Circular No. 470204 / 111 / 2021

REGARDING SUBMISSION OF DOCUMENTS

All First Year (B. Tech), Direct Second Year (B. Tech) & First Year (M. Tech.) students admitted in the **academic year 2021-22**, are hereby informed that; submit your **original and one set of Xerox copy** of the following documents on or before **15th November 2021** in the student section (Engineering. & Technology) at Room No. A106, First Floor.

F.Y. B. Tech	Direct Second year B. Tech	First year M. Tech
JEE / MIT-MEET/PERA Score Card (Photocopy)	**Leaving / Transfer Certificate (Original & Photocopy)**	GATE Score Card (photo copy)
SSC Mark-sheet (Photocopy)	**Migration Certificate (Original & Photocopy)**	SSC Mark-sheet (Photocopy)
HSC Mark-sheet (Photocopy)	**GAP Certificate (if applicable) (Original & Photocopy)**	HSC Mark-sheet / Diploma Mark-sheet (Photocopy)
Leaving / Transfer Certificate (Original & Photocopy)	Nationality / Domicile Certificate/Birth Certificate (Photocopy)	BE / B. Tech Mark-sheet (Photocopy)
Migration Certificate (Original) (Not Applicable for HSC board)	Caste Certificate (if applicable) (Photocopy)	**Leaving / Transfer Certificate (Original & Photocopy)**
GAP Certificate (if applicable) (Original & Photocopy)	Caste Validity Certificate (if applicable) (Photocopy)	**Migration Certificate (Original & Photocopy)**
Domicile Certificate (Applicable only MS candidates)	Non Creamy Layer Certificate (if applicable) (Photocopy)	**GAP Certificate (if applicable) (Original & Photocopy)**
Nationality / Birth Certificate / Passport Photocopy (Photocopy)	Final year Diploma Mark sheet	**Sponsorship letter (Original) (If applicable)**
Defense Pro forma (if applicable) (Original & Photocopy)	Equivalence Certificate of respective Diploma Board. (Not applicable for MSBTE Board)	**Two year experience certificate for sponsorship candidate(Original)**
Caste Certificate (if applicable) (Photocopy)	**Pro forma H (if applicable) (Original & Photocopy)**	Caste Certificate (if applicable) (Photocopy)
Caste Validity Certificate (if applicable) (Photocopy)	Aadhaar card photocopy (Photocopy)	Caste Validity Certificate (if applicable) (Photocopy)
Pro forma H (if applicable) (Original & Photocopy)		Non Creamy Layer Certificate (if applicable) (Photocopy)
Non Creamy Layer Certificate (if applicable) (Photocopy)		Aadhaar card photocopy (Photocopy)
Aadhaar card photocopy (Photocopy)		

These documents required for the purpose of verification & completion of eligibility process, hence submit the same on priority, without fail.

(Note: The University remains closed from 1st November 2021 to 7th November 2021 for Diwali vacation.)

Dr. Anil Hiwale
Asso. Dean, Student Development,
Faculty of Engineering & Technology
MIT-WPU, Pune

Dr. Prasad Khandekar
Dean,
Faculty of Engineering & Technology
MIT-WPU, Pune

Copy to : *(Information, Circulation, necessary action)*

Sr. No	Departments	Receiver Name	Signature & Date
1	HoS, F.Y. B. Tech		
2	HoS, Mechanical Engg.		
3	HoS, Civil Engg.		
4	HoS, Computer Engg.		
5	HoS, Electronics & Comm. Engg.		
6	HoS, Electrical Engg.		
7	HoS, Polymer Engg.		
8	HoS, Petroleum Engg.		
9	Prof. Deepti Marathe (PG Coordinator)		