



# Community-based Project



Faculty of Engineering,  
Built Environment and  
Information Technology

Fakulteit Ingenieurswese, Bou-omgewing en  
Inligtingtegnologie / Lefapha la Boetšenere,  
Tikologo ya Kago le Theknolotši ya Tshedimošo

## FEEDBACK ON BUDGET 2022

|                     |                       |
|---------------------|-----------------------|
| <b>Group number</b> | 123                   |
| <b>Project name</b> | KTG Computer Literacy |

### Feedback on expenses

- Please note: Receipts must be attached (please paste each receipt on a blank A4 sheet).
- Taxi money, Uber or Taxify– no receipt (Indicate the date and amount)
- Petrol money X R2.50 per kilometre – make an excel spreadsheet and indicate
- In the case where you have a surplus of money – buy materials for the institution or refund the module. Ask for Mr Manaiwa to provide you with the account no of the module.
- This money is NOT for food for yourself or the community– only materials and transport
- Use the following format and create a budget on an excel sheet

| <b>Income</b>  | <b>Amount</b>    |
|--|------------------|
| UP sponsorship (The money received from the JCP- module) per person(4)                 | R 3 80.00        |
| UP transport   |                  |
| Sponsorship (transfer materials received into an amount, e.g. 1 litre of paint = R450) |                  |
|  |                  |
| <b>Total income</b>  | <b>R 3 80.00</b> |
|  |                  |
| <b>Expenses</b>  | <b>Amount</b>    |
| 1 Transport (65%) per person(4)  | R 2 47.00        |
| 2 Notes and Paper(15%) per person(4)   | R 57.00          |
| 3 Stationery eg. Pens, pensils, rulers etc. (20%) per person (4)                       | R 76.00          |
| 4  |                  |
| 5  |                  |
| 6  |                  |
| 7  |                  |
| 8  |                  |
| 9  |                  |
| <b>Total expenses</b>  | <b>R 3 80.00</b> |