

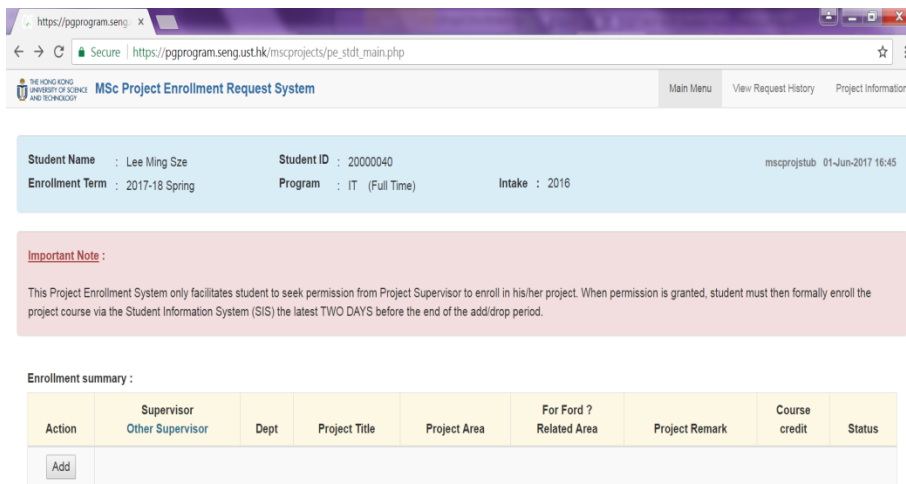
## Procedure for Online Application of MSc Independent Project

### A) Request for Supervisor's & Program Director's Approval

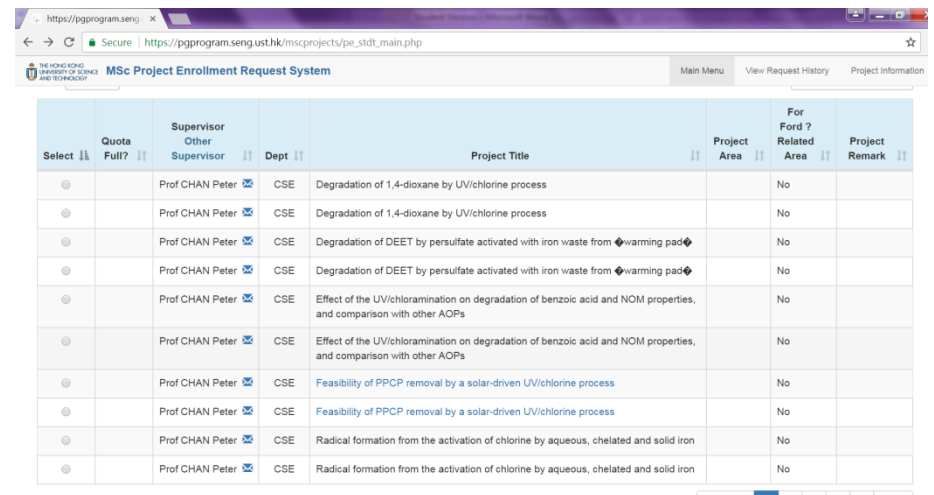
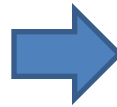
#### 1. Log in using your ITSC account.



2. Click “add” to view a full list of the projects for selection and check if the quota is full on the left hand side of the corresponding project. You can also click on the hyperlink (if provided) to see project details or click the message icon to send an email to the corresponding supervisor for enquiry. Select the project that you would like to enroll. Only one supervisor with one project title can be submitted each time.



Action	Supervisor Other Supervisor	Dept	Project Title	Project Area	For Ford ? Related Area	Project Remark	Course credit	Status
Add								



Select	Quota Full?	Supervisor Other Supervisor	Dept	Project Title	Project Area	For Ford ? Related Area	Project Remark
<input type="radio"/>		Prof CHAN Peter	CSE	Degradation of 1,4-dioxane by UV/chlorine process		No	
<input type="radio"/>		Prof CHAN Peter	CSE	Degradation of 1,4-dioxane by UV/chlorine process		No	
<input type="radio"/>		Prof CHAN Peter	CSE	Degradation of DEET by persulfate activated with iron waste from warming pad		No	
<input type="radio"/>		Prof CHAN Peter	CSE	Degradation of DEET by persulfate activated with iron waste from warming pad		No	
<input type="radio"/>		Prof CHAN Peter	CSE	Effect of the UV/chloramination on degradation of benzoic acid and NOM properties, and comparison with other AOPs		No	
<input type="radio"/>		Prof CHAN Peter	CSE	Effect of the UV/chloramination on degradation of benzoic acid and NOM properties, and comparison with other AOPs		No	
<input type="radio"/>		Prof CHAN Peter	CSE	Feasibility of PPCP removal by a solar-driven UV/chlorine process		No	
<input type="radio"/>		Prof CHAN Peter	CSE	Feasibility of PPCP removal by a solar-driven UV/chlorine process		No	
<input type="radio"/>		Prof CHAN Peter	CSE	Radical formation from the activation of chlorine by aqueous, chelated and solid iron		No	
<input type="radio"/>		Prof CHAN Peter	CSE	Radical formation from the activation of chlorine by aqueous, chelated and solid iron		No	

3. After choosing the selected project, please upload your one-page proposal and choose the correct choices from the pop-up screen, click “confirm to add” and press “OK” to confirm:

The diagram illustrates the process of adding an enrollment request. On the left, the 'Add Enrollment Request' form shows the following details:

- Supervisor : Prof CHAN Peter
- Department : CSE
- Project Title : Degradation of 1,4-dioxane by UV/chlorine process
- Offer Program : IT

Below these details, there is a section for uploading a proposal and selecting enrollment options:

- Please upload a 1-page proposal :  No file chosen
- This is your : ☐ 1st time enrollment ☐ 2nd time enrollment
- Number of credits : ☐ 1 credits ☐ 3 credits

At the bottom right are buttons for 'Confirm to add' and 'Close'. A large blue arrow points to the right, where the 'Project Enrollment Request System' form is shown. This form has the same details as the first one but with the following updates:

- Proposal upload:  Proposal for...rogram.docx
- This is your : ☒ 1st time enrollment ☐ 2nd time enrollment
- Number of credits : ☐ 1 credits ☒ 3 credits

A confirmation pop-up window is displayed over the form, stating: 'pgprogram.seng.ust.hk says: Request for enrollment added.' with an 'OK' button.

4. The enrollment summary will then show the supervisor with the corresponding project title that you have requested. The status will indicate that your request is waiting for supervisor’s and program director’s approvals.

Student Name : Lee Ming Sze      Student ID : 20000040      mscprojstub 02-Jun-2017 10:28  
 Enrollment Term : 2017-18 Spring      Program : IT (Full Time)      Intake : 2016

**Important Note :**

This Project Enrollment System only facilitates student to seek permission from Project Supervisor to enroll in his/her project. When permission is granted, student must then formally enroll the project course via the Student Information System (SIS) the latest TWO DAYS before the end of the add/drop period.

**Enrollment summary :**

Action	Supervisor Other Supervisor	Dept	Project Title	Project Area	For Ford ? Related Area	Project Remark	2nd Time Enrollment	Course credit	View Proposal	Status
----- ▾	Prof CHAN Peter ✉	CSE	Degradation of 1,4-dioxane by UV/chlorine process		No			3	🔍	Pending Approval

## B) Cancel the Submitted Request Prior to Supervisor's Approval

1. Choose "cancel" in the "Action" Column and press "OK" on the pop-up windows to confirm.

Student Name : Lee Ming Size      Student ID : 20000040  
Enrollment Term : 2017-18 Spring      Program : IT (Full Time)

### Important Note :

This Project Enrollment System only facilitates student to seek permission from Project Supervisor to project course via the Student Information System (SIS) the latest TWO DAYS before the end of the add/drop period.

### Enrollment summary :

Action	Supervisor Other Supervisor	Dept	Project Title	P
<div> <div></div> <div>Cancel</div> </div>	Prof CHAN Peter	CSE	Degradation of 1,4-dioxane by UV/chlorine process	



THE HONG KONG UNIVERSITY OF SCIENCE AND TECHNOLOGY MSc Project Enrollment Request System

Student Name : Lee Ming Size      Student ID : 20000040  
Enrollment Term : 2017-18 Spring      Program : IT (Full Time)

pgprogram.seng.ust.hk says:  
Are you sure to cancel the request for enrollment?

OK Cancel

### Important Note :

This Project Enrollment System only facilitates student to seek permission from Project Supervisor to enroll in his/her project. When permission is granted, student must then formally enroll the project course via the Student Information System (SIS) the latest TWO DAYS before the end of the add/drop period.

### Enrollment summary :

Action	Supervisor Other Supervisor	Dept	Project Title	Project Area	For Ford ? Related Area	Proj Rem
<div> <div></div> <div>Cancel</div> </div>	Prof CHAN Peter	CSE	Degradation of 1,4-dioxane by UV/chlorine process		No	

## 2. Your request has been cancelled

Student Name : Lee Ming Size      Student ID : 20000040      mscprojstub 02-Jun-2017 10:47  
Enrollment Term : 2017-18 Spring      Program : IT (Full Time)      Intake : 2016

### Important Note :

This Project Enrollment System only facilitates student to seek permission from Project Supervisor to enroll in his/her project. When permission is granted, student must then formally enroll the project course via the Student Information System (SIS) the latest TWO DAYS before the end of the add/drop period.

### Enrollment summary :

Action	Supervisor Other Supervisor	Dept	Project Title	Project Area	For Ford ? Related Area	Project Remark	Course credit	Status
Add								

**Note: You cannot cancel the request if either the supervisor and / the program director has approved the project request. Please send an email to the program email address for withdrawal of the project.**