

MASSACHUSETTS INSTITUTE OF TECHNOLOGY
LINCOLN LABORATORY
244 WOOD STREET
LEXINGTON, MASSACHUSETTS 02420-9108

Area Code 781-981-4181

Scott Nguyen
1141 11th Street
Des Moines, IA - Iowa 50314

Dear Scott,

We are pleased to offer you a (or four-month or six-month) Group 9-94 | CO-OP | Space Systems and Technology | Jul - Dec 2025 position at MIT Lincoln Laboratory at an hourly salary of \$40.50. Your initial assignment will be to the 09-94 - Electronics for Contested Space Group, which is under the supervision of Kenneth J. Cole. Your hours of work will be from 8:30 a.m. to 5:00 p.m. with one-half hour for lunch.

Employment at Lincoln Laboratory is contingent upon successful completion/compliance of the following:

- Commercial Background Investigation (CBI): The CBI procedure will be coordinated for you by our Security Services Department. If you are a new hire or a returning employee with greater than a six (6) month break in service, you must successfully complete the CBI process prior to your start date.
- Department of Defense (DoD) Security Clearance: Your ability to obtain and maintain a Department of Defense security clearance within a reasonable period of time is a term and condition of employment at the Laboratory. This procedure will be coordinated for you by our Security Services Department. MIT Lincoln Laboratory does not determine eligibility or grant a security clearances. The Department of Defense is responsible for the process and maintains the authority to grant a security clearance. Your clearance application, called eAPP (Electronic Application for Investigations Processing) must be submitted prior to start.
- Personal Conflict of Interest (COI) Review: The COI review will be coordinated for you by our Technology and Contracts Office, if needed.
- Signed Policies and Agreements: The Outside Activity Acknowledgement and the Inventions and Proprietary Information Agreement Forms will be sent to you electronically upon your acceptance.
- **** Approved Post Government Employment Letter: If you have recently separated from Federal service, you will be required to provide proof of eligibility to

work for MIT Lincoln Laboratory, as required by the Procurement Integrity Act (41 U.S.C. 2101-2017).

Please provide degree verification by submitting official transcripts of your highest degree for your employee file, if you have not already done so.

*** As part of our offer, we will pay for your transportation to and from Boston. You will be allowed one house-hunting trip to the area prior to commencing employment at the Laboratory.

Upon acceptance of our employment offer, you will be required to complete the CBI form, which will be sent to you electronically from one of our CBI vendors. Once your CBI has been submitted, you will be contacted separately via email by a representative of the Security Services Department. This email will contain instructions for completing the security clearance application (eAPP) to obtain a DoD Security clearance. Once the CBI has been processed and adjudicated favorably, and your security clearance application has been submitted on a timely basis, you may be cleared to start work.

Employment at MIT Lincoln Laboratory is contingent upon the execution of and compliance with Laboratory policies and procedures. Please be advised that if we do not receive your acceptance (or confirm your request for an offer deadline extension) with 7 days from the date of this letter, this employment offer will expire.

If you have any questions, please feel free to call me. We look forward to hearing from you soon and hope you will decide to join Lincoln Laboratory.

Sincerely,
Angela Campbell
Sr. Talent Acquisition Recruiter