Format for Seminar Report

Each student is required to write a comprehensive report about the seminar. The report should be in the format as described below. It is important that you adhere to these guidelines:

A. Seminar report should be arranged as

- Cover Page (format given below)

- Certificate (format given below)

- List of Figures

- List of Tables

- Abbreviations

- Acknowledgement (with your name and roll no.)

- Index (with page numbers of sub-topics)

- Abstract and keywords(3-5 words)

- Technical Content (20 – 25 pages)

    a. Introduction with section including organization of the report
    b. Literature Survey
    c. Details of design/technology
    d. Analytical and/or experimental work, if any

- Conclusion

- References (As per IEEE format only)

- Appendix (if any)

- IEEE / ELSEVIER / ACM / SPRINGER / Reputed journals & conferences base paper first page (preferably since last 03 years)**.**

- Plagiarism Check report (15-20%)

- Publication (Blog/Article/ Paper … if any)

B. Preparation Format

1. **Report Size:** Limit your seminar report to preferably 25- 40 pages.
2. **Footer:** The footer "MITWPU/SCET/BTECH/Seminar Report" should be included. It should be TIMES NEW ROMAN 10pt and right justified.
3. **Header:** The header "Seminar Title" centered and page numbers on right should be included. **Start numbering from Introduction.**
4. **Paper Size:** A-4 size bond paper
5. **Margins   : Mirrored**
    i. **Top:**1 inch
    ii. **Bottom:** 1 inch
    iii. **Inside:**1.25 inch
    iv. **Outside:**1 inch
6. **Line Spacing:** 1.5 lines

7. **Title of Chapter**
    i. **Font   :** Arial (Bold face ,capital)
    ii. **Size   :**16 point   **Alignment   :**centered

8. **All Topics Headings**
    i. **First Order Heading   :**
    (for example– **1. INTRODUCTION**)
        a. **Font   :**Times New Roman (Bold Face)
        b. **Size   :**14 point
    ii. **Second Order Heading :**(for example– **1.1. Evolution**)
        a. **Font   :** Times New Roman (Bold Face)
        b. **Size   :** 12 point
    iii. **Third Order Heading:** (for example – **1.1.1.**Image Processing)
        a. **Font   :** Times New Roman (Normal Face)
        b. **Size   :** 12 point
9. **Text:**
    i. Font : Times New Roman
    ii. Size : 12point
10. **Figures and Tables: Caption :** (for figures below the figure and for tables above the table)
    i. **Font   :** Garamond (**Bold**)
    ii. **Size   :** 11point
    iii. **Alignment   :** Center
11. **References:** As per IEEE format only

Dr. Vishwanath Karad
MIT WORLD PEACE UNIVERSITY | PUNE
TECHNOLOGY, RESEARCH, SOCIAL INNOVATION & PARTNERSHIPS

MIT-WPU
|| विश्वशान्तिर्धुवं ध्रुवा ||

Seminar Report

on

[Title of Seminar]

By

[Name of Student]
[PRN No.]

Under the guidance of

[Name of the Guide]

Dr. Vishwanath Karad MIT-World Peace University

Department of Computer Engineering & Technology
School of Computer Science & Engineering

* 2023-2024   *

Dr. Vishwanath Karad MIT-World Peace University (MIT-WPU)

School of Computer Science & Engineering

<u>CERTIFICATE</u>

This is to certify that Mr. /Ms. _____of B.Tech. CSE/AIDS/CSF, Semester-VI, PRN. No. _____, has successfully completed seminar on

Seminar Title

This seminar is satisfactorily submitted & delivered during the academic year 20__-20__ towards the partial fulfillment of degree of Bachelor of _____ under Dr. Vishwanath Karad MIT- World Peace University, Pune.

_____   Dr. Balaji Patil
Seminar Guide Name & Sign   Program Director
                                                         Department of CET, SoCSE

Date & Place: _____