

Surekha Chamarthi

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<https://schamarthi1102.github.io/yhasnfpasdgkaef7376438490.io/>

Recruiter,

NEPS, Inc,

Salem, NH

Dear Sir/madam,

Thank you for the opportunity to apply for the Business Analyst (remote) role in your organisation. After reviewing your job description, I am confident that I have the necessary aptitude to successfully do the job adeptly and perform as per expectations.

I have been a diligent academic and professional. I am currently pursuing Masters in Computers and Information Sciences program at New England College, Henniker, NH. During the course of my career, I have also accrued 3+ years of work experience. I had the opportunity to work for Conflux Systems as a Software Engineer from July 2018 to August 2021, where I learnt valuable professional skills such as client interaction, business analysis, translating business requirements to project deliverables etc. I also contributed a few process improvements in the project that helped in reducing turnaround times for user Acceptance and deployment cycles.

In both my academic and professional life, I have been consistently praised as results oriented by my professors and peers. Whether working on academic, extracurricular, or professional projects, I apply proven analytical, technical and teamwork skills, which I hope to leverage into the Business Analyst Role at NEPS.

After reviewing my resume, I hope you will find that I am the type of competent candidate you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit your organisation. Please contact me at +1 (603) 600 1902 or via email at surekhacvarma8@gmail.com to arrange for a convenient meeting time.

Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely,

Surekha Chamarthi