

SPECIAL REQUEST (Midshipman)				
To:		From:		Alpha Number
VIA: Chain-of-Command		Class Year	Company	Room Number
REF		SQPR	CQPR	Perf. Grade
I Respectfully Request (Type): _____ (Specify) Weekend Liberty: _____ Dining Out: _____ Leave: _____ Other: _____ Address (Care of:) _____ (Street, P.O. Box, RFD) _____ (City) (State) (Zip Code) (Phone)				
Remarks or Reasons				
I am not in a duty status on the dates requested.				
Signature (Midshipman)		Date	Beginning (Time & Date)	Ending (Time & Date)
CHAIN-OF-COMMAND	DATE	CoC'S INITIALS RECOMMEND YES	CoC'S INITIALS RECOMMEND NO	Chain-of-Command Comments:
	DATE	APPROVED	DISAPPROVED	
				Departed (Time & Date)
				Returned (Time & Date)
				Signature (CDO, MOOW, OOW)
				Signature (CDO, MOOW, OOW)