

Survey Assignment

The survey below was designed to gain insight into student's feelings, beliefs, and knowledge about professional communication. Your responses are anonymous and will have no effect on your grade in this course or any other course. Please answer each question honestly. Thank you for taking the time to complete this survey!

Directions: For questions 1-3, circle the response that most accurately describes you.

1. Have you taken an introductory English composition class for college credit? (*English Comp 1 at NWACC or a similar course from another college/university*)

Data Collection: Actual

Typology: Type 6- Seek information about respondent

- A. Yes
- B. No

2. Have you passed an Advanced Placement (AP) exam, or College Level Examination Program (CLEP) test and received credit for an introductory English composition course?

Data Collection: Actual

Typology: Type 6- Seek information about respondent

- A. Yes
- B. No

3. Is English your first language?

Data Collection: Actual

Typology: Type 6- Seek information about respondent

- A. Yes
- B. No

Directions: For questions 4-12, indicate the degree to which you agree or disagree with each statement.

4. I am confident in my ability to write a professional email to a potential employer

Data Collection: *Feelings*

Typology: *Type 4D- Seek feelings about topic (confidence)*

- A. Strongly Agree
- B. Mostly Agree
- C. Mostly Disagree
- D. Strongly Disagree

5. Professional email communication is important for my future career

Data Collection: *Feelings*

Typology: *Type 4C- Seek feelings about topic (priority)*

- A. Strongly Agree
- B. Mostly Agree
- C. Mostly Disagree
- D. Strongly Disagree

6. Using a casual tone in an email to a supervisor is fine as long as they are also casual in their own email communication

Data Collection: *Feelings*

Typology: *Type 4A- Seek feelings about topic (topic)*

- A. Strongly Agree
- B. Mostly Agree
- C. Mostly Disagree
- D. Strongly Disagree

7. Writing an email to an employer would make me nervous

Data Collection: *Feelings*

Typology: *Type 4D- Seek feelings about topic (confidence)*

- A. Strongly Agree
- B. Mostly Agree
- C. Mostly Disagree
- D. Strongly Disagree

8. I take great care when writing emails

Data Collection: *Feelings*

Typology: *Type 4A- Seek feelings about topic (topic)*

- A. Strongly Agree
- B. Mostly Agree
- C. Mostly Disagree
- D. Strongly Disagree

9. I am better at writing than most people.

Data Collection: *Feelings*

Typology: *Type 4A- Seek feelings about topic (topic)*

- A. Strongly Agree
- B. Mostly Agree
- C. Mostly Disagree
- D. Strongly Disagree

10. I am good at spelling and grammar.

Data Collection: *Feelings*

Typology: *Type 4A- Seek feelings about topic (topic)*

- A. Strongly Agree
- B. Mostly Agree
- C. Mostly Disagree
- D. Strongly Disagree

11. I always re-read my emails before sending them.

Data Collection: *Feelings*

Typology: *Type 4A- Seek feelings about topic (topic)*

- A. Strongly Agree
- B. Mostly Agree
- C. Mostly Disagree
- D. Strongly Disagree

12. I frequently ask others to proofread important emails before I send them.

Data Collection: *Feelings*

Typology: *Type 4A- Seek feelings about topic (topic)*

- E. Strongly Agree
- F. Mostly Agree
- G. Mostly Disagree
- H. Strongly Disagree