



# **Work instructions**

Date: 30-01-2020  
Status: Version 1.0

Contents

1. Warehouse Management..... 3

    1.1. Warehouse Management..... 3

        1.1.1. Warehouse Maintenance ..... 3

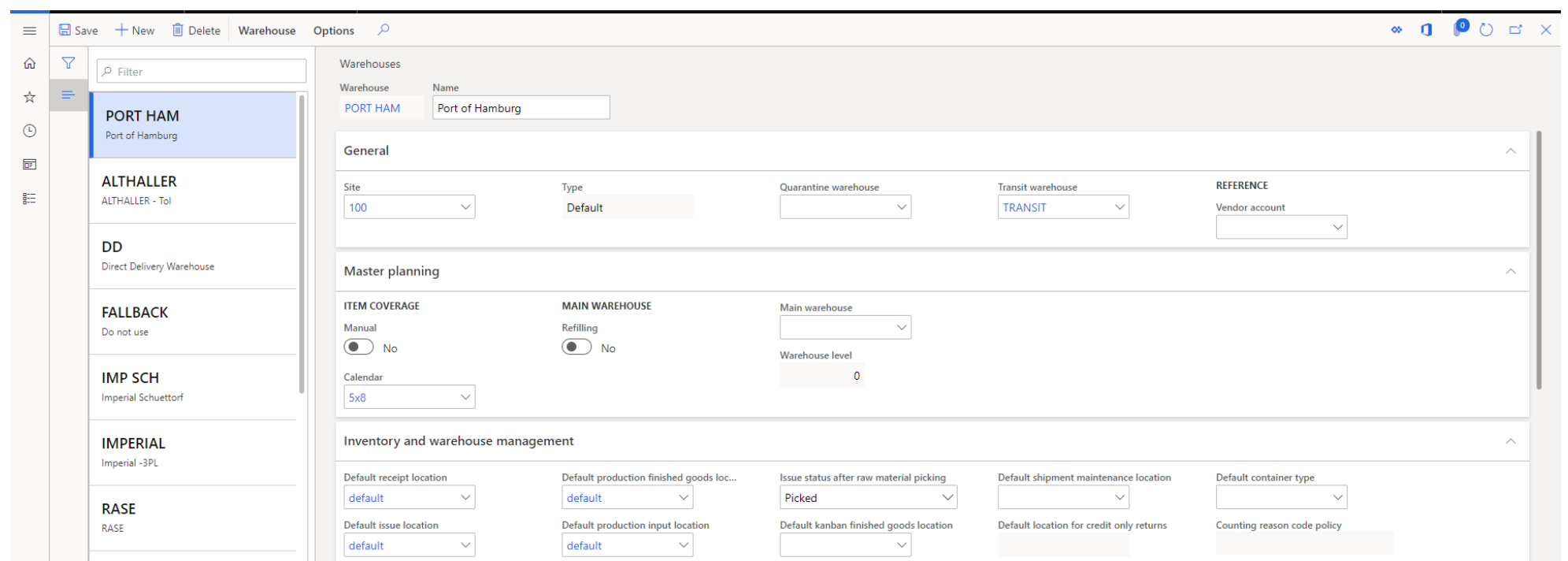
# 1. Warehouse Management

## 1.1. Warehouse Management

### 1.1.1. Warehouse Maintenance

In this work instruction the creation and maintenance of warehouses according to WMS in Dynamics 365 F&O will be discussed.

1. Go to Inventory management > Setup > Inventory breakdown > Warehouses.
2. Click New.
3. In the Warehouse field, type the short code for the warehouse .
4. In the Name field, type the name of the warehouse.
5. In the Site field, select the default value.
6. In the Type field, select default.
7. In the Transit warehouse field, select the transit warehouse.



The screenshot shows the 'Warehouse Maintenance' form in Dynamics 365 F&O. The left sidebar lists several warehouses: PORT HAM (selected), ALTHALLER, DD, FALLBACK, IMP SCH, IMPERIAL, and RASE. The main form area is titled 'Warehouses' and shows the details for 'PORT HAM'. The 'Name' field is 'Port of Hamburg'. The 'General' section includes fields for 'Site' (100), 'Type' (Default), 'Quarantine warehouse', 'Transit warehouse' (TRANSIT), and 'REFERENCE' (Vendor account). The 'Master planning' section includes 'ITEM COVERAGE' (Manual, No), 'MAIN WAREHOUSE' (Refilling, No), 'Main warehouse' (dropdown), and 'Warehouse level' (0). The 'Inventory and warehouse management' section includes fields for 'Default receipt location' (default), 'Default production finished goods location' (default), 'Issue status after raw material picking' (Picked), 'Default shipment maintenance location', 'Default container type', 'Default issue location' (default), 'Default production input location' (default), 'Default kanban finished goods location', 'Default location for credit only returns', and 'Counting reason code policy'.

8. Expand the Master planning section.
9. In the Calendar field, select the 5x8 calender.
10. Select a main warehouse if the warehouse will always send the stock to this warehouse.
11. Expand the Location names section.
12. Expand the Addresses section.
13. Click Add.
14. In the Name or description field, type the name of the warehouse.
15. In the Country/region field, select the country or type the 3 letter ISO code.
16. In the ZIP/postal code field, type the ZIP code.
17. In the Street field, type the street.
18. In the City field, type the city.
19. In the State field, enter or select the right state/ province or region.

Warehouses

Warehouse

PORT HAM

Name

Port of Hamburg

AISLE

Include aisle

☐ No

RACK

Include rack

☐ No

LEVEL

Include shelf

☐ No

POSITION

Include bin

☐ No

EXAM

Location

Addresses

+ Add

Edit

Map

Remove

Deactivate

Set defaults

Advanced

Name or description	Address	Purpose	Primary ↓
Port of Hamburg	Hamburgstrasse 101 35280 Hamburg NS Germany	Delivery	Yes

Location ID

000002301

Name or description

Port of Hamburg

Purpose

Delivery

Country/region

DEU

ZIP/postal code

35280

Street

Hamburgstrasse 101

City

Hamburg

State

NS

Primary

☒ Yes

OK

Cancel

20. On the Action Pane, click Warehouse.
21. On the Action Pane, click Options.
22. On the Action Pane, click Warehouse.
23. Click Inventory aisles.
24. Click New.
25. In the Aisle field, type "01".
26. Click close the page.

Save

New

Delete

Warehouse

Options

Maintain

Copy locations

Update warehouse levels

Location Wizard

Set up

Transport days

External codes

Counting reason code policy

View

Inventory aisles

Inventory locations

ALTHALLER

ALTHALLER - Tol

DD

Direct Delivery Warehouse

FALLBACK

Do not use

IMP SCH

Imperial Schuettorf

IMPERIAL

Imperial -3PL

RASE

RASE

Site

100

Type

Default

Quarantine warehouse

Transit warehouse

TRANSIT

REFERENCE

Vendor account

Master planning

ITEM COVERAGE

Manual

☒ No

MAIN WAREHOUSE

Refilling

☒ No

Main warehouse

Warehouse level

0

Inventory and warehouse management

Default receipt location

default

Default production finished goods loc...

default

Issue status after raw material picking

Picked

Default shipment maintenance location

Default container type

Default issue location

default

Default production input location

default

Default kanban finished goods location

Default location for credit only returns

Counting reason code policy

Save

New

Delete

Inventory locations

Copy aisle

Options

Inventory aisles

PORT HAM : PORT OF HAMBURG

Filter

27. Click Inventory locations.
28. Click New.
29. Select Yes in the Manual update field.
30. In the Location field, type default.
31. Click Save.
32. Close the page.

SaveNewDelete

Inventory locationOptions

Filter

WarehouseLocation

PORT HAMDEFAULT

Inventory locations | 01

Warehouse

PORT HAM

Location

DEFAULT

Location type

Bulk location

General

IDENTIFICATION

Aisle

01

Rack

0

Shelf

0

Bin

0

Manual update

☒ Yes

PHYSICAL DIMENSIONS

Height

1,00

Width

1,00

Depth

1,00

Volume

1,00

Absolute height

0,00

Load

Other

Tree structure

33. Go back to the Inventory & Warehouse management section.
34. In the Default receipt location field, enter or select default.
35. In the Default issue location field, enter or select default.
36. In the Default production finished goods location field, enter or select default.
37. In the Default production input location field, enter or select default.
38. Click Save.

SaveNewDelete

WarehouseOptions

Filter

PORT HAM

Port of Hamburg

Warehouses

Warehouse

PORT HAM

Name

Port of Hamburg

General

Site

100

Type

Default

Quarantine warehouse

Transit warehouse

TRANSIT

REFERENCE

Vendor account

Master planning

ITEM COVERAGE

Manual

☒ No

Calendar

5x8

MAIN WAREHOUSE

Refilling

☒ No

Main warehouse

Warehouse level

0

Inventory and warehouse management

Default receipt location

default

Default issue location

default

Default production finished goods loc...

default

Default production input location

default

Issue status after raw material picking

Picked

Default kanban finished goods location

Default shipment maintenance location

Default location for credit only returns

Default container type

Counting reason code policy