

User guide purchase ON HAND INVENTORY

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1 On hand inventory

1.1 Consult on hand inventory

Go to Inventory management > Inquiries and reports > On-hand list.

On the left, a filter column is shown. To reduce the number of records that need to be shown in the grid, apply the desired filters. (e.g. filtering on a specific product/warehouse/...)

TransactionsIntercompany on-handQuantity adjustmentReleased product detailsDimensionsViewBatch trackingInspectRelated informationOptions

View

Counting history

Consolidated on-hand

Enter filter criteria to find records

Filters

Item number

begins with

Site

begins with

Warehouse

begins with

Serial number

begins with

Batch number

begins with

Search name

begins with

Apply

Reset

On-hand

Filter

Inventory quantities

Item number	Product name	Search name	Physical invent...	Physical reserved	Available physi...	Av
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When the filter is applied, all records are shown that are included in this filter with multiple fields indicating the inventory.

There is 1 record for every combination of "inventory dimensions" that is shown. To see a more detailed inventory list, add inventory dimensions to the view.

TransactionsIntercompany on-handQuantity adjustmentReleased product detailsDimensionsViewBatch trackingInspectRelated informationOptions

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Warehouse

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begins with

Apply

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Filter

Inventory quantities

Item number	Product name	Search name	Physical invent...	Physical reserved	Available physi...	Available physi...	Ordered in total	On order	Ordered reserv...	Available for re...	Total available	Uses warehou...	Product identification
10001-01	MILBENNOCK 8 9.3 EC 12 x 1 LT	MILBENNOCK 8 9.3 EC						1,459.00			-1,459.00		10001-01
10010-03	NARITA 2 x 10 LT	NARITA2 x 10 LT	720.00		720.00	720.00				720.00	720.00		10010-03
10012-08	CHIKARA 250 WG 10 x 200 GR	CHIKARA 250 WG10 x 2					432.00			432.00	432.00		10012-08
10013-10	SYMPHONIE 60 DP 1 x 5 KG	SYMPHONIE 60 DP1 x 5	520.00		520.00	520.00				520.00	520.00		10013-10
70001	TECH METOBROMURON 97% 1...	TECHMETOBROMURD...	3,600.00		3,600.00	3,600.00	2,201.00			5,801.00	5,801.00		70001
70007	TECH MANCOZEB 85% 1 X 525 ...	TECHMANCOZEB85%...	1.00		1.00	1.00				1.00	1.00		70007

inetum

realdolmen

2 / Error! Unknown switch argument.

In the screen that appears on the right, choose the relevant dimensions and if you want to keep this view per default, check "Save setup".

?

Dimensions display

PRODUCT DIMENSIONS

☐ License plate

☒ Configuration

☒ Trademark

☒ Country

☐ Style

STORAGE DIMENSIONS

☐ Site

☒ Warehouse

☐ Location

TRACKING DIMENSIONS

☐ Inventory status

☒ Batch number

☐ Serial number

☐ Owner

TRANSACTIONS

☒ Item number

☐ Closed transactions

☐ Quantity < > 0

Save setup

☒ Yes

Records will now be shown with more detail, also possibly some records are split up based on the new criteria.

On-hand

Filter

Inventory quantities

Item number	Product name	Search name	Configuration	Trademark	Country	Warehouse	Batch number	Physical invent...	Physical reserved	Available phys...	Available phys...	Ordered in total
10001-01	MILBENNOCK IB 9.3 EC 12 x 1 LT	MILBENNOCK IB 9.3 EC		MILBENNOCK	NL	Agrosyn						
10001-01	MILBENNOCK IB 9.3 EC 12 x 1 LT	MILBENNOCK IB 9.3 EC		MILBENNOCK	NL	Dandoy						
10010-03	NARITA 2 x 10 LT	NARITA 2 x 10 LT		NARITA	NL	Grobach	B2505a	720,00		720,00	720,00	
10012-08	CHIKARA 250 WG 10 x 200 GR	CHIKARA 250 WG10 x 2		KATANA	LU	Dandoy						432,00
10013-10	SYMPHONIE 60 DP 1 x 5 KG	SYMPHONIE 60 DP1 x 5		SYMPHONIE	BE	Dandoy	2505aa	520,00		520,00	520,00	
70001	TECH METOBROMURON 97% 1...	TECHMETOBROMURO...				Grobach						2.200,00
70001	TECH METOBROMURON 97% 1...	TECHMETOBROMURO...				Grobach	B1705a	1.600,00		1.600,00	1.600,00	1,00
70001	TECH METOBROMURON 97% 1...	TECHMETOBROMURO...				Grobach	B1805	500,00		500,00	500,00	
70001	TECH METOBROMURON 97% 1...	TECHMETOBROMURO...				Phyteur	B1705a	1.500,00		1.500,00	1.500,00	
70007	TECH MANCOZEB 85% 1 X 525 ...	TECHMANCOZEB85%...				Grobach	58T1705a	1,00		1,00	1,00	

The most important columns indicating the inventory are:

Physical inventory	Physical inventory on this inventory location, does not take items into account that are reserved/ordered/on order.
Ordered in total	Ordered quantity that is expected to arrive in the future on this inventory location

On order	On order quantity that is expected to leave in the future from this inventory location
Total available	Physical inventory + Ordered in total – On order. The quantity that can be used in processes since this is the expected quantity on this location once all inbound/outbound orders that are currently known are treated.

These descriptions above are valid when reservations are not used. When stock reservation is done, some other accounts are also relevant and the description of these quantities changes a bit based on reserved quantities.

Fill in the following fields:

- Vendor account
- Warehouse
- Purchase agreement
- Delivery address (defaulted from the purchase agreement but may need to be modified)

Based on these fields other fields can be filled in (e.g. purchase pool) if the master data is filled in correctly on the vendor/purchase agreement.

On hand inventory can also be consulted from other places, such as the released product sheet, order lines, inventory journals. In these cases, only the inventory for the products or relevant to the transaction itself is shown.

Released product:

The screenshot shows the 'Manage inventory' section of a software application. The 'On-hand inventory' tab is active, displaying a table of released product details. The table has columns for Item number, Product name, Search name, Product type, Product subtype, Product dimension groups, and Product lifecycle state. The data row shows item 10010-03, product name NARITA 2 x 10 LT, search name NARITA2 x 10 LT, product type Item, product subtype Product master, product dimension groups T-C, and product lifecycle state.

Item number ↑	Product name	Search name	Product type	Product subtype	Product dimension groups	Product lifecycle state
10010-03	NARITA 2 x 10 LT	NARITA2 x 10 LT	Item	Product master	T-C	

Purchase order line (analogous on transfer order/sales order/production order/journals)

BBE-PO-00221 : BBE-V0028 - NICHINO EUROPE CO LTD

Purchase order lines

[+ Add line](#)
[+ Add lines](#)
[Add products](#)
[Remove](#)
[Purchase order line](#)
[Financials](#)
[Inventory](#)
[Product and supply](#)
[Update line](#)
[Work details](#)

✓ T...	Budget check r...	Line number	Product number	Item number	Procurement category
		1	10013:SYMPHONIE:BE:1 x 5 KG	10013-10	10013:SYMPHONIE:BE:1 x 5 KG / S...

[MAINTAIN](#)
[Reservation](#)
[Marking](#)
[Reset shelf life dates](#)

[VIEW](#)
[On-hand](#)
[Lot](#)
[Transactions](#)
[Consolidated on-hand](#)

[INTERCOMPANY](#)
[Intercompany on-hand](#)

Line details

General	Setup	Address	Product	Delivery	Picking	Price and discount	TRACE		Variants	Foreign trade	Fixed
							Dimensions				
REQUEST FOR QUOTATION			Product name			PURCHASE REQUEST	COMPLIANCE		INTERCOMPANY		
Request for quotation reply			SYPHONIE 60 DP 1 x 5 KG / S...			Purchase request	Safety data sheet		Origin (intercompany orders)		
			Text				Product safety data sheet log				
			SYPHONIE 60 DP 1 x 5 KG			Requisition print					
ORDER LINE							CONSIGNMENT				
Procurement category							Transactions				