



DƯƠNG THỊ THÚY NGA

ABOUT ME

I see myself as a very positive, patient, stable and helpful woman with the courage to take on a lot of new challenges. I always try to do my best to get the best results. I like to challenge myself both on a personal and professional level.

CONTACT

PHONE: 0638394892

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HOBBIES

During my free time I enjoy reading books. And learning new languages.

SKILLS

Highly capable of basic office tools (Word and Excel)
Can work under pressure, independently as a team.
Good as online research and troubleshooting
Good communication skills

EDUCATION

Intermediate Au Viet.

2010-2012

Pharmacist Intermediate

WORK EXPERIENCE

SHOPEE (freelancer)

July 2020– Dec 2020

My key tasks:

- keywords research.
- SEO onpage.
- Footer link SEO.

THE DRAGONS HOST (Manager)

March 2018 – March 2020

My key tasks:

- Picking guests at the airport.
- Help them check in
- Support guests during their stay.
- Agent for the company tourism.

STARLIGHT DENTAL CLINIC (Dental assistant)

May 2014– Jan 2018

My key tasks:

- Basic preparation before patient treatment
- Input, managing and organizing customer's data.
- Comforting young patient before and after treatment
- Ensure smooth communication between Doctor and patients.

TRUONG LONG EXPORT – (Purchasing supervisor)

March 2014 - May 2014

My key tasks

- I was in charge of the purchasing process of seafood products for an export company I have obtained basic training in the economic sector.

THIEN AN COMPANY - (Storage supervisor)

November 2012 - November 2013

My key tasks

- I was a storage supervisor. Where I gained basic knowledge in the medical field as well as management and arrangement.