generic section #: ADDED TO EXCEL BY** \_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Undergraduate Coordinator Signature Date Processed

IF AFTER DROP/ADD = ALSO: CHECK BOX AND Dept/Ctl ADDED BY:\_\_\_\_\_\_\_\_ Comment/Except ADDED BY:\_\_\_\_\_\_\_