

# **Work instructions**

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#### Work Instructions

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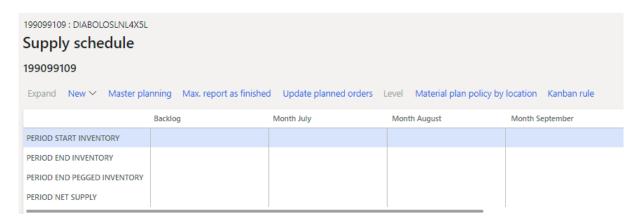
#### 1. SOP Process

## 1.1. Understanding the Supply Schedule

Th supply schedule is the overview of a specific item providing essential information relating to demand and supply requirements.

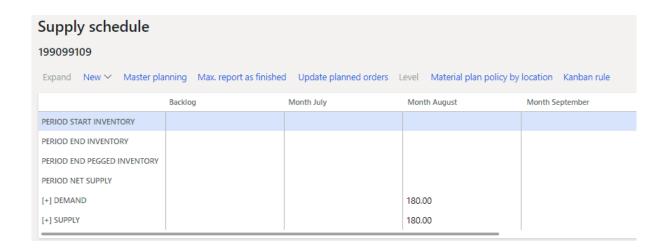
The supply schedule works in the same way regardless of which company you are viewing however there are some minor differences in terms of transaction wording.

A typical supply schedule where there is no demand or supply requirements looks like this.



Once there is demand and supply data available for the item the screen will expand to show the following information.

Here you will see there is now demand and supply requirements for August.







### 1.1.1. Glossary of supply schedule terms

Period Start Inventory Expected opening stock volume

Period End Inventory Opening stock – Demand + Supply

Period End Pegged Inventory Quantity of on hand inventory which is

pegged against demand

Period Net Supply — Supply — Demand

Demand All demand requirements

ForecastSales forecast volumeOpen sales orders

o Planned Intercompany Demand Demand coming from local branches

Return Purchases
Inventory Journals
Returned volumes to suppliers
Outgoing stock movement adjustments

Expired Batch
Quantity of product which has expired

o Minimum Inventory Minimum safety stock volume

Supply All supply requirements

Purchase Orders
Planned Purchase Orders
Production Orders
Firm purchase orders
Purchase order proposal
Firm production orders

Production Orders
Planned Production Orders
Production order proposal

o Inventory Journals Incoming stock movement adjustments

### 1.1.1.1. Accessing detail behind the demand & supply data

To look into this information further select the volume you want to view and then click on the + symbol for the attribute you are tring to view e.g. demand or supply.

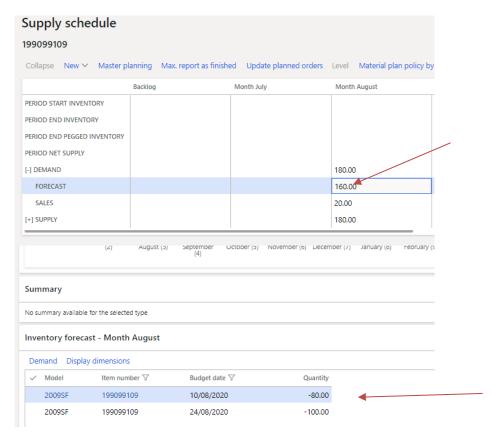
	Supply schedule					
	199099109					
	Collapse New ✓ Master pl	anning Max. report as finishe	ed Update planned orders	Level Material plan policy by	y location Kanban rule	
		Backlog	Month July	Month August	Month September	
	PERIOD START INVENTORY					
	PERIOD END INVENTORY					
	PERIOD END PEGGED INVENTORY					
	PERIOD NET SUPPLY					
	[-] DEMAND			180.00		
	FORECAST			160.00		
	SALES			20.00		
	[+] SUPPLY			180.00		



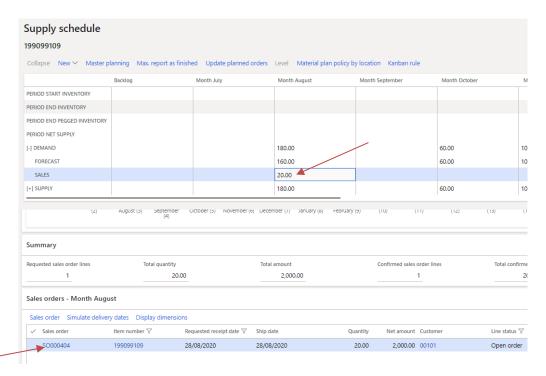
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By selecting the volumes in the other attributes you will have visibility on the detail relating to these figures.

For example by selecting the forecast volume in the lower part of the screen you will see a summary of how this forecast is made up. In this example the forecast consists of two requirements, one for 80 on the  $10^{th}$  of August and one for 100 on the  $24^{th}$  of August. The reason the forecast volume total in the schedule shows as 160 only is because there is also a sales order in place so this has been deducted from the forecast.



The same can be done for the sales volume, by selecting it you can see the details of the sales order in the lower part of the screen and if you wish to access it you can click on the sales order number.





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For supply volumes you will see a list of either planned purchases / productions or if the purchase / production order has been firmed you will see the details of the order which you can access by clicking on the purchase / production reference.

